

**Minutes of Belmont Parish Council Meeting on Thursday 3<sup>rd</sup> December 2015 at  
6.30pm In Belmont Community Centre.**

**Present:** Chairman Councillor D. J. Southwell, Vice-Chair R. Murphy, Councillors  
T. Charlton, P. Conway, K. Corrigan, J. Knight, B. Howarth, S. Inglis , E. Mavin,  
L. Mavin, B. Muylaert, A.C. Walker.

**Also Present:** Shirley Overton (Clerical Assistant) Community Wardens (2)

**15.117 To Receive Apologies for Absence**

Apologies for Absence were received from Councillors J. Corrigan,  
G. Robinson - Lundy, D. Waggott,  
Apologies were also received from Police.

**15.118 To Receive Declarations of Interest**

Members Please Note:- this is a standard item. If Members are aware of a personal  
or prejudicial interest in relation to any item on the Agenda this should be disclosed  
at this stage or when the interest becomes apparent during the consideration of an  
item in accordance with the Code of Conduct for Members. This item is linked to  
your Declaration of Members Interest forms please consult these forms when  
reading these notes on agenda items to ensure compliance with this item.

Declarations of interest were received from Councillors K. Corrigan and P. Conway  
regarding planning matters

**The Chairman suspended Standing Orders.**

**15.119 To Receive Miscellaneous Reports**

**(a) Police**

There were no police present, a report from the police was given to all  
Councillors.

**(b) Community Warden**

The community wardens gave a report and welcomed any thoughts on  
environmental issues from the public (dog fouling, anti-social behavior, litter  
etc). The wardens reported there was only a small percentage of offenders and  
there was a set of procedures in place to deal with this. The wardens patrol the  
area regularly at various times of the day. The warden's monthly reports can be  
downloaded for information purposes via the website. The Chairman thanked  
the wardens for attending.

**(c) Members of the Public**

There were no members of the present.

**The Chairman re-imposed Standing Orders**

**Councillor Murphy arrived 7.00pm.**

**15.120 To Consider and Make Comment on Planning Matters\***

Obtained from Durham County Council Planning Department for November 2015

Councillor Howarth reported on planning matters for November and December 2015 with reference to:

Application DM/15/02170/VOC: Variation of Condition 2 to reduce scale of student accommodation at Renny's Court, Gilesgate Moor. WITH DRAWN

Application DM/15/00355/VOC: Variation of condition 2 of approval CE/13/00849/FPA Renny's Court, Gilesgate Moor for Studio US Ltd.

The Parish Council Planning committee considered the application and agreed not to oppose it. Letter sent to planning officer and ratified at Full Council 3rd December 2015. Pending consideration

Application DM/15/01743/FPA: Amended application. Cheveley House, Brackendale Road, Belmont. Erection of 26 residential dwellings.

Letter sent acknowledging improved position of entrance but still reservations about whether it would be better even further away from the Broomside Lane junction. Landscape and Arboriculture recommendations supported. APPROVED at Durham County Council Committee on 24th November 2015

Application DM/15/02349/FPA: Shell Service Station, Highstreet, Carrville. Refurbishment and redevelopment.

Letter sent regarding light spillage and contaminated land precautions.

***Approved .***

Application DM/15/02276/FPA: Angerstein Court, Broomside Lane, Carrville. Conversion of an Existing Cycle and Maintenance Store into Studio Apartment.

Planning Committee held site visit and letter of objection sent with request for referral to Durham County Council Committee - ratified at Full Council with agreement that Parish Council representative should speak. Pending Committee

Application DM/15/03186/FPA: A690 Specialist Cars Ltd. Belmont Bridge Carrville, Durham. Extension of garage to form workshop.

Full Council ratified a letter of objection on highway safety grounds, loss of onsite parking and parking congestion. Similar response agreed to amended site plan at Full Council on 3rd Dec. 2015. Pending delegated decision

Application: 15/03342/AD; 15/03343/AD; 15/03344/AD: at MacDonald' Restaurants Ltd. Dragon Lane - Illuminated and non-illuminated signs. Pending delegated decision.

DM/15/03356/AD Pulman Holdings: at New Ferens Park Belmont Industrial Estate – illuminated and non- illuminated signs. Pending delegated decision.

Application DM/15/03581/VOC: variation of condition 2 and removal of condition 6 pursuant of approval CE/13/01116/RM at Plot 16 at Ramside Hall and Hilltop Farm. DH1 1TD. Pending delegated decision.

Application DM/14/02912/OUT: 120 dwellings off Mill Lane, Sherburn Village.

Letter of objection sent due to concern about additional strain on shared medical facilities. APPEAL AGAINST REFUSAL. No further comment to be sent from Belmont Parish Council.

**15.121 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on 5th November 2015**

Minutes attached. \*

**Received and agreed:**

**15.122 To Receive Matters Arising from the Minutes not on the Agenda**

Councillor P. Conway reported that the problem of running water outside Belmont Library has now been resolved by Durham County Council.

It was agreed that the awards won for Beautiful Durham should be displayed in the parish office and if not, displayed in Belmont library.

Belmont Library and also put onto the Parish website for information purposes.

**15.123 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information \***

**(a) Letters/E-mails sent, received**

- (1) Letter to Barry Gavillet (Planning Officer) County Hall
- (2) Letter to Councillor E. Mavin regarding the Tesco Foundation Project.
- (3) Letter to Councillor Neil Foster - Durham County Council regarding Durham Light Infantry Museum.
- (4) Estimate for planting cost 2016.
- (5) Belmont Green Dog Walkers Campaign.

**Received and agreed.**

**(b) Correspondence Tabled Items:**

- (1) Grass Roots (Community News)
- (2) Clerks Magazine.
- (3) Membership renewal Society of Local Council Clerks.
- (4) Constitution.
- (5) Website Durham County Council.
- (6) County Durham Plan proposed policy (roads) presented by Durham County Councillor P.Conway.
- (7) Belmont Parish Council resolved to support the policy submission to the County Durham Plan as submitted by county councillors
- (8) Consultation budget Durham County Council
- (9) Chairman D.J. Southwell thanked Councillor Conway for his feedback on Wantage Road.

(10) Chairman D.J. Southwell reported that a letter had been sent to Durham County Council regarding the closure of the Durham Light Infantry Museum. All Councillors agreed that it is a tragedy if the closure happened.

(11) Councillor R. Murphy reported that Durham County Council were making changes to Parish council websites from April 2016. The proposed changes would make it easier for Parish councils to update and use the website and also have the support of Durham County Council. The cost to the parish council would be £575 per annum agreed to put as an agenda item for January 2016.

**15.124 To Consider Risk Management in relation to Items on the Agenda**

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for December 2015 meeting and has been incorporated into

**15.125 To Consider and Make Comment on Cemetery Reports\***

(a) **To Receive the report of Burials during the month of November 2015**  
Stuart Wrights Funeral Services William Coulson Grievson Re-open Q 5

**To Receive the report of Grave & Ashes Purchases during the month of November 2015**

(0)

(b) **To Consider Memorial Erection and Additional Inscription Applications during the month of November 2015**

(0)

(d) **Ashes interred in Burial Plots November 2015**

(0)

**Received and agreed.**

**15.126 Financial Matters\***

(1) Finance documents outlining Receipts and Payment of Accounts.  
(2) Honorarium £50 cash to Clerical Assistant Mrs S. Overton and Information Technology Assistant Mr. A. Thulrwell

(1) **To Receive receipts and payments of Accounts for November 2015\***

(2) Bank Reconciliation Statement

(b) **To Consider Donation Requests**

(1) Great North Air Ambulance - agreed £50.00

(2) Durham Cathedral - agreed £50.00

(c) **Membership and Subscriptions**

(0)

**Received and agreed.**

(1) Review Financial Regulations

(2) Internal Audit Report.

**Received and agreed.**

**15.127 Precept 2016/2017**

It was agreed at the Finance Working Party meeting held on November 27<sup>th</sup> 2015 for a 2% increase on the existing precept for 2016/2017.

**Received and agreed.**

**15.128 PC World Account**

This account has been cleared.

**Received.**

**15.129 Area Action Partnership**

Councillor J. Knight spoke about the Area Action Partnership and it was agreed to send an e-mail to all councilors from the Area Action Partnership website regarding future events.

Councillor E. Mavin thanked Councillor J. Knight for his hard work.

**15.130 National Association of Local Councils**

Councillor R. Murphy to send an e-mail to elected councilors congratulating them on being appointed to the National Association of Local Councils.

**Received and agreed.**

**15.131 To Receive Committee / Working Party Reports**

(a) Appeals Committee

No meeting was held this month.

(b) Asset Task Group

No meeting was held this month

(c) Cemetery Working Party

No meeting was held this month

(d) Complaints Procedure Committee

No meeting was held this month

(e) Finance Working Party

A meeting was held on November 27<sup>th</sup> (see attached)

(f) Friends of Belmont Scrambles

Councillor Howarth gave a verbal report on behalf of the Friends of Belmont Scrambles.

1. A successful litter pick was held on the Scrambles by the Friends of Belmont Scrambles on Sunday 8<sup>th</sup> November.
2. The Friends of Belmont Scrambles completed repairs to the wooden chicanes near Rennys Lane.

3. A dog attack has been wrongly reported as having taken place on Belmont Scrambles, it was agreed for the Chairman to contact the Press to amend the statement.
4. The Chairman reported he had taken advice regarding public liability signage on the Scrambles and it was agreed to not put up a sign.

(g) Parish Newsletter Working Party  
No meeting was held this month

(h) Personnel and Training Advisory Panel  
No meeting was held this month

(i) Planning Committee  
A meeting was held on the 16<sup>th</sup> November (see attached).

(j) Planting Scheme Working Party  
No meeting was held this month

(k) Playground Development Committee  
No meeting was held this month  
Councillor E. Mavin reported that a new application form has now been completed for the Tesco Local Community Scheme.

#### **15.132 To Receive Reports from Ward Councillors**

##### **Belmont**

A concern was raised of an incident on the slip road of the A690 of a highway worker (gritter) reversing causing an obstruction.

A concern was raised of people parking their cars on the dropped curves at Cheveley Park Shopping Centre which clearly displays yellow lines. It was reported that there are people patrolling the area in regards to this matter.

##### **Carrville**

There was nothing to report.

##### **Gilesgate Moor**

Councillor S. Inglis reported residents had raised concerns regarding the state of the road at Willowtree Avenue due to the building site nearby. It was reported that there are sweepers who regularly clean up the mess throughout the day.

#### **15.133 Any Other Items of Interest to Note or for Inclusion on the next Agenda.** **Date and time of next Meeting –Thursday 7th January 2016 at 6.30p.m to be held at Belmont Community Centre**

- (1) Litter
- (2) Assets Meeting
- (3) Personnel meeting
- (4) Website
- (5) Grant for Planting Scheme Working party.

The meeting closed at 8.30 p.m.

Signed by Chairman \_\_\_\_\_

Date: \_\_\_\_\_