

**Minutes of Belmont Parish Council Meeting on Thursday 7th January 2016 at
6.30pm In Belmont Community Centre.**

Present: Chairman Councillor D. J. Southwell, Vice-Chair R. Murphy, Councillors T. Charlton, P. Conway, J. Knight, B. Howarth, S. Inglis, E. Mavin, L. Mavin, B. Muylaert, G. Robinson-Lundy, D. Waggott

Also Present: Shirley Overton (Clerical Assistant)
Community Warden Belinda Snow,
PC Paul Blair

15.01 To Receive Apologies for Absence

Apologies for Absence were received from Councillors J.Corrigan, K. Corrigan, A.C. Walker,

15.02 To Receive Declarations of Interest

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

The Chairman suspended Standing Orders.

15.03 To Receive Miscellaneous Reports

(a) Police

A report from the Police was e-mailed to the Parish Office, which was given out to all Councillors at the meeting (see attached). It was suggested that any positive feedback regarding the work done by the Police be put on the Parish Website for information purposes. The Chairman thanked PC Blair for his attendance at the meeting.

(b) Community Warden

Community Warden Belinda Snow reported that the Wardens and Police work hand in hand with each other with regards to anti-social behaviour amongst youths in the area. A free micro-chipping event for dogs in the area is being scheduled in the near future, details will be put on the Neighbourhood Warden website.

(c) Members of the Public

There were no members of the public present.

The Chairman re-imposed Standing Orders.

15.04 To Consider and Make Comment on Planning Matters*

Obtained from Durham County Council Planning Department for December 2015.
There were no planning matters that raised concerns.
Councillor B. Howarth gave a report regarding planning matters.

15.05 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 3rd December 2015

Minutes attached. *

Received and agreed:

**15.06 To Receive Matters Arising from the Minutes not on the Agenda
Received and agreed:**

15.07 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information *

(a) Letters/E-mails sent, received:

- (1) Precept form sent to Susan Oliver Durham County Council
- (2) Planning letter to Susan Hyde Durham County Council regarding Planning Application DM/15/03186/FPA for A690 Specialist Cars, Belmont Bridge, Carrville, Durham.
- (3) Thank you letter to Belmont School (Senior Citizens Christmas Party).
- (4) Thank you letter to TM Travel (Senior Citizens Christmas Party).
- (5) E-mail received from Steve Ragg regarding Royal Garden Party nominations 2016
- (6) Thank you letter from Great North Air Ambulance for donation.
- (7) Invite to tea for Chairman and Consort, Durham Town Hall 18th January 2016 from Mayor/Chairman of Durham County Council.
- (8) Audit report regarding arrangements for Audit 2017/2018.

Councillor Inglis and Mrs Inglis expressed an interest for their names to be put forward to attend this year's Queens Royal Garden Party.

Agreed. Members agreed that if the application was successful, a £150.00 contribution towards travelling costs would be made available to Councillor Inglis and Mrs Inglis.

The Chairman Councillor D.J. Southwell and his wife will be attending Durham Town Hall on Monday 18th January 2016 for afternoon tea in regards to the Mayors invitation.

Received and agreed:

Correspondence Tabled Items

- (1) Grass Roots (Community News)
- (2) Clerks Magazine

Received.

15.08 To Consider Risk Management in relation to Items on the Agenda

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for September 2014 meeting and has been incorporated into reports and presented to Members.

Received.

15.09 To Consider and Make Comment on Financial Matters*

- (a)** Finance documents outlining Receipts and Payment of Accounts for December 2015.
Updated Financial Statement from 1st April 2015 to 31st December 2015.
Bank reconciliation Statement for December 2015.

(b) To Consider Donation Requests

(0)

(c) Membership and Subscriptions

(0)

15.10 To Consider and Make Comment on Cemetery Reports*

(a) To Receive the report of Burials during the month of December 2015

(0)

(b) To Receive the report of Grave & Ashes Purchases of December 2015

(0)

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of December 2015)

(3)

(d) Ashes interred in Burial Plots during the month of December 2015

(0)

Received and agreed:

15.11 Litter

A concern was raised regarding litter at Rennys Lane which was becoming an increasing problem in the area. It was agreed for Councillor Conway to contact the local PCSO to ask them to make a presence at the site. Problems of litter can be reported to Durham County Councillor P. Conway, the Parish Council Office or through Belinda Snow the Neighbourhood Warden for the area. The Friends of Belmont Scrambles also do 1 regular litter picks throughout the year.

15.12 Assets meeting

An Asset meeting has been arranged for Wednesday 20th January 2016 at 4:30pm in Belmont Community Centre.

15.13 Personnel meeting

A Personnel meeting has been arranged for Wednesday 20th January 2016 at 5:00pm in Belmont Community Centre.

15.14 Website

Vice-Chairman Councillor R. Murphy suggested joining the scheme and paying the £575.00 fee for the year in order to see if members wanted to continue with the service. Training will be given to Parish Council Staff with the support of Durham County Council.

Agreed. Councillors were unanimous in agreement.

15.15 Grant Award

There has been no response so far as yet for additional finance for planting of shrubs from Durham County Council.

The Chairman asked the Clerical Assistant Mrs S. Overton to leave the room at this point.

15.16 Parish Clerk

This item was discussed in conjunction with item 15.13.

The Chairman invited Mrs S. Overton to return to the meeting.

15.17 To Receive Committee / Working Party Reports

(a) Asset Task Group

A meeting has been arranged for Wednesday 20th January 2016 at 4.30 p.m. in Belmont Community Centre.

(b) Cemetery Working Party

No meeting held this month.

(c) Finance Working Party

No meeting held this month.

(d) Friends of Belmont Scrambles Group Information

A report from Ken Neat, Chairman of Belmont Scrambles, was circulated, and additional comments were made by Councillor Howarth. An application has been made for free tree packs from the Woodland Trust which will be delivered in early March if the application has been successful. The trees will be planted by the Friends of Belmont Scrambles along with local schools in existing woodland. A coffee morning and Table-Top Sale is to be held in early March with the proceeds raised going towards equipment for the Scrambles.

Parish Newsletter

A meeting has been arranged for Friday 15th January 2016 at 5.00 p.m. in Belmont Community Centre.

(e) Personnel & Training Advisory Panel

A meeting has been arranged for Wednesday 20th January 2016 at 5.00 p.m. in Belmont Community Centre.

(f) Planning Committee

No meeting held this month.

(h) Planting Scheme Working Party

A meeting has been arranged for Thursday 14th January 2016 at 9.30 a.m. in Belmont Community Centre.

(l) Playground Development Committee information

There has been no response as yet regarding Tesco Grant. It was agreed to arrange a meeting with Tim Burnham to see what progress can be made regarding use of Ramside Hall for community groups.

15.18 To Receive Reports from Ward Councillors

Belmont Ward

A concern was raised regarding serious flooding at Rennys Underpass due to a blocked drain, StreetScene have been contacted regarding the matter.

A concern was raised regarding flooding on Devonshire Road which had been reported to Durham County Council.

Carrville

There was nothing to report from representative.

Gilesgate Moor

A concern was raised of a blocked drain where the Vets Surgery is in Mill Lane, standing water is becoming a concern.

A concern was raised of deep water near the A690 slip road to Belmont Road due to adverse weather conditions.

15.19 Any Other Items of Interest to Note or for Inclusion on the next Agenda.
Date and time of next Meeting –Thursday 4th February 2016 at 6.30p.m to be held at Belmont Community Centre

The meeting closed at 8.35 p.m.

Chairmans signature _____