

Minutes of Belmont Parish Council Meeting held on Thursday 5<sup>th</sup> December 2013  
at 6:30pm in Belmont Community Centre.

Present: Chair Councillor D. J. Southwell, Councillors S. Inglis, D. Waggot, B. Howarth,  
K. Corrigan, J. Knight, E. Mavin, T. Charlton, L. Mavin, P. Conway and R. Murphy and A. Walker.

Also Present: Mrs C. Atkinson (Parish Clerk)  
Members of the Public (1)

13.133 **Apologies For Absence**

Apologies were received from Vice – Chair G. Robinson Lundy (Special Circumstances),  
Councillors B. Muylaert, J. Corrigan, PCSO. T. Strawbridge and PCSO N. Quarmby.

13.134 **Declarations of Interest**

Members Please Note:- this is a standard item. If Members are aware of a personal or  
prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage  
or when the interest becomes apparent during the consideration of an item in accordance with  
the Code of Conduct for Members. This item is linked to your Declaration of Members Interest  
forms please consult these forms when reading these notes on agenda items to ensure  
compliance with this item.

Declarations of interest were received from Councillor P. Conway (Planning),  
Councillor B. Howarth (Stopping up of highway at Belmont Road)

**The Chairman Suspended Standing Orders**

13.135 **Miscellaneous Reports**

a) **Police**

1) Burglaries

There were 3 reported burglaries

14/11/2013 Broomside3 lane – Building site broken into and tools and diesel stolen.  
– no suspects at this time..

19/11/2013 Filby Drive – Failed attempt to break into property. – fingerprints  
recovered from scene and are currently being checked for a match,

23/11/2013 Brackendale Road – Items stolen from porch no attempt made on inner  
door – No suspects at this time.

2) Theft

There was 13 reported thefts from vehicles in November,  
This has been highlighted as a priority and known offenders are being targeted.

3) Anti – Social Behaviour

There were 12 reports of ASB.

2– Gilesgate Moor –reports of youths causing a nuisance.

7- Belmont- 5 of those reported were in relation to youths hanging around Cheveley park shops.

2-Carrville- youths climbing on fences and causing a nuisance around Grange road.

4) Criminal Damage

There were no reports of criminal damage.

**(b) Warden Report**

There was no warden present at the meeting and no warden report received.

Concerns raised : Car parked on grass.

Street lights out on sections of roadside

**(c) Members of The Public**

Concerns were raised regarding dog fouling increasing within the parish since we no longer have a warden present in the area.

**The Chairman re-imposed standing orders.**

13.136

**To Confirm and Sign as a Correct Record Minutes of the Parish Meeting held on Thursday 7<sup>th</sup> November 2013 at 6.30p.m.**

**Agreed:** For the Chairman to sign the minutes with amendments.

13.114 Garden Furniture. To Garden Furniture stolen from residents garden.

13.114 trees not being cut back . To Overhanging trees not being cut back.

13.114 The Chairman gave indications that planning application for student accommodation on Renny's Lane, any queries regarding this development would be answered. Was Added.

13.120 None to (0)

13.121 March to October

13.130 No report received. To Meeting held 15<sup>th</sup> November 2013

13.130 No report received. To Meeting held on Thursday 21<sup>st</sup> November.

13.130 No report received. To Meeting held 12<sup>th</sup> November

13.131 Painting of seats in the parish. To Painting of seats in the parish was reported.

13.131 Resident who has trimmed the edge. To Resident who has trimmed the edge at 1 Kepier Crescent, work not fit for purpose still protruding onto the footpath.

13.137

**Clerks Report**

**(a)** Letters were forwarded and Received from:

(1) Town and Country Planning Act 1990 - Section 247

Proposed Stopping up of Highway at Belmont Road, Durham

**Verbal Report to be given by Councillor D.J. Southwell.**

A verbal report was given by Councillor D.J. Southwell. regarding stopping up of highway at Belmont Road.

(2) the County Council of Durham (Belmont Industrial Park) Experimental Order 2013.

**(b)** E-mails forwarded to:

**(c) Correspondence Tabled Items:**

- (1) SLCC Clerks Magazine
- (2) War Memorials Trust

13.138

**Matters Arising**

Minutes

- 1) Councillor J. Knight raised that the amendments from the previous minutes were not added to the minutes.

The Chairman Councillor D.J Southwell explained that the amendments had been attached to the minutes as agreed by members in the previous meeting.

- 2) A Councillor reported that a lady had slipped down the embankment at Belmont Scrambles (Minute number 13.131)

**Agreed:**

- a) For the Clerk to check with the Durham County Council regarding rights of way.
- b) For 5 members of Belmont Ward meet to discuss.

**Agreed:** That if responsibility laid with the parish council the cost would be met from the Scrambles Budget.

13.139

**Community Speedwatch**

Councillor J. Knight volunteered for the Community Speedwatch.

13.140

**Risk Management**

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for the December 2013 meeting and has been incorporated into reports and presented to Members.

**Agreed:** Received.

13.141

**Planning**

Councillor B. Howarth explained the Planning Report November – December 2013, as Chair of the Planning Committee, the report was handed out to all members, including the weekly Planning List and Countywide Delegated list.

**Agreed:** The Planning List will be attached to the Minutes.

- (1) Durham City Football Club, New Ferens Park, Belmont. CE/13/01282/FPA
- (2) Durham City Football Club, New Ferens Park, Belmont. CE/13/01283/FPA

**Agreed:** No concerns regarding actual building but concerns regarding traffic and parking.

**Agreed:** For the Clerk to forward the Parish Council views to Mr T. Burnham on Friday 6<sup>th</sup> December 2013

13.142

**Finance Matters**

Finance documents outlining Receipts and Payment of Accounts.

**a) To receive receipts and payments of Accounts from 31<sup>st</sup> October - 28<sup>th</sup> November 2013\***

Received.

**b) To Consider Donation Requests**

1) North East War Memorial Project.

Proposed Chairman Councillor D.J. Southwell £100

Seconded Councillor P. Conway

**(c) Membership and Subscriptions**

(1) Society of Local Council Clerks ( £165)

(2) Clerk's Manual (£47.50)

(3) Minute Taking 2<sup>nd</sup> Edition (£13.45)

Received and Agreed.

13.143

**Cemetery Reports**

**(a) To receive the report of Burials during the month of November 2013**

(1) Mr T Baxter      Plot JJ13      Stuart Wright Funeral Service

(2) Mr G Munro      Plot JJ14      N. Alderson Funeral Services

**(b) To receive the report of Grave & Ashes Purchases during the month of November 2013**

(0)

**(c) To Consider Memorial Erection and Additional Inscription Applications**

(0)

**(d) Ashes Plots**

(0)

**(e) Ashes interred in Burial Plots**

(2)

13.144

**Budget 2014/2015**

Proposed: Chairman Councillor D.J. Southwell an amount of £69,000

Seconded: Councillor E. Mavin.

Carried.

**Agreed:** for the precept to be £69,000.

**Agreed:** to thank the Finance Working Party and the Clerk for their hard work regarding the Finance.

13.145 **Belmont Cemetery Consecration**

Proposed: by Councillor B. Howarth, for the parish council to ratify the costs set by the Diocese for consecration of the extension within Belmont Cemetery.

Seconded: Councillor J. Knight

Carried.

**Agreed:** For the Clerk to e-mail any information received.

(to ratify costings £500/£1,000 pounds + VAT)

13.146 **Jubilee Garden**

The Chair of the Finance Working Party D.J. Southwell explained that the meeting held on Thursday 21<sup>st</sup> November 2013 whereby it was agreed by Full Council members (Minute Number 13.6)

Any other business to fund the Jubilee Garden Project up to a value of £15,000 including councillors allowances.

**Agreed:** Members agreed to form a sub-committee for the Jubilee Garden Project.

Members who volunteered were Councillors J. Knight, R. Murphy, P. Conway, L. Mavin, B Howarth and E. Mavin.

13.147 **Northumbria in Bloom Fees**

**Agreed:** by the The Finance Working Party on Thursday 21<sup>st</sup> November 2013.

£200 Agreed by Members.

13.148 **Belmont Parish Website**

Councillor R. Murphy reported that the website is now live and that the site will be evolving over the coming months.

13.149 **Committee / Working Party Reports**

(a) Playground Development Committee information

Report presented.

(b) Planting Scheme Working Party Information

That a Meeting had been held on Friday.

(c) Cemetery Working Party Information

That the Cemetery Fence would be repaired in due course.

That the Cemetery Wall was going to need pointing.

That the Robing Room would only be used for storage.

(d) Friends of Belmont Scrambles Group Information

Report presented.

(e) Parish Plan Steering Group Information

That there had been no meeting this month.

(f) Planning Committee

That Planning had been discussed earlier in the agenda.

(g) Finance Working Party  
A Meeting was held on Thursday 21<sup>st</sup> November.  
Report presented.

(h) Personnel & Training Advisory Panel  
There had been no meeting held this month.

(I) Asset Task Group  
A Meeting was held on 12<sup>th</sup> November 2013.

(j) Quality Parish Status  
The Clerk notified members that she has now submitted her CILCA.

13.150 **Ward Councillors Report**

(a) Belmont Ward  
It was reported that many letting signs within the parish were becoming unsightly near Belmont House.

**Agreed:** for the Clerk to notify Streetscene that letting signs are unsightly, to request that they monitor the situation.

That Dragon Lane is also unsightly in regards to signage.

(b) Gilesgate Moor Ward  
Concerns were raised regarding dogs not being on leads within the parish.

**Agreed:** to be added to the agenda for the January meeting.

(c) Carrville Ward  
No report.

13.132 **Any Other Business**  
That the Senior Citizens Christmas Party would be held on Wednesday 11<sup>th</sup> December at 1:15pm, the show being

The Next Meeting would be held on Thursday the 9<sup>th</sup> January 2014.

The Chairman thanked everyone for their attendance.

The meeting closed at 9.00p.m.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_