

**Minutes of the Meeting of Belmont Parish Council Meeting held at Belmont Community Centre On
Thursday 3rd October 2013 at 6.30p.m.**

Present: Chairman Councillor D. J. Southwell, Vice-Chair Councillor G. Robinson-Lundy. Councillors T. Charlton, J. Corrigan, P. Conway, B. Howarth, S. Inglis, E. Mavin, L. Mavin, R. Murphy, B. Muylaert, A.C. Walker and J. Knight.

Also Present: C. Atkinson (Parish Clerk)
Police: PC T. Strawbridge, PC Cheryl Gilley.
Warden: Mr P. Parker
Public: (7)
AAP Representatives, K. Payne, J. Murphy (Co-ordinator)

13.93 **Apologies**

Apologies for absence were received from Councillors K. Corrigan and D. Waggott

13.94 **Declarations of Interest**

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of Interest were received from Councillor B. Howarth (Lamora)

Chair Suspended Standing Orders

13.95 **Miscellaneous Reports**

(a) **Police Report**

1) Burglary

There were 6 reported burglaries in September.
06/09/2013 – Leicestershire Drive.
08/09/2013 – Prebends Field.
09/09/2013 – Cheveley Park Shopping Centre.
09/09/2013 – Monks Crescent.
17/09/2013 – Bainbridge Street.
23/09/2013 – Cheveley Park Shopping Centre.

2) Theft

There were 3 reported thefts.
22/09/2013 – Gilesgate Moor Hotel – Hand Bag Stolen.
25/09/2013 – Ramside Hall – Theft of a wallet.
28/09/2013 – Prebends Field – Theft of pedal cycle

3) Anti – Social Behavior

There were 29 reports of ASB

4) Criminal Damage

There were 3 reports of criminal damage.
11/09/2013 – High Street – Cashpoint damaged.
23/09/2013 – Gilesgate Primary
23/09/2013 – Bannatynes Hotel – window broken.

Questions:

Public: When do PACT meetings occur.

Councillor J. Knight: Eggs thrown at house window, called 101 to report and received no response.

Councillor B. Howarth: Requested Gilesgate Moor be kept informed.

Councillor P. Conway: Requested a schedule of dates for PACT Meetings.

Police detailed that PACT meetings are difficult, that it is on website newsletters.

Public: Where did Anti Social Behaviour start within the area?

Police: Main concerns around Community Centre over various issues.

Public: Items thrown from motorway bridge (i.e. apples). Has spoken to School Headteacher requesting pupils be addressed. Suggestion of council cutting apple trees down.

Councillor: The school has re-acted. Suggestion to remove fruit but then wildlife is dependent upon the fruit.

Wardens and police are aware and will be monitoring.

(b) Warden

P. Parker Neighbourhood Warden.

Dog fouling concerns.

Children's awareness of anti-social behaviour, litter around Schools

Councillor D.J. Southwell:

Trolleys being left, mattresses, requested that they be collected and removed, Belgravia, also a garage without doors.

Councillor B. Howarth: Request of how to re-instate a litter bin near bus stand Dragonville, litter bin has not been re-sited.

Councillor J. Knight: Fly-Tipping (Broom Road, Coronation Avenue)

The Warden explained that Fly-Tipping is being addressed.

Public: Willow Tree, car mirrors, windows, lights, being damaged, has this been addressed and anyone being held accountable, 3 O'clock on a Thursday with youths using bad language, also on High Grange Estate.

Councillor D.J. Southwell: Requested a presence by police, wardens, leaflet drop to residents.

Public: Asked for a method in order to report anonymously.

Councillor B. Howarth: Recommended that PACT meetings be set up on a regular basis, that the Parish Council forward a letter to PACT.

Belmont PACT 12th October 3:00pm

Cheveley Park Shops

Belmont/Carrville Residents Association PACT meeting to be held on 10th October.

Gilesgate 24th October 11:00

Tesco Cafe (Monthly)

(c) Members of the Public

Outlined planning application. - 4/13/00422/OUT - Land North of Willowtree Avenue, Gilesgate Moor.

Councillor B. Howarth registered to speak

High Grange

Concerns of traffic regarding development, heavy goods, lorries, vehicles from Garage Mills/Petch, buses at 5:00am, ignoring 20m.p.h. Signs.

Councillor: Discussed with residents, departments of transport, the whole nature of the estate has changed due to the A690 works and other works taking place within the area.

Public: How do we apply for a flashing speed sign in Willow Tree Avenue.

Councillor: It would need a survey, they are found in specific areas i.e. Schools.

The Chair Re-imposed Standing Orders

Mr. Payne's presentation (Area Action Partnership), trying to determine across Parish Councils in order to allocate money in a way that your communities like best.

Established four years ago, with a hundred thousand pounds a year each, Durham has 9 Parish Councils with which to engage, to help to apply and go forward with your support.

Governance

(1) Public Forum twice a year

lots of voting, priorities for this year and next.

Support for the voluntary sector.

Develop city centre

Climate change

Village support

Younger people activities

Process involves one Parish Councillor onto the board Councillor J. Lightly who would like the support of other Parish Councillors.

Forum meeting 26th October at 10:00am – 2:00pm County Hall.

Councillor: County Councillors worked with all groups, the Parish Council are eyes and ears of the Parish.

Councillor B. Howerth: Could you clarify is the 26th October Meeting for the grants.

Councillor: Parish Council composed of three electoral colleges.

Important that all Parish Councillors come together.

Partner Organisation.

Public Representatives.

Councillor: Do you contact residents associations? The answer was yes.

Councillor: Suggestion

For a councillor to liaise with Councillor J. Lightly to agenda every couple of months.

Agreed: to agenda for next meeting.

13.96 **Planning Matters**

CE/13/00849/FPA – Renny's Court and car park.

13.97 **To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 5th September 2013 at 6.30p.m.**

Councillor B. Howarth requested for main points from the planning letters to be added. Thanks to Councillor G.R- Lundy for the minutes.

13.98 **Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information ***

Received

(a) Letters were forwarded to:

(a) BDO Stoy (External Auditor's)

(b) Mr P Mahan (Painted Headstone in Belmont Cemetery)

(c) Jobseeker's Allowance (A Thurlwell) Hours Worked

(b) E-mails forwarded to:

- (a) Planning Committee (Student Accommodation, Renny's Lane)
- (b) Michelle Bone (Lamorna)
- (c) Mr S Duran (Asbestos survey schedule) Belmont Bowling Club
- (d) Mr S Ragg (Request for Asbestos Information)

(c) Letters Received:

- (a) Mr P Mahan (Painted Headstone concerns)

(d) Correspondence Tabled Items:

- (a) The Trust (Inspiring young lives)
- (b) Country Durham (Guided Walks)
- (c) NEPACS (Building lives for prisoners, their families and community)
- (d) Clerks & Councils Direct
- (e) The Clerks Magazine

Available to all members from the parish office

(e) Notice of Annual General Meeting SLCC

Friday October 18th 2013 at 2.00p.m. Hinckley, Leicestershire.

(f) AGM, CDALC

26th October at 10.30a.m. In the Council Chamber, County Hall, Durham.

13.99 **Matters Arising**

None

13.100 **To Consider Risk Management in relation to items on the Agenda**

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for September 2013 meeting and has been incorporated into reports and presented to members.

Received

13.101 **Finance**

Finance documents outlining Receipts and Payment of Accounts

(a) To receive receipts and payments of Accounts from 15th August 2013 – 25th September 2013 *

(b) To receive the Monthly Bank Reconciliation for August 2013*

(c) To Consider Donation Requests

(0)

(d) Membership and Subscriptions

(0)

(e) H.M.R.C.

Tax Refund for Mrs A Boll. tax year 2010 - 2011, (to make council aware that Mrs A Boll has not claimed this refund from the H.M.R.C, that the Clerk has been advised by H.M.R.C, that the parish council need not act once the tax year has ended.

Monthly Finance Sheet presented.

Finance Working Party minutes presented.

Bank reconciliation as at 30th August 2013 presented.

Finance Sheet

Received , Agreed

Agreed: To thank Mr. K. Holroyd

e) agreed: R=received

13.102 **Cemetery Reports**

Received and agreed.

(a) To receive the report of Burials during the month of August/ September 2013

(b) To receive the report of Grave & Ashes Purchases during the month of August / September 2013
1/ Mrs McDurmott Burial Plot KK7

(c) To Consider Memorial Erection and Additional Inscription Applications

(a) Mrs M Graham	Inscription Plot	North East Granite Memorial Service Namm Spec
(b) Mrs S J Wilkinson	Monument Plot	Cleveland Monumental Memorial Service
(c) Mr I D Middleton	Monument Plot	Scott Memorial Services Namm Spec
(d) Mrs N M A Finley	Inscription Plot	Co-operative Funeralcare Namm Spec

(d) Ashes Interred Plots

(0)

(e) Ashes interred in Burial Plots

1/ Mrs S J Wilkinson	Ashes/Burial Plot W23 Re-open
2/ Mr M Fernandez	Ashes/Burial Plot II4

13.103 **AAP Community Bid**

Reported to councillors that the application made had been declined.

13.104 **Wreath Laying**

Agreed: To forward a letter to invite Mr. T. Baxter to lay the remembrance wreath.

13.105 **Clerks Contract**

Agreed: To offer a two year contract from 1st November 2013 - 1st November 2015

The Clerk accepted the offer received.

13.106 **Stopping up Order (Lamorna)**

Councillor P. Conway replied to Mrs. M. Bone e-mails explaining the stopping up order and the County and Parish Council's involvement.

Agreed: To meet on site for any Councillors, an invitation by e-mail to be forwarded.

13.107 **Annual Return 31st March 2013**

Received:

Issues Arising from Audit

Received:

Arrange a meeting.

13.108 **Finance Draft**

Finance Draft received from Councillor R. Murphy.

Received

13.109 **Multi Games Fence (Mugga)**

Hags SMP for prices for side extension to Mugga.

Also to request three Quotes – for replacement of perimeter fence.

Agreed: For a copy of the update Broomside Land special meeting notes to be available at the November meeting.

13.10 **Committee / Working Party Reports**

(a) Playground Development Committee Meeting

Report received.

(b) Planting Scheme Working Party

Best Large Village.

Northumbria in Bloom Silver.

Cleaning memorial bed.

(c) Cemetery Working Party

Report given.

(d) Friends of Belmont Scrambles

Repairs to Coniston steps

Broadwalks

Letter of thanks to the Friends of Belmont Scrambles, K. Neat.

(e) Parish Plan

(f) Planning Committee

No meeting required

(g) Finance Working Party

Report received.

(h) Personal & Training

(i) Asset Task Group

(j) Quality Parish Status

13.111 **Ward Councillors**

Belmont

Councillor R. Murphy approached by a resident regarding broadband.

Councillor P. Conway a consultant who will compensate the market failure, which should be completed by 2014.

Carrville

Fly Tipping.

Filby Seat, drinkers.

Gilesgate Moor

High Street Traffic.

Traffic management

Parking outside Bell's Fishshop.

Any Other Items

All Councillors received a copy of the Good Councillor's Guide

Next Meeting Thursday 7th November 2013

Meeting Closed 9:00pm

Date: _____

The Chairman _____