

Minutes of Belmont Paris Council held on Thursday 4th April 2013 at 6:30p.m at Belmont Community Centre

Chairman

Welcomed all to the meeting,

Chairman

Informed the parish council of Councillor Meikle.

Present: Chair Barbara Howarth, Vice Chair Christopher Pattinson, Councillors Ken Holroyd, Dennis Southwell, Milly Robinson, Ken Neat, Sydney Inglis, Les Thomson, Eric Marvin and Arthur Walker.

Also present:

Mrs C Atkinson (Clerk)

Police (2)

Public (3)

12.1 **Apologies for Absence**

Irene Walker, Tom Baxter, (special circumstances)

12.2 **Declarations of Interest**

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda

Dennis Southwell planning.

Barbara Howarth Belmont Community Association signage.

Ken Holroyd Belmont Community Association signage.

The Chairman Imposed Standing Orders.

12.3 **Miscellaneous Reports**

a) Police PC 2676 David Bailey

Belmont Parish Council Police Report April 2013

Burglary:

1 x burglary on 12/03/13 - Beechdale Road - Entry gained by snapping lock and jewellery taken from property.

Theft:

No reported thefts.

Criminal Damage:

No reported damage criminal damage.

Anti-Social Behaviour:

01/04/13 - Belmont Launderette. Reporting 2 male youths and 3 female youths are causing a nuisance outside of the shops. They are throwing themselves onto the metal shutters approx. 14 years old.

26/03/13 - Buckinghamshire Road. Reports that there is a group of pupils from Belmont School and they are all currently out on their lunch break and they are all currently out on their lunch break and they are targeting her house with snowballs.

26/03/13 - Devonshire Road. Reports of a noisy party at the address which has resulted in an argument between two of the males.

25/03/13 - Staffordshire Drive. Reports that two males riding large off-road motorbikes have just driven up the street and on the paths. They have gone down the cut and then into Staffordshire Drive.

22/03/13 - Cheveley Park Shops. reports approx. 10 males and 1 female outside aged 14-15 years old. They are hanging outside the front door and blocking the entrance for customer entering this is intimidating for other customers entering.

Councillor Dennis Southwell (Monks Crescent) car being parked on footpaths.

Councillor Sydney Inglis (parking of motor home) in Alderly Close, which had been reported to the police but is still parked there

The Chairman thanked the police for their attendance over the last year.

- b) Community Warden
Non Present

Agreed: For the clerk to forward a letter to Terry Collins requesting presence of a warden at parish meetings.

- c) Members of the public
None

Chairman re-imposed standing orders.

12.4 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on 7th March 2013

Minutes attached. *

Agreed: to sign the minutes with the addition of correct minute numbers being added.

12.17

12.18

12.5 Matters Arising from the minutes not on the Agenda

12.12 Big Spring Clean – Litter Pick – to arrange a date.

12.18 Bus Services – Ken Holroyd 260 raised by the public has been reported to the Bus Company and County Council.

A690 Speed limit 7-6 against.

12.6 Clerks Report Correspondence Tabled Items – For Information *

(a) Letters were forwarded to

(1) A.N. Sanderson (shrubs)

(b) E mails forwarded to

(1) Barrie Alderson (play Area Signs, Interplan signs)

(2) North East Air Ambulance (in process)

(3) Queens Garden Party Nomination) (Mr S Ragg)

(4) Entry Level Stewardship (in process)

(c) **Correspondence Tabled Items**

(1) Clerks and Councils Direct

(2) The Clerks Magazine

(3) LCR Magazine

(4) Network News

(5) Tenant Matters

Received and Agreed

12.7 Risk Management in relation to Items on the Agenda

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for April 2013 meeting and has been incorporated into reports and presented to Members.

Received and agreed

12.8 Planning *

(a) Planning Application list *

Obtained from Durham County Council Planning Department for March 2013

Councillor C Pattinson notified members that the application for Land North of Pittington Lane has been approved.

107a Carrville, Councillor C Pattinson received an e-mail to say this is receiving attention regarding the flue and smell.

Agreed: item 107a be referred to Councillor C Pattinson.

12.9 **Financial Matters** *

Finance documents outlining Receipts and Payment of Accounts

(a) **Receipts and payments of Accounts from 28th February 2013 - 26th March 2013** *

(b) **Donation Requests**

(0)

(c) **Membership and Subscriptions**

None

(d) **Ratification of Chair/Vice Chair Decisions**

Mr C Gilroy £150.00 Robing Room Plastering - Cemetery
N.E.S.M. £85.00 Remove bushes / Fell fir tree

Councillor K Holroyd - separate receipt numbers.

Received and Agreed

12.10 **Cemetery Reports**

a) report of Burials during the month of March 2013

(1) Mrs Veronica Minniss HH13 Derek Moss Funeral Service

(2) Mrs Shirley Fallon Q15 Coop Funeral Service

received and agreed

b)report of Grave & Ashes Purchases during the month of March 2013

(0)

received and agreed

(c) **Memorial Erection and Additional Inscription Applications**

(1) Mr Howard Shiel BB15 North East Granite

(2) Ella Hinds/Audrey Hinds E680 Scott Memorials (Measurement

concern)

(1)**agreed**

(2) **Agreed:**to refer to the Cemetery Working Party recommended maximum 150 mm for the Cemetery Working Party to discuss measurements

Agreed:approval of application.

d)Ashes Plots

(0)

received and agreed.

e)Ashes interred in Burial Plots

(0)

received and agreed.

12.11 **Summer Planting Scheme**

Agreed: for North East Site Maintenance to estimate sponsorship into description rather than cost column and re-submit.

Agreed: for Chair and Vice Chair to approve re-submissions are accurate before payment and by sub-committee.

12.12 **Childrens Art Competition**

The Chair gave information to members regarding the childrens art competition to ask for a donation of £280.00
received and agreed

12.13 **Belmont Community Association Sign**

The Chair gave information from the handout.

- removal of previous sign
- an arrow pointing direction
- signage available already fit for purpose
- no problem of it being on parish council land.
- grassed area fit for purpose, unreadable for trees
- clear direction.

Agreed:the parish council would like the sign to be fit for purpose.

12.14 **Year End Bank Reconciliation Summary**

The Clerk gave information regarding a draft summary

Agreed: that the Chair/Vice Chair in the unfortunate event that the precept not be received, they can transfer from an account be

Full Parish Council

Received and agreed

12.15 Year End Accounts Summary

The Clerk reported the year end accounts to the parish council

12.16 HMRC

The Clerk informed the parish council of changes to the HMRC.

12.17 Broomside Lane End

Councillor C Pattinson informed the parish council this would go to adjudication.

12.18 Office Computers

Agreed: to delegate the Finance Working Party an amount of £2,000 to move forward.

Agreed: for to have an I.T. group consisting of Councillor K Holroyd, C. Pattinson and Ken Neat to be forwarded to the Finance Working Party.

12.19 Committee/Working Party Reports

a) Playground

Cheveley Park

Councillor D Southwell thanked Councillor Mavin for his work on behalf of the parish council

b) Planting Scheme

19th April is Northumbria in Bloom Judging Day
Childrens Art Competition will be held in June.

Agreed: for the parish council to pay for refreshments.

c) Cemetery Working Party

Agreed: for cemetery tree surgery report from Olivers to be referred to May meeting.

d) Scrambles

from report

The Chair thanked Councillor K Neat for his work.

e) Parish Plan

Plan of quarterly meetings, reviewed priorities.

Next meeting June.

The Chair thanked Councillor K Holroyd for his work

f) Planning

g) Finance

Councillor K Holroyd gave a handout to members with pie-chart of expenditure.

The Clerk thanked Councillor K Holroyd for his support on behalf of the parish council.

h) Personnel and Training Advisory Panel

Notes for the Personnel Advisory Panel

12.5 Agreed for the Clerks hours, with the Clerk giving contact with Chair of flexi-time availability.

Agreed: for a special meeting to discuss finance balances where the public are welcome.

i) Asset Task Group

received for information

j) Quality Parish Status Group

no new information.

12.20 Ward Councillors Reports

a) Belmont Ward

Councillor K Neat (potholes) to be referred to the action line.

Councillor E Mavin thanked the Clerk and parish councillors for their work.

b) Gilesgate Moor Ward

Councillor D J Southwell

Willowtree Avenue path will be done within the next twelve months.

Site of new free school was raised and discussed.

c) Carrville Ward.

12.21 Any other items to note of for inclusion on the next Agenda. Date and Time of next meeting - Thursday 16th May 2013 at 6.30 p.m. to be held in Belmont Community Centre

Councillor K Holroyd thanks

Chair B Howarth thanks

Clerk thanks

Meeting closed a 8.55 p.m..