

Minutes of the Meeting of Belmont Parish Council held at Belmont Community Centre on Thursday 6th June 2013 at 6.30. p.m.

Present: Chairman: D.J. Southwell, Vice – Chair G. Robinson-Lundy, Councillors: D. Waggott, B. Howarth, S.Inglis, T. Charlton, K. Corrigan, A. Walker, E. Mavin, L Mavin, J. Knight, P. Conway, R Murphy, B. Muylaert.

Also Present: Mrs C. Atkinson (Clerk)
Members of the Public (2)

13.30 Apologies for Absence

Apologies for Absence were received from Councillor J. Corrigan (Flu)
Durham Police Pc N. Quarmby

Received and Agreed:

13.31 Declarations of Interest

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of Interest were received from Councillor D. Waggott (Asset Task Group), withdrawn from the Asset Task Group.
Councillor P. Conway (Planning Committee)

Received and Noted:

The Chairman Suspended Standing Orders

13.32 Miscellaneous Reports

(a) Police

Parish Council Stats for Belmont, Carrville and Gilesgate Moor.

01/05/2013 – 06/06/2013

Belmont

Anti-social behaviour

There have been 16 incidents involving anti-social behaviour mainly occurring around the Cheveley Park Shops area.

Criminal Damage

02/05/2013 – Damage to PVC windowsill at a property in Heatherdale Crescent – 2 youth suspects

Vehicle Crime

10/05/2013 – Various items were taken from a vehicle parked outside of Cheveley Court – No suspects

12/05/2013 – Various items have been stolen for a vehicle outside of a property in Broomside Lane – No suspects

17/05/2013 – Paint stripper has been poured over a vehicle in Buckinghamshire Road – 1 x arrest

02/06/2013 – Various items have been taken from an insecure car at Bishops Close – Enquiries are on-going.

Theft

15/05/2013 – Garden ornaments have been taken from the rear garden of a property in Devonshire Road.

Carrville

Anti-social behaviour

There have been 3 incidents involving anti-social behaviour mainly occurring near the Shell Garage.

Criminal Damage

17/05/2013 – damage had been caused to a sky wire at a property on Wantage Road.

Burglary

12/05/2013 – Items have been taken from a property on Kinley Road.

Gilesgate Moor

Vehicle Crime

15/05/2013 – Wheels from a vehicle had been damaged in Bannatyne Car Park.

Burglary

There has been 8 shed burglaries within the area and because of good Police work and excellent Community intelligence a male has been arrested and charged with all 8 shed burglaries.

- (b) Community Warden (Mr W Clifton)
No Warden present at the meeting.
- (c) Members of the Public
 - Parking Problems. (general nuisance), dropped kerbs.
 - Members of the public thanked the police for their support.
 - Residents of (Finley) and (Kinley)

Councillors B. Muylaert, Vice-Chairman G. Robinson-Lundy attended the meeting at 6.37pm

Belmont park & ride drop off and pick points.

- Negotiation would be helpful with the appropriate authorities.
- A690 garage, parking of multiple vehicles.
- Pact meeting has been given the information.

The Chairman – Re-Imposed standing orders.

13.33 Parking on Footpaths In The Parish

Agreed: To forward to County Councillors, to work with the residents to help resolve concerns.

The Chairman – Suspended standing orders.

So that the public could speak.

- Permits for parking availability.
- No pact meetings were taking place, the officer did not attend and no update had been received.

The Chairman – Re-Imposed standing orders.

13.34 Planning Matters

Obtained from Durham County Council Planning Department for May 2013

(a) Planning Application List *

1/ Letter received on 21st May from Mrs Sinead Turnbull (Durham County Council)
03000 263965

Application for extension 4/10/00094/FPA Peters Cathedral Bakers Ltd, Cheveley Park Shopping Centre, Belmont, all comments should be forwarded by 11th June 2013, 21 days from the date of the letter.

Councillor P. Conway left the meeting due to declarations of interest.

The Chairman requested a meeting of the Planning Committee on Tuesday 11th June at 1.30pm at the junction of Belmont Industrial.

Agreed: For the Chairman to contact Laura Eden the case officer, to inform that comments will be given on the 12th June.

Councillor P. Conway was invited back into the meeting.

13.35 Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 16th May 2013

Minutes attached. *

Agreed: To sign with amendments

13.31 planning committee to the Asset Task Group.

13.34 1.30pm at the junction of, Belmont Industrial Estate.

13.50 Proposed to offer nothing, Councillor J. Knight. To It was proposed that the solicitor be instructed to proceed with the registration of the land at Broomside Lane by the Parish Council and that their previously made offer to the objector of a 2.5 meter parking strip be withdrawn.

The Council agreed to confirm the concerns raised from Councillor B. Howarth with Mr. Allan Fenwick.

13.36 Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information

(a) Letters were forwarded to:

- 1/ County Councillors, Mr Moir, Ms K Corrigan, Mr P Conway, Mr D Wafer (Belmont Road, Belmont Industrial Estate)
- 2/ Oliver's Tree Surgeons (to accept quotation received)

Received and noted:

(b) E-mails forwarded to:

- 1/ Mr J Peat (Fallen tree branch Cheveley Park Play Area to be removed)
- 2/ County Councillors, Mr Moir, Ms K Corrigan, Mr P Conway, Mr D Wafer (Belmont Road, Belmont Industrial Estate)
- 3/ Mr A Fenwick (Planning Application, Lamorna)

Received and noted:

(c) Correspondence Tabled Items:

There were no Correspondence Tabled Items Received.

Received and noted:

13.37 Matters Arising from the Minutes not on the Agenda

There were no matters arising from the minutes.

13.38 Risk Management in relation to Items on the Agenda

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for June 2013 meeting and has been incorporated into reports and presented to Members.

Received and noted.

13.39 Financial Matters

Finance documents outlining Receipts and Payment of Accounts

(a) To receive receipts and payments of Accounts from 1st May – 31st May 2013

Received and agreed:

(b) To receive the Monthly Bank Reconciliation for May 2013

Bank Statements not received, to be reported to the July meeting.

Received and Agreed:

(c) To Consider Donation Requests

(1) Durham Samaritans, 26, Sutton Street, Durham DH1 4BW

The appropriate form has been posted as requested by members at the 16th May meeting.

The Clerk has not received the appropriate form back from the Durham Samaritans.

Received and noted:

(d) Membership and Subscriptions

(0)

Received:

13.40 Cemetery Reports

(a) To receive the report of Burials during the month of May 2013

(1) Mr R Marley PP2 re-open Co-op Funeral Service

(2) Mr I Middleton II11 New Single Stuart Wright Funeral Service

Received:

(b) To receive the report of Grave & Ashes Purchases during the month of May 2013

(0)

Received:

(c) To Consider Memorial Erection and Additional Inscription Applications

(0)

Received:

(d) Ashes Interred Plots

(0)

Received:

(e) Ashes interred in Burial Plots

(1) Mrs A. Appleby Row o Plot8 re-open Co-op Funeral Service

Received and Agreed:

13.41 The Annual Return

Approved: 13 members 1 Abstention J. Knight. Carried

Received and carried:

13.42 Internal Auditor's Report/ Clerks Report/ Annual Governance Statement 2012/13

Received and noted:

13.43 To Consider Bank Signatories

Chair Councillor D.J. Southwell 2 of 6.
Vice Chair Councillor G. Robinson Lundy
Councillors, B. Howarth, J. Knight, T. Charlton, S. Inglis

Received and Agreed:

13.44 Cemetery Contract, U.K. inflation rate

Agreed: To refer to the Finance Working Party.

13.45 To Consider and Make Comment on the Information Technologist's Contract*

Proposed Councilor B. Howarth.
Seconded Councilor E. Mavin.
Carried, to offer a 12 month contract to Mr. Adrian Richard Thurlwell.

13.46 Parking on Footpaths in the parish.

This item was discussed earlier in the meeting.

13.47 Committee's and Working Parties

Agreed: To review before the A.G.M. May 2014.

13.48 Clerk's Pay Update

Received and noted:

13.49 Chairman, Councillors and Standards Training.

(a) Councillor & Chairman Training
K. Corrigan
R. Murphy
B. Muylaert
G. Robinson Lundy

(b) Standards Training

J. Knight
L. Mavin
R. Murphy
S. Inglis
B. Howarth
D. Waggott
G. Robinson- Lundy

(c) Asbestos Training

Agreed: To consult with Durham County Council regarding the Bowling Club for asbestos.
C. Atkinson (Clerk), to attend training.

13.50 Broomside Land.

Councillor D. Waggott left the meeting for the discussion to take place. To It was proposed that the solicitor be instructed to proceed with the registration of the land at Broomside Lane by the Parish Council and that their previously made offer to the objector of a 2.5 meter parking strip be withdrawn.

Proposed to offer nothing, Councillor J. Knight.
Seconded by Councillor E. Mavin.
For 6 Against 5 Abstained 2 **Carried.**

13.51 Committee/ Working Parties.

Councillor B. Howarth has kindly agreed to store the Dog Bags for the Scrambles.
Carrville Notice Boards will be attended by Mr A Thurlwell.

13.52 Committee / Working Party Reports.

(a) Playground Development Committee information

(b) Planting Scheme Working Party Information

(c) Cemetery Working Party Information

(d) Friends of Belmont Scrambles Group Information

(e) Parish Plan Steering Group Information

(f) Planning Committee

(g) Finance Working Party

(h) Personnel & Training Advisory Panel

(i) Asset Task Group

(j) Quality Parish Status

No meetings took place in the month of May

All reports were deferred to the 4th July meeting.

13.53 Reports from Ward Councillors

- (a) Belmont Ward
Councillor B. Muylaert reported that the children’s Art Competition will be held at Belmont Library on Thursday 13th June
- (b) Gilesgate Moor Ward
The Chairman D.J. Southwell raised grass cutting concerns within the parish.
- (c) Carrville Ward
Councillor T. Charlton raised concerns from the public of Ramside work on Sundays, regarding J.C.B. usage and noise.

13.54 Any Other Items of Interest to Note or for Inclusion on the next Agenda. Date and time of next Meeting –Thursday 4th July 2013 at 6.30p.m to be held at Belmont Community Centre

- (a) Roberta B. Woods M.P. Letter.
Members agreed that the contents of the letter had been discussed previously by the Parish Plan Steering Group, that there would be no expansion of Belmont Parish Council.
- (b) Zurich Insurance.
The Clerk reported to the parish council that insurance valuations for play equipment purchased during 2012-2013 had been added to the insurance policy.
The Clerk distributed a handout of the paperwork to all Councillors of the before and after figures.
The Insurance Cover covered all of the equipment as part of the insurance policy.

Received and Agreed:

- (c) Ward Brothers Skip Hire
The Clerk reported that the skip hire charges would be increasing by £5 - £10 pounds depending upon the size of skip required.

Received and Noted:

The Meeting closed at 9.00pm.

Date -----

Signature -----