

Minutes of Belmont Parish Council Meeting held on Thursday 6th October 2016 at 6.30 pm in Belmont Community Centre.

Present: Vice Chair Councillor Mrs R. Murphy, Councillors T. Charlton, P. Conway, K. Corrigan, J. Corrigan, B. Howarth, S. Inglis, J. Knight, E. Mavin, L. Mavin, B. Muylaert, D. Waggott and A.C. Walker.

16.86 To Receive Apologies for Absence.

Apologies were received from Chairman, Councillor D.J. Southwell due to family commitments and Councillor G. Lundy.

Agreed: It was unanimously agreed that the Parish Council send a get-well card to the Chairman's wife.

16.87 To Receive Declarations of Interest.

Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of Interest were received from Councillors P. Conway and K. Corrigan. (Planning)

16.88 To Receive Miscellaneous Reports

(a) Police.

There were no Police present at the meeting.

(b) Community Warden.

There was no Warden present at the meeting.

(c) Members of the Public.

There were no members of the public present at the meeting.

16.89 Area Action Partnership Regarding Budget Consultation.

Councillor J. Knight gave a report regarding the Area Action Partnership Budget Consultation meeting which was held on Wednesday 20th September 2016 at 6.00 pm in Durham Town Hall. A full report will be sent to the Parish Office for information purposes.

16.90 To Consider and Make Comment on Planning Matters*.

The list of Planning Applications and Countywide Applications determined under delegated authority received from Durham County Council Planning Department for September had been circulated to members. Councillor Howarth asked Council to consider Planning Application DM/16/02977/FPA Erection of two storey, 8-unit apartment block (including access and refuge store) Site of Former Grange Foundry Inn, Kepier Crescent, Gilesgate Moor, Durham, DH1 1PG. This matter was discussed and information sheets circulated to members for information purposes.

Agreed: Councillors voted not to object to the application but to send a letter to the Planning Department, County Hall to raise concerns regarding parking and construction traffic. They also asked that the recommendations of the Noise Action Consultee should be given consideration. Durham County Councillors P. Conway and K. Corrigan were not included in the decision.

16.91 To Confirm and Sign as a Correct Record Minutes of the Meeting of Belmont Parish Council held on Thursday 1st September 2016 see attached *.

Amendments: -

16.76 page 4 line 5 re-allocated to allocated.

16.76 page 4 line 9 internment to interment.

16.77 page 4 from 'the envelopes to be opened by the Finance Working Party and then passed onto the Playground Development Committee' to the envelopes to be opened by the Playground Development Committee and then passed onto the Finance Working Party.

Received and Agreed.

16.92 To Receive Matters Arising from the Minutes not on the Agenda.

Durham County Councillor P. Conway to speak under Ward Report about issues relating to trees in the hedgerow in Rennys Lane.

16.93 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information.

(a) Letters/E-mails sent, received: -

1/Residents letter to grave owner, this is an ongoing process.

2/Business Rates Bill 2016/2017 for Offices and Premises.

(b) Correspondence Tabled Items

Clerks & Councils Direct

National Association of Local Councils (NALC)

Received and Agreed.

16.94 To Consider Risk Management in relation to Items on the Agenda.

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for September 2016 meeting and has been incorporated into reports and presented to Members.

16.95 To Consider Financial Matters*

Bank reconciliation to end of September 2016.

Budget Summary for July/August/September 2016.

(a) To Receive receipts and payments of Accounts during the month of September 2016

(b) To Consider Donation Requests during the month of September 2016

Haswell & District Mencap Society (MENCAP)

North Eastern Prison After Care Society (NEPACS)

(2)

Agreed: To pay £50.00 to each Charity on receipt of official Donation Assistance Form being completed and returned to the Parish Office.

(c) Membership and Subscriptions during the month of September 2016

(0)

Councillor E. Mavin queried there was no entry for the BMX Track regarding grass-cutting in the month of September. This to be deferred until next meeting until Chair gives adequate response.

Received and Agreed

16.96 Annual Return.

The Annual Return Review for the year ended March 2016 has now been received, Chairman, Councillor D.J. Southwell will give a full report at the next full parish meeting to be held on Thursday 3rd November 2016.

Agreed.

16.97 To Consider and Make Comment on Cemetery Reports*.

(a) To Receive the report of Burials during the month of September 2016

James West	NN 9 Section B New single	Sherburn Hill Funeral Services Co-op
David Peter Fleming	P6 section C Section C Roman Catholic Re-open	John Pennington Funeral Services
Austin Oliver	O 16 Section T New Double	Stuart Wright Funeral Services

(b) To Receive the report of Grave & Ashes Purchases of September 2016

James West	NN 9	Section B New single
Austin Oliver	O 16 Section T	New double

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of September 2016

NN 6 Section B	Callender	Scott Memorials
Ashes 6a	Jackson	North East Granite
Ashes 7a	Williams	North East Granite

d) Ashes interred in Burial Plots during the month of September 2016

(0)

Received and Agreed.

16.98 Remembrance Sunday.

There will be four Police Officers present, giving up their time voluntarily to usher people so they can stand next to the War Memorial, cones and tape will mark the designated area. The Remembrance Service will be conducted lengthways on grass matting. A meeting of the Friends of Belmont War Memorial is to be held on Tuesday the 11th October 2016.

The laying of the wreath was discussed and the following agreed.

Agreed: Nominated by Councillor Howarth, seconded by Vice-Chair Councillor R. Murphy and unanimously agreed by members that the Chairman, Councillor D.J. Southwell should lay the Parish Council wreath.

It was also agreed for a cheque to be made out to St Mary Magdalene Church, Belmont as a thank you for their kind hospitality with regards to refreshments and hand delivered by Councillor B. Howarth.

Agreed: A cheque to be made out for £100.00 made payable to the Parochial Church Council, St Mary Magdalene Church Belmont.

It was reported that three wreaths have been ordered one for St Mary Magdalene Church, Belmont, one for Friends of Belmont War Memorial and one for Belmont Parish Council.

Agreed: The cheque in payment for the Parish Council wreath will need to be made payable to the Royal British Legion once the cost is known.

16.99 Site Visit to Scrambles regarding Trees and Shrubs.

An ongoing problem of overhanging trees behind Birkdale Gardens and Cheveley Walk growing very tall and blocking out light has been reported by residents.

Agreed: That the Chairman D.J. Southwell and Vice-Chair R. Murphy visit the area concerned to assess the situation and contact Oliver's Tree Services if necessary. It was agreed to ask Mr. K. Neat from Friends of Belmont Scrambles along also.

16.100 Consultation on Telephone Kiosk on Carrville High Street.

An e-mail has been sent to Mr. Paul. Hopper Durham County Council saying that Belmont Parish Council does not want to raise any objections regarding the proposed removal of the telephone kiosk on Carrville High Street.

16.101 Outcome of Grant Application, Banks Group.

It was reported that the 20 m.p.h. speed limits bid had not been successful as roads and footpaths did not fall within the criteria. This will be reported at the next Parish Council meeting to be held on Thursday 7th November 2016 by the Chairman, Councillor D.J. Southwell.

16.102 Northumbria In Bloom Results.

The results of the Northumbria in Bloom were: -

Best Urban Community Award

Belmont – Silver Gilt, the winner's plaque is to be displayed in the Parish Office.

Special Award Categories

Allotments – Gold

Belmont Cemetery- Silver

Ramside Hall – Gold

Scrambles – Silver

Mr E. Malarkey, North East Site Maintenance (NESM) attended the Northumbria in Bloom awards held on Wednesday 14th September 2016.

Agreed: That a cheque of £20.00 be presented to Mr. E. Malarkey towards travel and parking expenses.

16.103 Beautiful Durham.

Councillors B. Howarth, J. Knight and local residents attended the Beautiful Durham Awards Ceremony held on the 5th October 2016.

Horticultural Project

Durham Gilesgate Primary School - Order of Merit, congratulations to all children, staff and helpers who were involved.

Best Small Garden

Mr Alan Rowell of Belmont - Order of Merit

Best Kitchen Garden

Mr Alan Rowell of Belmont - Order of Merit

Best Patio Garden

Mr Alan Rowell of Belmont – Winner

Best Medium Garden

Mr Phillip Wall - Belmont - Order of Merit

Best New Entry Special Award

Mr Phillip Wall - Belmont – Winner

16.104 To Receive Working Party Reports*.

(a) Asset Task Group

No meeting held this month

(b) Cemetery Working Party

A meeting was held on Wednesday 14th September 2016 and Wednesday 28th September 2016 In Belmont Cemetery see attached notes*

(c) Finance Working Party

No meeting held this month

(d) Friends of Belmont Scrambles Group Information

Councillor B. Howarth reported the grass has now been cut on the Scrambles and that residents were delighted with the result. Mr. K. Neat (Friends of Belmont Scrambles) is currently organising a litter pick to be held later in the month.

(e) Parish Newsletter

A meeting was held on Thursday 22nd September at 5.15 pm in the Parish Office. Councillor L. Mavin to add Britain in Bloom results to the Parish Newsletter for information purposes.

(f) Personnel & Training Advisory Panel

No meeting held this month.

(g) Planning Committee

No meeting held this month.

(h) Planting Scheme Working Party

No meeting held this month.

(i) Playground Development Committee.

A meeting of the Playground Development Committee was held in the Parish Office on Monday 3rd October 2016 at 6.00 pm. See attached notes*

Councillor E. Mavin reported that the three Tenders had been received and that all three companies were given the same specifications, one company didn't meet the criteria.

Agreed: That the Parish Council approves the Playground Development Committee choice of Contractor. This approval is subject to the scrutiny of the Finance Working Party – to be arranged.

(j) Coal tub near Shell Petrol Station

Vice Chair Councillor R. Murphy reported that she had met with Mr D. Sanderson to discuss appropriate planting for the newly installed coal tub. A suggestion of planting low growing plants on a bed of gravel was discussed.

The plaque for the coal tub was discussed, an example of the wording for the plaque was circulated to members. Councillor Mavin suggested the possibility for lighting for the plaque. Councillor Howarth advised this would need permission from Durham County Council Planning Department.

Agreed: That the word 'councillor' be removed from the plaque to read 'Eric Mavin' and to go ahead with the order. Councillor Mavin to contact Mr. Meikle to confirm order.

Agreed: A small additional plaque be attached with D. Sanderson inscribed on it as recognition for his work with regards to maintenance of plants.

Agreed: to put an article in the Parish Newsletter with regards to the coal tub and send a thank you letter to Mr. G. Robson for his kind donation of the tub.

(An article has been put in the Parish Newsletter about the coal tub for information purposes.)

Agreed: To send a thank you letter to Mr.G. Robson for his kind donation of the coal tub.

16.105 To Receive Reports from Ward Councillors.

Belmont

It was reported that the pot-holes in Cheveley Park Shopping Centre have now been filled in.

Councillor P. Conway met with several residents from Cambridgeshire Drive to address concerns raised over the standard of work carried out on the hedgerow in Rennys Lane to the rear of their properties. He was also able to give further clarification as to the extent of pruning residents are able to carry out themselves on the trees and hedgerows bordering their properties. Further investigation will be undertaken to try and establish the ownership of Rennys Lane.

A concern was raised regarding graffiti in Rennys Lane Underpass, the graffiti has now been removed.

It was reported that the barrier near Cambridgeshire Drive in Rennys Lane was now locked with a new padlock.

Agreed: To get a key for the locked barrier.

Carrville

It was reported that the damage to the garage at 10 Fallsway has now been repaired.

Gilesgate Moor

A concern was raised regarding children playing in the Playground in Bradford Crescent, Gilesgate amongst smashed glass. It was agreed that this is a Durham County Council matter. This was reported to Durham County Council.

16.106 Any Other Business, Date of Next Meeting Thursday 3rd November 2016.

The meeting closed at 8.25 pm.

Signed: _____

Date: _____