

**Minutes of Belmont Parish Council Meeting held on Thursday 4th June 2015
at 6:30pm in Belmont Community Centre**

Present: Chairman Councillor D. J. Southwell, Vice-Chair R. Murphy, Councillors P. Conway, K. Corrigan, J. Knight, B. Howarth, S. Inglis, E. Mavin, L. Mavin, B. Muylaert, D. Waggott, A.C. Walker.

Also Present: Ms C. Atkinson (Clerk)

15.25 Apologies for Absence

Apologies were received from Councillors T. Charlton, J. Corrigan and G. Robinson – Lundy.
Apologies received from Durham Police.

15.26 Declarations of Interest

Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of interest were received from Councillors K. Corrigan and P. Conway regarding planning matters.

15.27 Miscellaneous Reports

(a) Police

There were no police present at the meeting.

(b) Community Warden

There was no warden present.

(c) Members of the Public

There were no members of the public present.

15.28 Planning Matters

Obtained from Durham County Council Planning Department.
The Chair of the Planning Committee verbally gave a report to members regarding planning.
It was agreed that the planning report for May/June would be forward to all members the following day, attached to the minutes and entered on the website.

15.29 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 7th May 2015

15.17 tacken becomes taken

15.23 b) item for agenda for further discussion councillor P. Conway

15.09 Clerks to Councils.

15.09 Heading of Powerpoint document is added to the minutes, 'Suicide Safer Communities'.

15.24 R. Murphy to B. Muylaert

15.09 Representatives on Outside Bodies and Organisations

County Durham Association of Local Clerks:Councillor A.C. Walker to

County Durham Association of Local Councils:Councillor A.C. Walker.

15.30 Matters Arising from the Minutes not on the Agenda

There were no matters arising.

15.31 Clerk's Report, Correspondence and Tabled Items – For Information

(a) Letters/Emails forwarded to:

1. Mayor's acceptance letter for the Children's Art Competition.
2. Pension Regulator.
3. Natural England -Entry Level Stewardship – Field Inspection Report.
4. Thank you letter from Great North East Air Ambulance.
5. Haswell and District Mencap Society invitation.

(b) Correspondence Tabled Items:

(0)

15.32 Risk Management

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for May 2015 meeting and has been incorporated into reports and presented to Members.

Received.

15.33 Financial Matters*

Finance documents outlining receipts and payments of Accounts.

To receive receipts and payments of Accounts from 24th April 2015 - 20th May 2015.

Received and agreed:

(a) Donation Requests

(Mayor's Appeal)

Agreed: £50.00

(b) Membership and Subscriptions

(0)

(c) CILCA Qualification

Agreed: refund to the Clerk £80.00. examination fee.

All members congratulated the Clerk on her successful exam result.

(d) Annual Return (will be ratified at the July meeting as the audit file is with the internal auditor).

The date for audit is the 27th July 2015.

14.34 Cemetery Reports

(a) To Receive the report of burials during the month of May 2015

(0)

(b) To Receive the report of Grave and Ashes purchases during the month of May 2015.

(0)

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of May 2015.

(0)

Received.

15.35 Pensions Regulation.

Agreed: to take advice from Mr S. Ragg, County Hall.

15.36 Asset Land Valuation Insurance

Information from Zurich that land valuation makes no difference to the insurance costings for 2015/2016.

Received.

15.37 Broomside Lane land

Agreed: for all councillors to receive e-mail detailing the transfer and agreement papers from the

solicitor, Mr N. Cooper. The papers to be presented to full council on the 2nd July 2015

Also agreed: for the Chairman Mr. D.J. Southwell and Clerk Ms. C. Atkinson to sign papers at the time of completion on behalf of Belmont Parish Council.

15.38 Cemetery wall

An update was reported to members.

Received.

Agreed: for the Clerk to request a progress report from Mr. R. Howard and to request that a meeting is scheduled with the Cemetery Working Party before work commences.

15.39 Signage Moorfield

Agreed: a) to remove the word (or) from the sign near the BMX track.
b) to request a new sign from Durham County Council for the Skate Bowl Park.
c) a new sign regarding dog fouling to be purchased to be erected on Moorfield

15.40 Scrambles fires

Information: For any fires to be reported to 999 at time of incident and subsequently to be reported to parish clerk for logging and her request for Incident Number and Fire Report.

15.41 Committee / Working Party Reports

(a) Playground Development Committee information

No meeting this month

(b) Planting Scheme Working Party Information

- (a) Planting out of plants with the local children.
- (b) The prize giving ceremony is scheduled for 18th June at 10.00 am In Belmont Library.
- (c) Beautiful Durham judging.

(c) Cemetery Working Party Information

No meeting this month..

(d) Friends of Belmont Scrambles Group Information

- (a) It was reported that the Kissing Gate at the Scrambles had been stolen, this has been reported to Durham Police and an incident number has been received. Councillor Howarth to contact the Contractor to discuss.
- (b) It was agreed that a copy of the Natural England Inspection Report should be sent to Mr Ken Neat in his capacity of Chairman of the Friends of Belmont Scrambles.

(e) Parish Plan

The Parish Plan no longer exists as a sub-committee.

Agreed: to remove from future agendas.

(f) Planning Committee

Report received.

(g) Finance Working Party

No meeting this month .

(h) Personnel & Training Advisory Panel

Agreed: for a Personnel meeting to look at the Clerks Agreement of Contract from the full parish for a full salary grade rise regarding the CIILCA qualification which the Clerk passed.

(I) Asset Task Group

No meeting this month

15.42 Ward reports

(a) Belmont

Councillor E. Mavin reported that street light out, outside of newsagents has now been repaired.
Councillor B. Howarth reported that Bird Walkabout, meet at 7.00pm Monday at Cheveley Walk gate.
Councillor A.C. Walker raised a concern regarding bollards, saying they were needed at Buckinghamshire Road and Belmont Road.

(b) Carrville

No matters to report

(c) Gilesgate Moor

Skate Bowl Park on Moorfield has now been repaired by Durham County Council.

15.43 Any Other Items of Interest to Note or for Inclusion on the next Agenda.
Date and time of next Meeting –Thursday 2nd July 2015 at 6.30p.m to be held at Belmont Community Centre

The meeting closed at 7.55 pm.

Date: _____

Chairman's Signature _____