

Present: Chair Councillor D. J. Southwell, Vice-Chair Councillor G. Robinson-Lundy,  
Councillors J. Knight, L. Mavin, R. Murphy, A. Walker, B. Muylaert, E. Mavin,  
B. Howarth, P. Conway, T. Charlton and K. Corrigan.

Also Present: (Police) Pc T. Strawbridge  
Mrs C .Atkinson (Clerk)  
2 (Public)

13.112        **Apologies For Absence**  
Apologies were received from Councillor J. Corrigan and D. Waggott

13.113        **Declarations of Interest**  
Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

There were no declarations of interest received.

#### **The Chairman Suspended Standing Orders**

13.114        **Miscellaneous Reports**  
a) **Police**  
16 Thefts/Motor Vehicles  
1 Car Stolen  
Garden Furniture stolen from residents garden.  
1 Burglary (Birkdale Gardens)  
12 Anti-social behaviour

A member of the public requested a telephone number in regards to PACT.  
The Chairman informed the public to call 101 with any views or concerns.  
Concerns: Overhanging trees not being cut back in Rowan Tree Avenue.  
A concern regarding planning development within the parish.

The Chairman gave indications that planning application for student accommodation on Renny's Lane, any queries regarding this development would be answered..

The Chairman reported that a Planning Consultation Meeting would be held at Belmont Community Centre on the 27<sup>th</sup> November 2013.  
Councillor P. Conway expressed he can listen to comments raised but not make comment or pass an opinion on planning, he pointed out that is about the County Durham Plan.

The Chairman said that the parish council is here to represent the public,that support is given on behalf of the public.  
Concerns were raised regarding a member of the public requesting a set of minutes before full council has agreed them.

The Chairman informed the public that minutes can be amended and therefore are not a true record until the full council have agreed them.

The Chairman thanked the police for attending the meeting and also residents.

### **The Chairman Re-imposed Standing Orders**

13.115

#### **Minutes**

**Agreed :** with amendments.

A list of amendments are attached to the minutes.

Councillor A. Walker is the representative liaison for the Area Action Partnership on behalf of the parish council.

13.116

#### **Clerks Report**

**(a)** Letters were forwarded and Received from:

- (1) Mr Mahan (Painted Headstone)
- (2) Ms H Monckton - Milnes, Diocesan Registrar (for Consecration of New Extension in Belmont Cemetery)
- (3) Hadrian Property Management, Mr D McDaid. (Garage rubbish, Vermin, Beds etc.)
- (4) Barbara Carano ( Lamorna)
- (5) Department of Transport ( Proposed Stopping up of Highway at Belmont Road, Durham)

**(b)** E-mails forwarded to:

- (1) Claire Herkes (Railway line fence, grass/weeds, Fly Tipping)
- (2) Michelle Bone (Views and Concerns regarding Lamorna)

**(c) Correspondence Tabled Items:**

- (1) Clerks and Councils Direct Magazine.
- (2) A Year in the life of Durham City Homes
- (3) Tenant Matters

**(d) Meetings Attended**

- (1) CDALC AGM (Vice - Chair G. Robinson-Lundy, Councillor A Walker)  
Apologies given for C Atkinson (sick)
- (2) SLCC AGM (Apologies given due to prior commitments)

**e) Zurich Municipal**

The Chairman gave information that the information to an insurance claim was sensitive.

**Agreed:** For councillors to attend the office if they would like to read the letter received .

There was one member of the public present.

**f) Agreed:** For two more quotations regarding Bird Mouth Fencing replacement and two new dog grids for Cheveley Park Play Area be requested.

A member of the public left the meeting at 8:23p.m.

- 13.117      **Matters Arising**  
There were no matters arising from the minutes.
- 13.118      **Risk Management**  
Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for November 2013 meeting and has been incorporated into reports and presented to Members.  
**Agreed:**
- 13.119      **Planning**  
Obtained from Durham County Council Planning Department for October 2013  
(a) Planning Application List \*  
(b) Letters Received  
(1) Land at Ramside Hotel and Hilltop Farm Carrville, Durham. App: 4/11/00006/OUT  
Receipt of application. D.C.C. Laura Eden.  
  
(2) Land to North of Willowtree Avenue, Gilesgate Moor, Durham.  
Application. REFUSED. D.C.C. Tim Burnham.  
  
(3) Petch Application 4/13/00698/AD  
  
1) Willowtree Avenue (refused)  
2) Beechcroft (Tree work) Crowning.  
3) Nissan (Closing date 7<sup>th</sup> November 2013) Laura Eden.
- 13.120      **Financial Matters**  
Finance documents outlining Receipts and Payment of Accounts  
  
**(a) To receive receipts and payments of Accounts from 15th September - 31<sup>st</sup> October 2013\***  
  
**(b) To Consider Donation Requests**  
(0)  
  
**(c) Membership and Subscriptions**  
(0)  
  
**Received:**  
The Bank Reconciliation for September was handed to members.  
**Received and agreed.**
- 13.121      **Cemetery Reports**  
  
**(a) To receive the report of Burials during the month of October 2013**  
(1) J W Crampton                      Plot AA13      Open                      Stuart Wright  
  
**(b) To receive the report of Grave & Ashes Purchases during the month of October 2013**  
(0)  
  
**(c) To Consider Memorial Erection and Additional Inscription Applications**

(1) Barbara Barry	Plot N 7rc	Scott Memorials Headstone
(2) Sarah Ellen Laverick	Plot Y17	Cleveland Monumentals Inscription
(3) W Owen & A Owen	Plot PP 15	Borthwick Memorials Headstone
(4) A Jane	Plot O 8	Co-op Funeral Service Plaque

**(d) Ashes Plots**

(1)

**(e) Ashes interred in Burial Plots**

(0)

**(f) Request for seat in Belmont Cemetery**

Mrs S Middleton Plot II12 (Requested to place the seat on the plot she has purchased beside her son, to be removed when plot is needed for interment)

**Agreed** Mr R. Schofields application.

Mr P. Mahan application.

Item f) **Agreed:** to defer to the Cemetery working party and for the Clerk to write to Mrs Middleton upon the decision of the Cemetery Working Party.

13.122 **Senior Citizens Christmas Party**

**Agreed:**

A donation of Raffle Prizes would be welcome for the Christmas Party.

13.123 **Cdalc Representation**

Councillor A. Walker

Councillor D.J. Southwell nominated, Councillor G. Robinson-Lundy

**Agreed:**

13.124 **Jubilee Garden**

Councillor B. Muylaert gave a report regarding the Jubilee Garden.

A request was made for a second committee.

Councillor B. Howarth reported that the Jubilee Garden may have to be done in phases.

**Agreed:** for a meeting to make a decision as to how to move forward with the project.

**Agreed:** for Councillor E. Mavin to contact Wendy Lavelle and withdraw the application.

**Agreed:** that the project will not go ahead.

13.125 **Review of the Risk Assessment**

**Agreed:** to refer to the Asset Task Group for their next meeting.

13.126 **Wreath Laying**

**Agreed:** For Chairman D.J. Southwell to lay the Remembrance Wreath, seconded by Councillor B. Howarth.

**Agreed:** to ratify the cost of the wreath £25, Refreshments (St. Magdalene Church) £15.

The Chairman requested a two minute silence for Mr Tom Baxter.

13.127 **Statement of Licensing Act 2003**  
**Received.**

13.128 **Zurich Municipal**  
**Received** earlier in the meeting.

13.129 **Medium Term Financial Planning**  
**Agreed:** to refer to Finance Working Party.

13.130 **Committee / Working Party Reports**  
No reports received.

(a) Playground Development Committee information  
Meeting held 20<sup>th</sup> September 2013.

(b) Planting Scheme Working Party Information  
Meeting held 15<sup>th</sup> November 2013

(c) Cemetery Working Party Information  
Meeting held 18<sup>th</sup> September.

(d) Friends of Belmont Scrambles Group Information  
Meeting held 3<sup>rd</sup> October 2013.

(e) Parish Plan Steering Group Information  
No report received

(f) Planning Committee  
No report received.

(g) Finance Working Party  
Meeting held on Thursday 21<sup>st</sup> November.

(h) Personnel & Training Advisory Panel  
No report received

(I) Asset Task Group  
Meeting held 12<sup>th</sup> November

(j) Quality Parish Status  
No report received

Councillor A. Walker left the meeting 8:28p.m.

13.131 **Ward Councillors Report**

**Belmont Ward**

It was reported that the swing basket missing from Cheveley Play Area.

Councillor T. Charlton ( reported a lady had slipped down the embankment).  
Painting of seats in the parish was reported.

**Agreed:** for the parish council to have parish council seats painted.

Gilesgate Moor Ward

Police have requested Durham County Council to open Belmont Road during Luminaire taking place.

Resident who has trimmed the edge at 1 Kepier Crescent, work not fir for purpose still protruding onto the footpath.

**Agreed:** to write to Durham County Council to check on the width of the edging trimmed and take appropriate action.

Carrville Ward

It was reported there had been Fly tipping at (Coronation Avenue / Broom Road near the council garages.

Bainbridge Street, a lighting post was out and (had been reported) / there was a fallen highway sign. (Reported)

Metapost (Blue House Shops). (Reported)

13.132

**Any Other Business**

Community Speedwatch Volunteers information was given verbally to members.

**Agreed:** Parish web site, to agenda for next meeting in December.

**Agreed:** members agreed for the parish website to go live.

The Chairman thanked members for attending the meeting.

The Meeting closed at 9:00p.m.

Date:\_\_\_\_\_

The Chairman\_\_\_\_\_