

**Minutes of Belmont Parish Council Meeting on Thursday 4<sup>th</sup> February 2016 at  
6.30pm In Belmont Community Centre.**

**Present:** Chairman Councillor D. J. Southwell, Councillors T. Charlton, J. Knight,  
B. Howarth, E. Mavin, L. Mavin, B. Muylaert and A.C. Walker.

**Also Present:** Shirley Overton (Clerical Assistant)  
Community Warden Belinda Snow,  
PCSO R.Raymond  
Members of the Public (1)

**15.153 To Receive Apologies for Absence**

Apologies for Absence were received from Vice-Chair Councillor R. Murphy, Councillors  
P. Conway J. Corrigan, K. Corrigan, S. Inglis, G. Robinson-Lundy and D. Waggott.

**15.154 To Receive Declarations of Interest**

Members Please Note: - this is a standard item. If Members are aware of a personal or  
prejudicial interest in relation to any item on the Agenda this should be disclosed at  
this stage or when the interest becomes apparent during the consideration of an item  
in accordance with the Code of Conduct for Members. This item is linked to your  
Declaration of Members Interest forms please consult these forms when reading these  
notes on agenda items to ensure compliance with this item.

**The Chairman suspended Standing Orders**

**15.155 To Receive Miscellaneous Reports**

**(a) Police**

A full and comprehensive report was given by the police.

**(b) Community Warden**

A full and comprehensive report was given by the Community Warden.  
The Chairman D.J. Southwell on behalf of Parish Council suggested that the  
Parish Council may be able to assist the Police/Wardens with a one off payment to  
purchase six I Pads if a business case was made for their need

**(c) Members of the Public**

A member of the public looked for support from the Parish Council to object to the  
Planning Application DM/16/00026/FPA – Change of use from B2 to a  
mixed class use retail A1 and restaurant/café A3 at 107a High Street, Carrville. Concerns  
of increased traffic, parking, access and deliveries were raised.

**The Chairman re-imposed Standing Orders.**

**15.156 To Consider and Make Comment on Planning Matters\***

Obtained from Durham County Council Planning Department for January 2016.  
Planning Application DM/16/0018/FPA – New Ferens Park.Diagnostic Treatment Centre.  
Planning Application DM/16/00026/FPA – Change of use from B2 to a mixed class use  
retail A1 and restaurant/café A3 at 107a High Street, Carrville.  
A frank and open discussion took place regarding the above planning applications.

Councillor Howarth commented on current planning applications with reference to DCC Planning List for January 2016 and Delegated Outcomes for January 2016 drawing attention to related Parish Council action.

Planning Report for Jan/Feb 2016 then presented – summarised as follows:

Application DM/15/00355/VOC: Variation of condition 2 of approval CE/13/00849/FPA Renny's Court, Gilesgate Moor for Studio US Ltd.

Pending decision

Application DM/15/02276/FPA: Angerstein Court, Broomside Lane, Carrville. Conversion of an Existing Cycle and Maintenance Store into Studio Apartment.

In Sept 2015 the Planning Committee held a site visit and a letter of objection was sent with request for referral to DCC Committee - ratified at Full Council with agreement that PC rep should speak. A subsequent plan has been submitted showing proposed relocation of the secure bike store but the Parish Council agreed to uphold their opposition to the application.

Pending decision

Application DM/15/03186/FPA: A690 Specialist Cars Ltd. Belmont Bridge Carrville, Durham. Extension of garage to form workshop.

The Parish Council's main objection was to the loss of onsite parking. A subsequent application compensates this loss by encompassing grass verge, subject to legal decision. A boundary wall has since been proposed to separate premises from A690 and councillors agreed there are no further planning reasons to oppose the application.

Pending decision.

Application DM/14/02912/OUT: 120 dwellings off Mill Lane, Sherburn Village. Letter of objection sent due to concern about additional strain on shared medical facilities.

Pending APPEAL AGAINST REFUSAL. No further comment to be sent from Belmont PC

Application DM/16/00018/FPA: Land South of New Ferens Park, Belmont Industrial Estate. New diagnostics and treatment centre.

Agreed not to oppose application but emphasise need for landscaping and ecological safeguarding as possible. The protection of trees with Tree Preservation Orders to be stressed.

Pending Committee decision

Application DM/16/00026/FPA: 107a High Street Carrville. Change of use from B2 to a mixed class use retail A1 and restaurant/café A3.

PC requested application should go to DCC Planning Committee. Agreed to object to application on grounds of lack of parking and its effect on resident amenity and other local businesses.

**15.157 To Confirm and Sign as a Correct Record Minutes of the Parish Council Meeting held on Thursday 7<sup>th</sup> January 2016**

Minutes attached. \*

**Received and agreed:**

**15.158 To Receive Matters Arising from the Minutes not on the Agenda**

**Received and agreed.**

**15.159 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information \***

**(a) Letters/E-mails sent, received:**

- (1) PP3 form received from Durham County Council regarding Parish Paths Partnership.
- (2) HMRC VAT repayment.
- (3) Information letter from NALC (National Association of Local Councils) regarding Her Majesty The Queens 90<sup>th</sup> Birthday celebrations.
- (4) E-mail to Neighbourhood Warden Belinda Snow and Police Officer Paul Blair regarding damage to Scrambles large meadow by a quad bike.
- (5) E-mail received from Steve Ragg Durham County Council regarding Local Government two year pay offer for 2016/2017 and 2017/18.
- (6) E-mail received from the Pensions Regulator regarding workplace pensions.
- (7) Letter to Durham County Council (Travel Response Centre).
- (8) Planning letter to Sue Hyde Durham County Council regarding A690 Specialist Cars
- (9) Letter to Laura Eden Planning Officer Durham County Council regarding Planning Application DM/16/0026/FPA. Change of use from B2 to a mixed class use retail A1 and restaurant/café A3 at 107a High Street, Carrville.
- (10) E-mail received from a resident asking to see the Definitive Statement regarding Footpaths in the parish.
- (11) An invitation from Assistant Headteacher Anita Stevens to attend the official sports Hall opening to be held on Wednesday 10<sup>th</sup> February 2016 at 12.30 p.m. in Belmont Community School, Chairman Councillor D.J.Southwell to represent the Parish Council.
- (12) Ramside diverted Rights of Way.
- (13) Audit Appointments Nation Union of Local Councils.
- (14) Duplicate invoice for cemetery wall has now been cancelled.

**(b) Correspondence Tabled Items**

- (1) Grass Roots (Community News)
- (2) Clerks Magazine

**Received and agreed.**

**15.160 To Consider Risk Management in relation to Items on the Agenda**

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for September 2014 meeting and has been incorporated into reports and presented to Members.

Received.

**15.161 To Consider and Make Comment on Financial Matters\***

Finance documents outlining Receipts and Payment of Accounts for January 2016  
Bank reconciliation to end of January 2016.

**(a) To Receive receipts and payments of Accounts during the month of January 2016**

**(b) To Consider Donation Requests**

The Children's Foundation Charity, Royal Victoria Infirmary,  
Newcastle-upon-Tyne.

Agreed: £50.00 donation.

**(c) Membership and Subscriptions**

(0)

**15.162 To Consider and Make Comment on Cemetery Reports\***

**(a) To Receive the report of Burials during the month of January 2016**

Gladys Ormiston	J 717	Co-Operative Funeral Services
Re-open		

**(b) To Receive the report of Grave & Ashes Purchases during the month of January 2016**

Soulsby	HH 15	Grave purchase
Fingleton	II 15	Grave purchase

**(c) To Consider Memorial Erection and Additional Inscription Applications during the month of January 2016**

(0)

**(d) Ashes interred in Burial Plots during the month of January 201**

(0)

**15.163 Grant Award Durham County Council (flowerbeds)**

An e-mail from Durham County Council has been received regarding our successful application to re-create two rose-beds. Councillor Muylaert to meet with a representative regarding this matter.

**15.164 Assets meeting**

An Asset meeting was held on Wednesday 20<sup>th</sup> January 2016, see attached for information.

**15.165 Parish Clerk**

This item was discussed at the Personnel meeting which was held on Wednesday 20<sup>th</sup> January 2016,

Mrs S. Overton and a member of the public were requested to leave the meeting while this item was discussed. This matter was then discussed by all members present and unanimously agreed that Mrs S. Overton be invited to a meeting of the Personnel and Training Advisory Panel on Monday 15<sup>th</sup> February at 10.00 to be offered the position of Parish Clerk as from the 1<sup>st</sup> of April 2016 subject to a satisfactory interview. Mrs S. Overton and the member of the public were then invited back into the meeting.

**15.166 Grant Application TESCO**

There has been no feedback to date.

**15.167 To Receive Committee / Working Party Reports**

**(a) Asset Task Group**

A meeting was held on Wednesday 20<sup>th</sup> January 2016. \* see attached notes

**(b) Cemetery Working Party**

No meeting held this month.

**(c) Finance Working Party**

No meeting held this month.

**(d) Friends of Belmont Scrambles Group Information**

No meeting held this month.

A report was received from K. Neat – see attached \*

**(e) Parish Newsletter**

A meeting was held on Friday 15<sup>th</sup> January 2016.

It was reported the Parish Newsletter is now at the printers, councillors are now awaiting the proof for approval.

It was agreed that a flyer regarding Belmont Social Club could be delivered with the Newsletter to Belmont and Carville.

**(f) Personnel & Training Advisory Panel**

A meeting was held on Wednesday 20<sup>th</sup> January 2016. \* see attached notes

**(g) Planning Committee**

No meeting held this month.

**(h) Planting Scheme Working Party**

A meeting was held on Thursday 14<sup>th</sup> January 2016. \* see attached notes

It was agreed to get a costing for the purchase of large planters for Carrville High Street as soon as possible.

(i) **Playground Development Committee information**

No meeting held this month.

There has been no feedback as yet regarding TESCO Grant.

**15.168 Area Action Partnership**

Councillor Knight forwarded the following summary

Area Action Partnership meeting 19th Jan. 2016 -- Two Presentations

1. " Integrated Risk Management "

Exploring joint working between FIRE / AMBULANCE and POLICE, measures resulting From Funding > Manpower Cuts.

2. " Poverty Action Plan "(Durham County Council)

Conference to be held Early 2016. Views, Comments and Feedback will be invited from partners / stakeholders.

Government Welfare Cuts 2012 onwards has had greater impact in the North East on Poverty.

**15.169 National Association of Local Councils**

There was nothing to report from Councillor A.C. Walker.

**15.170 To Receive Reports from Ward Councillors**

**Belmont Ward**

A concern raised regarding blocked drains to Devonshire Road has now been resolved, the heavy volume of rainfall at the time appeared to be the problem.

Councillor E. Mavin and J. Knight to arrange a meeting to discuss community groups and schools if they want to use facilities at the Ramside Estates.

**Carrville**

No concerns.

**Gilesgate Moor**

The Chairman, Councillor D.J. Southwell has been in contact with the Contractor at the site of Willowtree Avenue and reported everything is fine. A concern was raised regarding a temporary footpath which goes nowhere and a safe way of working was agreed.

A concern raised regarding blocked drains in Mill Lane Road has now been resolved, the heavy volume of rainfall at the time appeared to be the problem

**15.171 Any Other Items of Interest to Note or for Inclusion on the next Agenda.**

**Date and time of next Meeting –Thursday 3<sup>rd</sup> March 2016 at 6.30p.m to be held at Belmont Community Centre**

Discussion of purchase of I Pads for the Police.

Chairman's signature

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