

**Belmont Parish Council Minutes for Thursday 5<sup>th</sup> February 2015 held in  
Belmont Community Centre at 6.30p.m.**

**Present:** Chairman D.J. Southwell, Vice-Chair G. Robinson-Lundy, Councillors T.Charlton,  
B. Howarth, S. Inglis, E. Mavin, L. Mavin, R. Murphy, B. Muylaert, J. Knight, K. Corrigan,  
P. Conway, A. Walker.

**Also Present:**

C. Atkinson (Parish Clerk)

(2) Public.

(4) Members of the Parish Plan Steering Group.

**14.166 Apologies for Absence**

Apologies for absence were received from Councillor J. Corrigan.

**14.167 Declarations of Interest**

Members interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of interest were received from Councillor K. Corrigan (Planning) and Councillor P. Conway (Planning).

**The Chairman suspended Standing Orders.**

**14.168 Miscellaneous Reports**

**(a) Police**

Concerns were raised regarding no Police presence at Parish Meetings. There were no Police present at the meeting, there was no Police report received.

**(b) Community Warden**

There was no Community Warden present at the meeting, there was no Wardens report received

**(c) Members of the Public**

There were six members of the public present, there were no concerns raised at the meeting.

**14.169 Parish Plan Steering Group**

The Parish Plan was started over eight years ago, a group was formed and the Parish Plan was produced by questionnaires, around four thousand, in order to produce the Parish Plan Booklet. Questions were raised from Mr. K. Holroyd.

**(a)** Do we want a Parish Plan Steering Group?

**(b)** Do you want a new Parish Plan, this will involve costs?. It would still be based on the original Parish Plan.

Councillor B. Howarth explained that the dog fouling and litter issues were addressed from recommendations from the Parish Plan Steering Group.  
There were various comments for and against another Parish Plan.

Councillor P. Conway would like to recommend that,  
Seconded by Councillor E. Mavin.

- (a) The Parish Plan remains.
- (b) Each Parish Councillor would chose two items, recommended that the Parish Plan could do if agreed by full council.

The Chairman thanked the Parish Plan Steering Group for their hard work and time spent collating the Parish Plan.

Councillor B. Howarth recommended that Councillors be able to choose which areas of the Parish Plan that they would like to be involved in.

**Vote:** For Councillors to work alongside the Parish Plan Steering Group.  
For:14

Mr. K. Holroyd thanked the Chairman and members of the Parish Council.

#### **The Chairman Re-imposed Standing Orders.**

#### **14.170 Planning Matters\***

Obtained from Durham County Council Planning Department for January 2015  
The Countywide Delegated January 2015.  
The Weekly Planning List January 2015.  
The Planning Report December 2014 – January 2015 will be attached to the minutes.

#### **Agreed:**

The Chairman thanked Councillor B. Howarth for her work and input regarding planning.

Councillors K. Corrigan and P. Conway did not take part in any discussion.

#### **(a) DM/14/03806/OUT - Kerry Foods site.**

Councillor K. Corrigan and Councillor P. Conway did not take part in any discussion.

**Agreed:** for a letter to be forwarded to the Planning Department.

#### **(b) DM/14/01511/FPA - Asda (Mono containers site)**

**Agreed:** for a letter to be forwarded to the Planning Department.

#### **(c) DM/14/03835/FPA - 9 Cornwall Walk, Belmont**

**Agreed:** letters expressing the agreed views and concerns of Belmont Parish Council to be forwarded to the Planning Department in relation to items a) b) and c) above.

**The Chairman suspended Standing Orders.**

A member of the public raised a concern of re. 9 Cornwall Walk

- (a) Dormer windows would overlook other properties in close proximity)
- (b) Reduction of the number and availability of bungalows would be detrimental to the local community)

**The Chairman Re-imposed Standing Orders.**

**14.171 Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 8<sup>th</sup> January 2015**

Minutes attached. \*

The minutes were received and agreed with amendments

Not Present: Councillor D. Waggott

Present: Councillor E. Mavin.

**14.172 Matters Arising from the Minutes not on the Agenda**

- (a) Senior Citizens Christmas Party – (Food) Concerns were raised regarding the quality of food provided.
- (b) Wantage Road, site meeting, 11 a.m. Wednesday 11<sup>th</sup> February 2015.

**14.173 Clerk's Report, Correspondence Tabled Items – For Information \***

**(a) Letters/ E-mails forwarded to:**

1/ Mr C. Baxter (Pullmans)

2/ Interplan Signs (Update request regarding delivery and fitting date for dog signage on play areas) to be confirmed.

**(b) Correspondence Tabled Items:**

1/ Clerks Magazine

2/ Clerks and Councils Direct

3/ Grass Roots

**(c) Natural England**

Entry Level Stewardship Agreement.

**Received:**

**14.174 Risk Management**

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for February 2015 meeting and has been incorporated into reports and presented to Members.

**Received:**

**14.175 Financial Matters\***

Finance documents outlining Receipts and Payment of Accounts

To receive receipts and payments of Accounts from 1<sup>st</sup> January 2015 - 27<sup>th</sup> January 2015

**(a) To Consider Donation Requests**

(1) Thornhill Primary School.

Co – ordinators of the fund for children's school clothing.

**Agreed:** £50.00 donation

**(b) Membership and Subscriptions**

(0)

**(c) A budget update was presented to members for April – December 2014**

**Received:**

**14.176 Cemetery Reports\***

**(a) Burials during the month of January 2015**

(3)

**(b) Grave & Ashes Purchases during the month of January 2015**

(2)

**(c) Memorial Erection and Additional Inscription Applications, January 2015**

(1) Mr T. Baxter	Plot JJ13	Scott Memorials
(2) Mr J. W. Crampton	Plot AA13	Scott Memorials

**(d) Ashes interred in Burial Plots January 2015**

(0)

**Received: Items a) b) c) d)**

**14.177 Electronic Summonses**

**Agreed:** not to go forward with electronic summonses

**14.178 Local Council Award Scheme**

**Deferred:** to agenda for March meeting.

**14.179 Employment Contracts for Mrs S. Overton (Clerical Assistant and Mr A. Thurlwell (Administrator / Information Technology Assistant)**

It was agreed at the Personnel meeting held on 27<sup>th</sup> January 2015 that upon renewal of staff contracts, that they be approved at the new rate of £6.55 per hour from January 1<sup>st</sup> 2015, rising to £7.85p per hour from 1<sup>st</sup> of April 2015, to be recommended to Full Council.

**Agreed:**

**14.180 Committee / Working Party Reports**

**(a) Playground Development Committee information**

Dog signage has now been sited.

**(b) Planting Scheme Working Party Information**

The Planting Scheme Working Party is considering a thank you certificate for members of the public who support planting in the parish.

The Planting Scheme Working Party will meet on Friday 13<sup>th</sup> February 2015.

**(c) Cemetery Working Party Information**

A large branch snapped on tree near robing room, removed by Olivers Tree Surgeons, cost of £130.00.

**(d) Friends of Belmont Scrambles Group Information**

**Report from Ken Neat (Chairman of Friends of Belmont Scrambles) was presented.**

A meeting is to be held on 16<sup>th</sup> February 2015.

A fundraiser coffee morning and table top sale will be held on Saturday 14<sup>th</sup> March at 10.00 a.m. In the Communal Hall, Broomside Lane.

**(e) Parish Plan Steering Group Information**

As previous agenda item.

**(f) Planning Committee**

As previous agenda item.

**(g) Finance Working Party**

No meeting held this month

**(h) Personnel & Training Advisory Panel**

Meeting held on Tuesday 27<sup>th</sup> January.

**(i) Asset Task Group**

**Agreed:** to arrange a meeting

**14.181 To Receive Reports from Ward Councillors**

**Belmont**

A concern was raised regarding a tree at 5 Cheveley Walk the tree has already been viewed and inspected. A further inspection to take place.

**Carrville**

A report was received concerning a 30 m.p.h. sign that was damaged and leaning over at the Shell Petrol Station Carrville.

Bollards that have been previously removed will be re-sited at Cheveley Walk.

A Dog bin was reported missing at the junction off Bainbridge Road and Broome Road

An up-date on Broomside Lane land was requested by Councillor J. Knight.

The Chairman gave an update.

**Gilesgate Moor**

Robbery had taken place at paper shop on Gilesgate Moor.

**14.182 Any Other Items of Interest to Note or for Inclusion on the next Agenda.**

Date and time of next Meeting –Thursday 5th March 2015 at 6.30p.m to be held at Belmont Community Centre

Meeting closed at 8.55 p.m.

Chairmans signature \_\_\_\_\_ Date \_\_\_\_\_