

**Minutes of Belmont Parish Council Meeting held on Thursday 9<sup>th</sup> January 2014**  
**at 6:30p.m in Belmont Community Centre**

**Present:** Chair D.J. Southwell, Councillors T. Charlton, J. Corrigan, K. Corrigan, P. Conway, B. Howarth, S. Inglis, L. Mavin, R. Murphy, B. Muylaert, D.Waggott and J. Knight.( A.C. Walker and E. Mavin)

Also Present: T Strawbridge (Durham Police PCSO)  
Mrs C Atkinson (Parish Clerk)  
Members of the Public (5)

**13.152 Apologies for Absence**

Councillor A.C.Walker attended later.  
Councillor E. Mavin attended later.  
Apologies were received from Vice-Chair G. Robinson-Lundy (Special Circumstances).

**13.153 Declarations of Interest**

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of interest were received from Councillor P. Conway (Planning)

Declarations of Interest were received from Councillors B Howarth, D Waggott, and P Conway J. Knight (Belmont Community Centre Association)

**The Chairman suspended Standing Orders**

**13.154 Miscellaneous Reports**  
**(a) Police**

1) Burglaries

There were 2 reported burglaries

20/12/2013 – Swinside Drive – Items taken from an unlocked garage.

28/12/2013 – Swinside Drive – House broken into and untidy search made, nothing believed taken.

31/12/2013 – Prebends Field – Attempt made to break into property no entry gained.

2) Theft

01/12/2013 – Warwickshire Drive – No suspects.

06/12/2013 – Buckinghamshire Road – No suspects

10/12/2013 – Cornwall Walk – No suspects.

11/12/2013 – Cheveley Park Shops – No suspects.

12/12/2103 – Glocestshire Drive – No suspects.

3) Anti – Social Behaviour

There were 8 reports of Anti – Social Behaviour.

4) Criminal Damage

None

**(b) Warden Report**

There was no Warden present at the meeting and no report received

**(c) Members of the Public**

Concerns were raised regarding High Grange Estate (anti-social behaviour)

A member of the public agreed to provide Councillor P Conway with a log of incidents in order to speak to the Police Crime Commissioner with these concerns which included young people and adults.

**Councillor A.C. Walker attended the meeting at 6.48p.m.**

The Chairman requested whether special constables could be encompassed regarding concerns raised as they have powers to make an arrest and to assist police presence.

PACT meetings to be held on the 13<sup>th</sup> February 2014 Broomside Lane 6:00p.m.  
10<sup>th</sup> March 2014 Gilesgate Junior School 6:00p.m.

The Chairman thanked the police for attending. They left the meeting 7.00p.m.

Public concerns were raised about the football pitches in the parish. Councillor Howarth gave information that the management is with Durham County Council.

A resident raised concerns regarding the completed roadworks on Belmont Road. He pointed out that cars are doing U-turns at the entrance of High Grange Estate which could be classed as a dangerous manoeuvre. This is due to the installation of a barrier at the top of the A690 slip way.

Councillor P Conway informed the public that these concerns are being looked at by the Highways Department.

The Chairman thanked members of the public for coming.

**The Chairman re-instated Standing Orders**

**13.159 Planning Matters**

a) Willowtree Avenue Application 4/13/004 22/OUT

Chairman of the Planning Committee explained that we could submit another letter or leave as made originally.

Appeal against refusal.

Councillor P Conway did not take part in discussion or agreement.

Agreed: for the Planning Committee through the Clerk to forward a letter to the Planning Department to emphasise members concerns of objecting to the appeal.

b) Ramside Hall Hotel Application CE/13/01628/FPA.

Agreed

All members of the public left at 7:23p.m.

c) Stopping up Order of Path (NATTRAN) NE/5247/950.

Application 4 /13/00315/FPA)

An inquiry to be held at Bannatyne's Health Club, Belmont on the 22<sup>nd</sup> January 2014 at 10:00a.m.

**Councillor E. Mavin attended the meeting at 7:30p.m.**

**13.155 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 5<sup>th</sup> December 2013**

Minutes attached. \*

Title: 2013 (added)

13.133 Pc T. Strawbridge changed to PCSO T. Strawbridge.

13.133 Pc. Quarmby changed to PCN. Quarmby.

13.135 where changed to were

13.146 Agreed by members changed to agreed by Full Council members.

13.150 to agenda changed to be added to the agenda.

**13.157 Matters Arising**

a) Scrambles footpath

No action by the Parish Council

**13.156 Clerk's Report, Correspondence Tabled Items – For Information \***

(a) Letters were forwarded/Received from:

- (1) From Mr Richard Penrose, Diocese (Consecration of Cemetery Extension)
- (2) To Mrs H.M. Milnes, Diocese ( Consecration Information) Posted on the 20/12/2013
- (3) To Mr Bowden, Sponsorship
- (4) To Mr Malik, Sponsorship
- (5) To Mr Alderson, Cemetery Plot width.
- (6) To Mr Hudspeth, Cemetery Plot Turf removal.
- (7) To 4 companies, Tender Letters, Cheveley Park Play Area Fencing, Closing Date 4<sup>th</sup> January 2014.
- (8) From, Belmont Community Association, installation of a Hearing Aid loop system.
- (9) Tender Chevely Park Play Area (1 received from Hags). Councillor E. Mavin and the Clerk will set a new list of Tenders for the work.

**Received:**

(b) E-mails forwarded to:

- (1) Mr Richard Penrose, Consecration of Cemetery Extension.
- (2) Mr T Burnham, Durham City Football Club, Planning.
- (3) Department of Transport, Lamorna Stopping up Order.
- (4) Councillor J Knight registered to volunteer with Community Speedwatch.

**Received:**

(c) **Correspondence Tabled Items:**

(0)

**Received**

(d) CILCA –

**Agreed:** for £115.00 re-sit examination modules.

(e) Belmont Community Centres Hearing Loop

**Agreed:** to a letter of support

(f) Post Office

**Received:**

(g) Scrambles Footpath

**Received:**

**13.157 Matters Arising from the Minutes not on the Agenda**

Discussed earlier in the meeting

**Received:**

**13.158 Risk Management in relation to Items on the Agenda**

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for January 2014 meeting and has been incorporated into reports and presented to Members.

**Received:**

**13.159 Planning Matters\***

Obtained from Durham County Council Planning Department for December 2013  
Discussed earlier in the meeting.

**13.160 Financial Matters\***

Finance documents outlining Receipts and Payment of Accounts

**(a) To receive receipts and payments of Accounts from 1<sup>st</sup> December - 20<sup>th</sup> December 2013\***

**Received:**

**(b) To Consider Donation Requests**

A donation request was made from Lynda Jane Smith.

**Agreed:** that the policy is not to donate to individuals, so this application was denied.

**(c) Membership and Subscriptions**

(0)

**13.161 To Consider and Make Comment on Cemetery Reports**

**Received:**

**(a) To receive the report of Burials during the month of December 2013**

(0)

**(b) To receive the report of Grave & Ashes Purchases during the month of December 2013**

(0)

**(c) To Consider Memorial Erection and Additional Inscription Applications, December 2013**

(0)

**(d) Ashes interred in Burial Plots, December 2013**

(0)

**13.162 North Durham Community Engagement Project**

**Agreed:** to invite for a presentation on Thursday 6<sup>th</sup> February at 6.30 p.m. for twenty minutes with a question forum.

To notice board the event.

To arrange room with the Belmont Community Association.

**13.163 Community Right to Bid.**

**Agreed:** to discuss at a later date if any views were brought forward.

**13.164 Dogs not kept on leads/ Dog Fouling.**

A Councillor raised concerns about dogs not being on leads.

Concerns were raised over dogs behavior within the Community Centre car park

**Agreed:** to refer to the Playground Committee

For the Clerk, to obtain guidelines on signage from Mr S. Ragg (Durham County Council)

**13.165 Senior Citizens Christmas Party**

An enjoyable, successful event with the support of parish councilors. 90 people were in attendance

**Agreed:** to thank the school by letter and also the caterers.

**Agreed:** For Executive Catering to cater for future events.

A vote was taken, 11 Councillors for 3 against. The Motion was carried.

**13.166 To Receive Committee / Working Party Reports**

**(a) Playground Development Committee information**

There had been no meeting held this month.

**(b) Planting Scheme Working Party Information**

That a meeting was held on 6<sup>th</sup> December 2013

**(c) Cemetery Working Party Information**

There had been no meeting held this month

**(d) Friends of Belmont Scrambles Group Information**

Report presented

**(e) Parish Plan Steering Group Information**

There had been no meeting held this month

**(f) Planning Committee**

There had been no meeting held this month

**(g) Finance Working Party**

There had been no meeting held this month

**(h) Personnel & Training Advisory Panel**

There had been no meeting held this month

**(i) Asset Task Group**

There had been no meeting held this month

**(j) Quality Parish Status**

There had been no meeting held this month

**(k) Jubilee Working Party**

There had been no meeting held this month

**The following meetings are to be arraigned by the Clerk.**

Playground Development Committee  
Parish Newsletter Working Party meeting  
Jubilee Working Party meeting  
Personnel & Training Advisory Panel meeting  
Asset Task Group meeting

**It was now 9:00pm the Parish Clerk informed the meeting that no further minutes could be taken because two and a half hours was the permitted time scale for the meeting.**

**13.167 To Receive Reports from Ward Councillors**

**(a) Belmont Ward**

**(b) Gilesgate Moor Ward**

**(c) Carrville Ward**

**13.168 Any Other Items of Interest to Note or for Inclusion on the next Agenda.**

**Date and time of next Meeting –Thursday 6<sup>th</sup> February 2014 at 6.30p.m to be held at Belmont Community Centre**

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_