

**Minutes of Belmont Parish Council Meeting held on Thursday 3<sup>rd</sup> November 2016 at  
6.30pm In Belmont Community Centre.**

**Present:** Chairman D.J. Southwell, Vice-Chair Councillor R. Murphy, T. Charlton, P. Conway, K. Corrigan, B. Howarth, S. Inglis, J. Knight, E. Mavin, B. Muylaert, and A.C. Walker.

Also Present: Mrs S. Overton, Parish Clerk.

Neighbourhood Wardens Mr Steve Stocks (Neighbourhood Warden for the North) and Kath Gillen.  
Members of the Public (2)

**16.107 To Receive Apologies for Absence.**

Apologies for Absence were received from Councillors J. Corrigan, G. Lundy, L. Mavin, and D. Waggott.

**Received.**

**16.108 To Receive Declarations of Interest.**

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Declarations of Interest were received from Councillors P. Conway and K. Corrigan.

**The Chairman suspended Standing Orders.**

**16.109 To Receive Miscellaneous Reports**

**(a) Police.**

A report was e-mailed to the Parish Office and circulated to members for information purposes.

**(b) Community Warden.**

A concern was raised regarding dog fouling in the area, Mr S. Stocks (Neighbourhood Warden for the North) said it was difficult to catch offenders and information from the public was vital in catching offenders.

A concern was raised with regards to a stationary white van parked in Peel Avenue and it was agreed to report the matter to Streetscene

The Chairman D.J. Southwell requested a Warden report be forwarded to the Parish Office and for Councillors.

**(c) Members of the Public**

A member of the public reported that the Avant Homes encroachment onto dedicated land public highway court case had been adjourned until a future date. Chairman Councillor D.J. Southwell said this would be covered under item 16.111.

**The Chairman re-imposed Standing Orders.**

The two members of the public left at 7.00 pm

**16.110 Area Action Partnership Regarding Budget Consultation.**

A report has been forwarded to the Parish Office for information purposes from Councillor J. Knight.

**16.111 To Consider and Make Comment on Planning Matters\*.**

Obtained from Durham County Council Planning Department for October 2016.

Councillor B. Howarth gave a planning report regarding planning applications for October 2016 – Attached to these minutes.

The Chairman D.J. Southwell gave a report regarding the Stopping Up Order Willowtree Avenue Application which was due to be heard on Monday 7<sup>th</sup> November at the Durham Civil and Family Court. Following further consideration of the papers District Judge Martin Walker has vacated the hearing and intends to make further directions which will now include a site visit.

**Agreed:** The Chairman to let members know outcome when to hand.

Councillor B. Howarth suggested the clerk contacting Mr Stephen Potter (Assistant Planning Officer) Durham County Hall with regards to Belmont Bowling Club application DM/16/03281/FPA – siting of storage container saying the Parish Council think the screening to the storage container is environmentally important.

**Received and Agreed.**

**16.112 To Confirm and Sign as a Correct Record Minutes of the Meeting of Belmont Parish Council held on Thursday 6<sup>th</sup> October 2016 Minutes attached \***

**Received and Agreed.**

**16.113 To Receive Matters Arising from the Minutes not on the Agenda.**

16.95 page 2 - Councillor E. Mavin queried why there was no entry for the BMX track in Septembers budget at the last full council meeting. The grass cutting at the BMX Track is done when it is deemed necessary not on a monthly basis.

16.98 page 3 - Councillor B. Howarth reported that the cheque for £100.00 for the Parochial Parish Council has now been hand delivered to the Church Warden, St Mary Magdalene Church, Broomside Lane, Belmont.

16.104 (j) page 6 - It was reported that the cheque for £36.00 for an additional small plaque will be hand delivered to Mr W. Meikle.

16.105 page 6 - The padlock has now been removed from the gate in Rennys Lane by Durham County Council as several residents have raised concerns regarding access through the gate with mobility scooters.

**Received.**

**16.114 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information.**

**(a)**

1. Letter sent to Paul Hopper (Planning Department, County Hall) regarding Grange Foundry Planning Application DM/16/02977/FPA.
2. Donation Assistance Form to MenCap.
3. Donation Assistance Form to NEPACS
4. Letter received from Durham County Council regarding Consultation on implementing a Public Space Protection Order (PSPO) for dog control (letter circulated to members)
5. Campaign to Protect Rural England Newsletter.

**(b)** Clerks and Councils Direct.

**Received.**

**16.115 To Consider Risk Management in relation to Items on the Agenda.**

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for October 2014 meeting and has been incorporated into reports and presented to Members.

**Received**

**16.116 To Consider Financial Matters\***

Finance documents outlining Receipts and Payment of Accounts for October 2016.  
Bank reconciliation for October 2016.

**(a) To Receive receipts and payments of Accounts during the month of October 2016**

**(b) To Consider Donation Requests during the month of October 2016**

Great North Air Ambulance

(1)

**(c) Membership and Subscriptions during the month of October 2016**

(0)

**Agreed:** £50.00 Donation to the Great North Air Ambulance (GNAB)

**Received and Agreed.**

**16.117 To Consider and Make Comment on Cemetery Reports\***

**(a) To Receive the report of Burials during the month of October 2016**

Joan Johnson	HH 3 re-open	Stuart Wright FS
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John Hamilton	NN 10 New double Section B	Stuart Wright FS
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(2)

**(b) To Receive the report of Grave & Ashes Purchases of October 2016**

Mr Steven Smith	New ashes 8a
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John Hamilton	NN 10 New double Section B	Stuart Wrights FS
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(2)

**(c) To Consider Memorial Erection and Additional Inscription Applications during the month of October 2016**

Scott Memorials	John William Coulson	A 606 Section R
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Scott Memorials	James West	NN 9
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(2)

**d) Ashes interred in Burial Plots during the month of October 2016**

(0)

**Received.**

**16.118 Senior Citizen's Party and Panto Thursday 8<sup>th</sup> December 2016.**

It was reported that residents are now ringing the Parish Office to book their places for the Senior Citizens Christmas Party 2016, to be held on Thursday the 8<sup>th</sup> December at 1.00 in Belmont Community School. The school are kindly providing refreshments once again this year and TM Travel has been booked for residents needing transport. The raffle was discussed and members agreed the following.

**Agreed:** £50.00 - for prizes

Councillor J. Knight reported that the Luncheon Club meet at the Parish Hall on a Thursday and expressed regret that this would clash with the Party. Members agreed that this was unfortunate but it was due to the circumstances at the school. The decision is theirs and outside our control.

**Received.**

**16.119 Annual Return.**

This was deferred from the October meeting to report this month; further explanation was made by the Chairman regarding the report for 2015/2016.

A meeting to be arranged with the Internal Auditor for February 2016 for advice on procedures prior to the External Auditor for 2016/2017.

**16.120 Web Site Training.**

Vice-Chair Councillor R. Murphy reported that the Parish Council website is now in the new format and therefore arrangements need to be made for the Parish Clerk and the Information Technology Assistant to attend training sessions as soon as possible for the website to be implemented.

**Agreed:** To contact Steve Wragg, Durham County Council to arrange one to one sessions regarding website training for the Parish Clerk and Information Technology Assistant. To proceed with web hosting through Durham County Council and contact Steve Wragg for update on costings and Service Level Agreement.

**Received.**

**16.121 Area Action Partnership Application (Sports Equipment)**

County Councillor P. Conway said the County Councillors for the Ward would support the Area Action Partnership Application and that the Tender had been accepted but it can't go ahead without the money. A meeting will be held on the 4<sup>th</sup> November at 9.30 am in the Parish Office with Chairman Councillor D.J. Southwell and representative Wendy Lavell from the Area Action Partnership to discuss the Application. The Chairman said the Parish Council will pay VAT (reclaimable) on top of the £46,000 cost.

**Agreed:** The Chairman to deliver the application by hand on Monday 7<sup>th</sup> November 2016. to the appropriate department at County Hall on completion.

**Received and Agreed.**

**16.122 B.M.X. Track Radio Controlled Event.**

It was reported that a resident has contacted the Parish Office by e-mail to request permission to hold a remote-controlled car rally day in December on the BMX Track, the resident was invited to attend this month's Full Parish Council meeting to do a brief presentation however he was unable to attend

there has been no contact since.

**Agreed:** To contact the resident one last time and if no response has been received after a week decline his request.

**Received.**

**16.123 Banks Group Application 20mph Speed Limit.**

Chairman D.J. Southwell reported to members that the Banks Group Application for a 20-m.p.h. speed limit has been unsuccessful. HMRC says it is the responsibility of Durham County Council because they own the Roads and Footpaths. The Chairman has since spoken to Officers at County Hall to introduce a 20m.p.h. costing from Carrville roundabout to Gilesgate roundabout.

£41,000.00 Parished area

£26,000.00 Unparished Area

This includes £5,000.00 in that monies to sort out all documentation. The Parish Council could come forward with a minimum of £20,000 but must be ratified with the Finance Working Party. If County Councillors want to do full scheme move forward with £5,000 to get it started and you have eighteen months to complete the work.

**Agreed:** To arrange a special meeting for Wednesday 16<sup>th</sup> November at 6.00 pm in Belmont Community Centre to discuss 20 m.p.h. Speed Limit all councillors to be invited.

**Received.**

**16.124 Scrambles Site Visit.**

A site meeting was held on Monday 24<sup>th</sup> October at 9.30 at the Scrambles to discuss problems with overhanging trees behind Birkdale Gardens and Cleverley Walk growing very tall and blocking out light. Chairman Councillor D.J. Southwell, Councillors B. Howarth, R. Murphy, Parish Clerk and Mr.K. Neat were present at the meeting. It was agreed to contact Oliver's Tree Services to arrange a meeting to discuss the trees in question and costings.

**Received.**

**16.125 Public Consultation on Public Space Protection Order for Dog Control.**

A leaflet has been received from Durham County Council regarding a proposed Public Consultation on Public Space Protection Order for Dog Control (PSPO) The PSPO will replace our existing Dog Control Order and enable additional enforcement powers to encourage responsible dog ownership. An online survey can be completed at: [www.durham.gov.uk/consultation](http://www.durham.gov.uk/consultation) and paper surveys are available upon request 03000 265 586

**Agreed:** To put information leaflets in the Parish notice boards and on the Scrambles, notice board.

For information, the leaflets have been now been put in the parish notice boards and Mr K.Neat Friends of Belmont Scrambles (FoBS) has been forwarded a copy of the leaflet for display in the Scrambles notice board.

**Received.**

**16.126 To Receive Working Party Reports\*.**

**(a) Asset Task Group**

No meeting held this month.

**(b) Cemetery Working Party**

No meeting held this month.

(c) **Finance Working Party**

A meeting was held on Friday 21<sup>st</sup> October 2016 – see attached notes

**Agreed:** To award Wicksteeds the work for the play areas.

(d) **Friends of Belmont Scrambles Group Information**

A Scrambles report has been received from Chairman of Fobs, Mr Ken Neat.

(e) **Parish Newsletter**

No meeting held this month.

(f) **Personnel & Training Advisory Panel**

No meeting held this month.

(g) **Planning Committee**

No meeting held this month.

(h) **Planting Scheme Working Party**

No meeting held this month.

(I) **Playground Development Committee information**

A meeting was held on the 3<sup>rd</sup> October 2016 at 6.00 p.m.

(J) **Area Action Partnership (AAP)**

Councillor J.Knight reported that a report has been forwarded to the Parish Office for information purposes.

(k) **National Association of Local Councils (NALC)**

There was nothing to report.

**Received.**

**16.127 To Receive Reports from Ward Councillors.**

**Belmont**

A concern was raised by a resident in Buckinghamshire Road of children throwing mud at resident's properties the matter to be reported to the Neighbourhood Warden.

A concern was raised with regards to parking of cars outside St Mary Magdalene Church, Broomside Lane, Belmont especially when weddings, funerals etc. were taking place. Councillor E. Mavin queried if the yellow lines could be extended to prevent parking in the future.

**Agreed:** To ask the Durham County Council to look at the problem.

**Carrville**

A report of dog fouling was raised.

**Agreed:** To contact the Neighbourhood Warden to request a dog bin.

**Gilesgate Moor**

There was nothing to report.

**Received.**

**16.128 Any Other Business, Date of Next Meeting Thursday 1st December 2016.**

Signed : \_\_\_\_\_

Date : \_\_\_\_\_