

Minutes of Belmont Parish Council held on the 6th November 2014 at 6.30p.m. in Belmont Community Centre.

Present: Chairman D.J.Southwell Vice-Chair G. Robinson-Lundy Councillors B. Howarth, E. Mavin, A. Walker, K. Corrigan, P. Conway, S. Inglis, J. Knight, T. Charlton, J. Corrigan, L. Mavin.

Also Present: Mrs C. Atkinson (Parish Clerk)
Mrs D. Heath,
Belinda Snow (representative) Mr G. McCardle (Warden)

14.105 To Receive Apologies for Absence

Apologies for Absence were received from Councillor B. Muylaert, D. Waggot

14.106 To Receive Declarations of Interest

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of Interest were received from Councillor P. Conway, B. Howarth (Planning)
Declarations of Interest were received from Councillor E. Mavin, (T.M. Travel)

The Chair set down standing orders.

14.107 To Receive Miscellaneous Reports

(a) Police

Report will be attached to the minutes.

(b) Community Warden

Fixed penalties for dogs is about to change, a new legislation will mean a fixed penalty of £100.00 for dog fouling, early next year.

(c) Members of the Public

There were no members of the public present.

(d) Mrs D. Heath would like to give a talk on the subject of Dog Law Seminars.

Agreed.

The Chair thanked Mrs Heath for attending.

The Chairman D.J.Southwell informed the Police Crime Commissioner and the Assistant Chief Constable about the lack of police attendance at parish meetings.

Agreed: to enquire with S. Ragg to see how many parish councils have had representation at parish council meetings from the police.

The Chair re-imposed Standing Orders.

14.108 To Consider and Make Comment on Planning Matters*

Obtained from Durham County Council Planning Department for October 2014
Development of new homes in Sherburn Parish

Agreed: to support Sherburn Parish Council if they decide they are against the new homes being built.

The Weekly planning list for October 2014 and Countywide Delegated List 2014 will be attached to the minutes and also the planning report for October – November 2014.

14.109 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 2nd October 2014

Minutes attached. *

Amended copies of the minutes from Thursday 3rd July 2014 and Thursday 4th September 2014 were handed to all members.

Received:

The Chair signed 2nd October 2014 Minutes with one amendment.

Minute no:14.103 Belmont Cheveley Park shops has been omitted, in its place Thorndale Junction.

14.110 To Receive Matters Arising from the Minutes not on the Agenda

Received:

14.111 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information *

Received:

(a) Letters/ E-mails forwarded to:

- 1/ The parish office has requested a wardens report, specific to the area's of the parish.
- 2/ B& Q Application DM/14/02769/FPA, in regards to volume of traffic and effect of delivery traffic
- 3/ Atello SPV Ltd, Application DM/14102772/VOC, in regards to the parish council having no objections
- 4/ Tree (Renny's Lane), e-mails were forwarded to Sherburn Parish Council and Durham County Council in order to establish who owns the land that the tree sits on.
- 5/ A letter forwarded to Gilesgate Primary School to congratulate school staff and children for winning the Best School Award.
- 6/ Mr S Ragg, National Joint Council for Local Government Services, Local Government Pay Consultation is taking place shortly, no decision as yet.
- 7/ A thank you letter has been received from The Mayor of Durham.

(b) Correspondence Tabled Item

- 1/ Tenant Matters
- 2/ Winter Salting Routes
- 3/ Durham City Homes

All Tabled Items are available to view at the parish office.

(c) County Durham Association of Local Councils, 68th Annual General Meeting to be held on the 8th November 2014 at 10.00a.m, County Hall, Council Chamber.

(d) The Clerk will be meeting with Mr J Wells regarding fire safety equipment for the parish office.

(e) Mr S Ragg would like to ask if any Councillors would like to take the CILCA Mentoring Course to have a better understanding of parish council activities.

Completed forms to be sent to Mr Ragg by 21st November 2014.

(f) Belmont Bowls Club.

Mr S Garland has informed the Clerk that the alcohol has been removed, posters have also been taken down and general tidy up has taken place, that the pool table will take a little longer to remove.

The Chair thanked the Clerk for her work so far regarding the CILCA qualification

14.112 To Consider Risk Management in relation to Items on the Agenda

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for November 2014 meeting and has been incorporated into reports and presented to Members.

14.113 To Consider and Make Comment on Financial Matters*

Finance documents outlining Receipts and Payment of Accounts
Olivers Tree quotation presented /agreed

(a) To receive receipts and payments of Accounts from 23rd September – 22nd October 2014

Received:

(b) To Consider Donation Requests

Agreed: for a £50.00 donation to be made to Belmont Community Association (Cooker)

(c) Membership and Subscriptions

(0)

Received:

14.114 To Consider and Make Comment on Cemetery Reports*

(a) To receive the report of Burials during the month of October 2014

(0)

(b) To receive the report of Grave & Ashes Purchases during the month of October 2014

(1)

(c) To Consider Memorial Erection and Additional Inscription Applications, October 2014

(0)

(d) Ashes interred in Burial Plots September/ October 2014

(0)

Received:

14.115 Election of Councillor Mr Fleming / NALC.

Information received.

14.116 Cemetery Wall

A meeting has been held with the parish council representatives and the Durham County Councillors, P. Conway, B. Moir.

Agreed: for the cemetery wall grant of £10,000.00 to be applied for from Durham County Council.

14.117 Memorial Garden

Councillor B. Howarth thanked Councillor E. Mavin and D. Mason for their assistance and work regarding the memorial garden. Due to financial restraints Belmont Parish Council agreed the importance of taking forward the cemetery wall, it was unanimous that the memorial garden monies be transferred to the cemetery wall reserves.

Agreed:

14.118 Senior Citizens Christmas Party

The catering arrangements have been made with Executive Catering, Carrville as agreed previously by Belmont Parish Council as a whole.

Motion: Councillor P.Conway to have quotations next year.

Seconded: Councillor J.Knight

Amendment: Councillor D.J.Southwell – price being competitive, no need to tender.

Seconded: Councillor B.Howarth

Votes: Councillors D.J. Southwell, B Howarth, T.Charlton, E.Mavin, G.Robinson Lundy, S.Inglis, A.C.Walker, J.Corrigan (8)

Against: Councillor K.Corrigan,P.Conway,J.Knight

Amendment: Councillor D.J.Southwell

Carried: Amendment then became a substantial motion and carried.

14.119 T.M. Travel

Collection time for residents who need transport will be a 12.15 pick –up.
Travel arrangements have been arranged with TM Travel.

14.120 Financial Regulations

Agreed: to e-mail copies to members and hard copy to the December 2014

Councillor A. Walker left the meeting at 8.03 p.m.

14.121 Exclusion of Public and Press

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s. 100 of the Local Government Act 1972), the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

14.122 National Minimum Wage (Staff Salaries)

Agreed: from 1st April 2015 to review to pay the Clerical Assistant and Information Technology Assistant the Living Wage Rate, from 1st October 2014 an hourly rate of £6.55p at N.J.C. rating.

14.123 Pensions – 2015

Agreed: to seek advice from S.Ragg regarding pension information.

14.124 To Receive Committee / Working Party Reports

(a) Playground Development Committee information

Agreed: for the dog signage size to be A4, wording to be (minimum of £80.00 fine).

(b) Planting Scheme Working Party

Planting tubs at Millhouse Court with children from the parish.

(c) Cemetery Working Party

No Report

(d) Friends of Belmont Scrambles

A new pin has been sited at Renny's Lane Gate, but the lock hasn't been renewed as yet. The Scrambles corner has now been cut by the Friends of Belmont Scrambles.

The Chair thanked the Friends of Belmont Scrambles for their help and work.

Agreed: for the Clerk to confirm with Mr K Telford. Arrange a meeting for the 19th November 2014 at 9.30a.m, site visit, Scrambles regarding trees.

(e) Parish Plan Steering Group

No Report

(f) Planning Committee

No Report

(g) Finance Working Party

A meeting with the Cemetery Working Party will be held on Wednesday 12th November at 9.30a.m. to discuss Cemetery Fees.

(h) Personnel & Training Advisory Panel

No Report

(I) Asset Task Group

No Report

(J) Quality Parish Status

No Report

(k) Memorial Working Party

Agreed: that the memorial working party be disbanded.

14.125 To Receive Reports from Ward Councillors

Belmont

No Report

Carrville

No Report

Gilesgate-Moor

Councillor S.Inglis raised a resident's concern regarding a street light being out in Alder Lea Close.

Agreed: to forward to County Councillors.

14.126 Any Other Items of Interest to Note or for Inclusion on the next Agenda.

Date and time of next Meeting –Thursday 4th December 2014 at 6.30p.m to be held at Belmont Community Centre

Councillor B Howarth left the meeting at 8.30p.m.

Councillor J Knight thanked people for their sponsorship for donations to Christian Aid.

The meeting closed at 8.35p.m.

Date: _____

Signature: _____