

**Minutes of Belmont Parish Council Meeting held on Thursday 1<sup>st</sup> December 2016 at 6.30 p.m.  
in Belmont Community Centre.**

Present: Chairman D.J. Southwell, Vice-Chair R. Murphy, Councillors: T. Charlton, P. Conway, K. Corrigan, B. Howarth, S. Inglis J. Knight, E. Mavin, L. Mavin, B. Muylaert and A.C. Walker.  
Also present: Mrs S. Overton (Parish Clerk)  
Members of the public (5)

A minute's silence was observed for ex Parish Councillor Mrs. Irene Lupton who sadly passed away on 26<sup>th</sup> November 2016, Mrs Lupton was a highly respected and active member of the parish, our thoughts go out to the family.

**16.129 To Receive Apologies for Absence.**

Apologies for absence were received from Councillors G. Lundy, B. Muylaert, J. Corrigan

**16.130 To Receive Declarations of Interest.**

Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

**The Chairman suspended Standing Orders.**

**16.131 To Receive Miscellaneous Reports**

**(a) Police.**

A Police report had been forwarded to the Parish Office and was handed out at the meeting. It was agreed to contact the Police to get a date of the next PACT Meeting and venue as refurbishment is still going on at the Belmont Communal Hall

**(b) Community Warden.**

There was no Neighbourhood Warden present at the meeting, an e-mail be sent requesting a report be forwarded to the Parish Office and forwarded onto Councillors.

**(c) Members of the Public**

A resident from Deans Walk, near Kenny Place, off Pilgrims Way, requested that the dog bin behind his garden fence be removed as it is causing a problem especially during periods of warm weather. Dog walkers were also throwing used dog bags into the backs of gardens. County Councillor P. Conway to look into the matter.

A resident raised a concern of cars illegally parking on the pavement near Sainsbury's and Churchill Avenue causing obstruction to pedestrians. There are parking facilities for shoppers beside the supermarket. The matter has been reported to the Police however they say it is a matter for the local authorities, Councillor P. Conway to look into the matter.

A similar concern of illegally parked cars was raised regarding Cheveley Park shopping centre. The area attracts a lot of traffic, however there is adequate parking for motorists. County Councillors P. Conway and K. Corrigan will make a point to the appropriate people regarding these issues.

A concern was also raised regarding traffic problems along Carrville, High Street which is becoming increasingly busy.

A member of the public enquired what was the future of the Asda site and who owns it, the application has been withdrawn and who owns it is unknown.

A member of the public commented that although this year's Annual Remembrance

Services had been advertised in the Parish Newsletter there had been no Parish Councillors in attendance. This was incorrect as several Councillors had attended the services.

### **The Chairman re-imposed Standing Orders.**

#### **16.132 To Consider and Make Comment on Planning Matters\***

The list of Planning Applications and Countywide Applications Determined under Delegated Authority received from Durham County Council Planning Department for November 2016. Councillor Howarth reported on the planning applications during the month of November to Councillors, in particular Belmont Bowling Club Application DM/16/03281/FPA – siting of storage container. An e-mail has been received from Mr. Stephen Potter (Assistant Planning Officer) with details of how the siting of the storage container will be environmentally screened.

A copy of the e-mail was passed around to councillors for information.

**Received and Agreed.**

#### **16.133 To Confirm and Sign as a Correct Record Minutes of the Meeting of Belmont Parish Council held on Thursday 3<sup>rd</sup> November 2016 Minutes attached \***

**Received and Agreed.**

#### **16.134 To Receive Matters Arising from the Minutes not on the Agenda.**

16.111 The Clerk has e-mailed Mr Stephen Potter (Assistant Planning Officer) with regards to Belmont Bowling Club Application DM/16/03281/FPA – siting of storage container saying that the Parish Council think the screening of the container is environmentally important. An e-mail has been sent to the Parish Office and this is to be reported by Councillor B. Howarth under agenda item 16.04 Planning.

**Agreed.**

16.120 Lauren Crawford, ICT Services, Durham County Council has visited the Parish Office to train Mr. A. Thurlwell, Information Technology Assistant on how to navigate the new website. Mr. Thurlwell has reported that he is satisfied with the training and Mrs S. Overton (Parish Clerk) will arrange a training session for herself soon. Vice-Chair Councillor R. Murphy reported that she had contacted Durham County Council in regards to the Service Level Agreement (SLA) upon receipt we can complete and return, it is understood we will be invoiced for the same in April 2017.

**Agreed.**

#### **16.121 Area Action Partnership Application (Sports Equipment)**

The Chairman Councillor D.J.Southwell and Mrs S. Overton (Parish Clerk) met with Area Action Partnership representative Wendy Lavell to discuss the S106 Application, on completion, the Chairman D.J.Southwell has delivered the form by hand to the appropriate department on Monday 7<sup>th</sup> November 2016. An e-mail has since been received from Stephen Reed, Development Manager, Planning Development Regeneration and Local Services, Durham County Council confirming that the S106 application was approved subject to the receipt of no objections from the Area Action Partnership (AAP), none has been received an Order to be placed for Works to commence and relevant postcodes to be given to each play area site, work to commence in January 2017.

**Agreed.**

#### **16.124 Scrambles site visit.**

A site meeting was held on Thursday the 17<sup>th</sup> November to discuss overhanging trees in

Birkdale Gardens and Cheveley Walk, Chairman D.J. Southwell, Vice-Chair R. Murphy, Mrs S. Overton (Parish Clerk) and Stephen Keene from Oliver's Trees attended the meeting. Several areas of concern were discussed and a quotation has since been received from Oliver's Tree Services, work will commence on Tuesday 20<sup>th</sup> December which is scheduled to take all day. The Clerk has notified a resident from Birkdale Gardens with the information. Vice-Chair Mrs R. Murphy to liaise with Mr.K. Neat (Friends of Belmont Scrambles) in regards to access nearer the time.

**Agreed.**

#### **16.135 To Receive Matters of Information, Clerk's Report, Correspondence Tabled**

##### **Items – For Information.**

##### **(a) Letter/emails sent and received: -**

1/ An e-mail has been received from Mike Ogden, Team Leader – Access and Rights of Way, Regeneration and Local Services, Durham County Council, acknowledging receipt of P3 claim form 2017 and confirming that payment will be received within thirty days. The Clerk reported that this has now been paid.

**Received and Agreed.**

2/ An e-mail has been sent to Keith Jameson, Area Traffic Manager, Parking Services, Durham County Council regarding parking issues outside St.Mary Magdalane Church,Broomside Lane,Belmont,DH1 2QW. A site meeting was arranged for Thursday 17<sup>th</sup> November at 5.00 pm with Mr. Thomas Bennett, Spatial Policy, Regeneration and Economic Development, Durham County Council with Councillor E. Mavin to discuss parking issues. An e-mail was forwarded to all Councillors to attend. Councillor Mavin reported that he had had a very positive meeting and it is hoped that yellow lines will be extended to alleviate the issues.

**Received and Agreed.**

3/ An e-mail has been forwarded to all councillors from Steven Ragg, Durham County Council with regards to OPERATION "Spruce Up" a scheme where Parish Councils can get involved with Area Action Partnerships to refresh the appearance of main streets/centres across the County.

**Received and Agreed.**

4/ An e-mail was received from Stephen Ragg, Durham Council regarding the new "Do it online" system, doitonline.durham.gov.uk which enables customers (including parish councils) to report things on- line. All Councillors have been e-mailed for information purposes.

**Received and Agreed.**

5/ A thank you letter has been received from the Great North Air Ambulance (GNAB) with regards to our recent donation.

**Received and Agreed.**

6/ A donation request has been received from Revitalise, a charity that provides respite breaks with care to disabled people and their carers.

**Received.**

7/ Thank you letter has been sent to Mr. G. Robson for his kind donation of the pit tub.

**Received.**

8/ Thank you letter has been sent to Mr.W. Meikle with regards to his assistance with

Remembrance Sunday.

**Received.**

9/ The Chairman and the Parish Clerk will be attending an Election Training Session on the 1<sup>st</sup> March 2017 at 6.00 pm in County Hall. This has now been confirmed by Steve Ragg Durham County Council via e-mail.

**Agreed.**

**16.136 To Consider Risk Management in relation to Items on the Agenda.**

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for December 2016 meeting and has been incorporated into reports and presented to Members.

**Agreed.**

**16.137 To Consider Financial Matters\***

(a) Finance documents outlining Receipts and Payment of Accounts for the month of November 2016.

Bank reconciliation for the month of November 2016.

**b) To Consider Donation Requests for the month of November 2016**

Revitalise – (The Parish Clerk to send a donation form for completion and return)

(1)

**(c) Membership and Subscriptions for the month of November 2016**

(0)

Councillor J. Knight requested a copy of the Local Council Tax Grant to be forwarded to him for information purposes, this can be collected from the Parish Office.

**Received and Agreed.**

**16.138 To Consider and Make Comment on Cemetery Reports\***

**(a) To Receive the report of Burials during the month of November 2016**

Birks	FF 14	Sherburn Hill COOP Funeral Services
	Re-open	

Wilfred Inglis	T 42 a	Sherburn Hill COOP Funeral Services
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New double

**(b) To Receive the report of Grave & Ashes Purchases during the month of November 2016**

Mrs S.Drake	New ashes
	9a

**(c) To Consider Memorial Erection and Additional Inscription during the month of November 2016**

Borthwick Memorials	David Peter Flemming	P 6 Roman Catholic
Additional inscription		

Cleveland Monumental	Joan Johnson	HH 3 Section B
Additional inscription.		

Scott Memorials	Elmsley	O 8 Section C
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Wedge

Scott Memorials

John William  
Coulson

A 606 Section G

**d) Ashes interred in Burial Plots during the month of November 2016**

(0)

**Received and Agreed.**

**16.139 Potential Sites for Wild Flower Planting.**

It was agreed for Councillor A.C.Walker to invite Mr.Stuart Priestly, from Durham County Council Ecology Department to invite him to attend the 2<sup>nd</sup> February 2017 Full Parish Council meeting at 6.30 pm in Belmont Community Centre to discuss potential sites for wild flower planting.

**Agreed.**

**16.140 Outcome of Special Meeting on 20 m.p.h. Zones/Speed Limit Held on Wednesday 16<sup>th</sup> November 2016**

Councillor D.J. Southwell asked that the following discussion upon the vote be recorded at the completion of our discussion on the matter of the 20mph Zones / Speed Limits/Speed Indicators.

There were statements made regarding the proposals for and against and the vote was taken and recorded. There was a motion made for the proposal to support the 20mph Zones / Speed Limit by Chairman D.J Southwell and Seconded by Councillor E. Mavin.

The outcome was:

<u>For</u>	<u>Against</u>
Chairman Councillor D.J. Southwell	Councillor T. Charlton
Vice Chairman R. Murphy	Councillor K. Corrigan
Councillor B. Howarth	Councillor P. Conway
Councillor S. Inglis	Councillor J. Knight
Councillor E. Mavin	
Councillor D. Waggott	
Councillor A.C. Walker	
Councillor L. Mavin	

The Motion was carried.

**Received and Agreed.**

**16.140 (a)** It had been agreed to separate the 20mph Zones / Speed Limits/ Speed Indicators, Councillor D.J. Southwell proposed the 30mph Speed Indicators, seconded by Councillor E. Mavin.

**Agreed.**

**16.140 (b)**The Vote was in favour for the installations, the vote was unanimous.

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## **RESOLUTION**

**The Chairman D.J. Southwell moved a resolution looking for support to go ahead with £42,000 loan to cover the cost of part funding the installation of 20mph Zones / Speed Limits in all residential areas and three Speed Indicator Signs.**

- **it was agreed to separate decision on the 20mph speed zones and limits in the residential areas of the parish, from the 30mph indicators on 3 through roads;**
- **a named vote was taken on progressing the 20 mph zones and limits in all residential areas of the parish (voting as you have in the minutes)**
- **a vote was taken on installation of 30mph speed indicators on 3 through roads in the parish – approved unanimously**
- **the Chairman then proposed the RESOLUTION as minuted - to be linked with approval of the Precept 2017/2018**

**Agreed.**

### **16.141 Precept 2017/18**

Chairman Councillor D.J. Southwell proposed a 2% increase on the Precept for 2017/18. This proposal would increase the Precept for residents living in house type D by 53p a year, 1 pence per week. He then went through at length all budget headings in the proposed budget. One of the budget headings was for a loan of £42,000 over 10 years from the Public Works Loan Board regarding being a contribution towards a £73,000 scheme for the cost of all residential areas being 20mph Zones / Speed Limits and three Speed Indicators, one to be fixed on Carrville High Street, one to be fixed on Broomside Lane and one to be fixed on Marshall Terrace. This was Seconded by Councillor E. Mavin. Councillor P. Conway expressed his concerns over taking out a loan paying for the 20mph Zones / Speed Limits.

#### For

Chairman Councillor D.J. Southwell  
Vice Chairman R. Murphy  
Councillor B. Howarth  
Councillor S. Inglis  
Councillor E. Mavin  
Councillor D. Waggott  
Councillor A.C. Walker  
Councillor L. Mavin

#### Against

Councillor T. Charlton  
Councillor K. Corrigan  
Councillor P. Conway  
Councillor J. Knight

The Motion was carried.

**Agreed.**

### **16.142 Royal Garden Party 2017**

It was agreed for Councillor E. Mavin and spouse to be put forward for nomination to attend this year's Royal Garden Party 2017 at Buckingham Palace. An offer of £150.00 towards travel expenses was made to Councillor Mavin if his nomination was successful however he declined the offer.

**Agreed:**

#### **16.143 To Receive Working Party Reports\*.**

- (a) **Asset Task Group**  
No meeting held this month.
- (b) **Cemetery Working Party**  
No meeting held this month
- (c) **Finance Working Party**  
A meeting was held Wednesday 30<sup>th</sup> November 2016 at 9.30.  
**Received.**
- (d) **Friends of Belmont Scrambles Group Information**  
No report this month
- (e) **Parish Newsletter**  
No meeting held this month
- (f) **Personnel & Training Advisory Panel**  
No meeting held this month
- (g) **Planning Committee**  
No meeting held this month
- (h) **Planting Scheme Working Party**  
A meeting was held on Friday 4<sup>th</sup> November at 9.30 am.  
**Received.**
- (i) **Playground Development Committee information**  
No meeting held this month
- (j) **Area Action Partnership (AAP)**  
A report to be forwarded to the Parish Office for information purposes.
- (k) **National Association of Local Councils (NALC)**  
There was nothing to report.

**Received and Agreed.**

#### **16.144 To Receive Reports from Ward Councillors.**

##### **Belmont Ward**

A concern was raised over the neglected appearance of Cheveley Park Shopping Centre, in particular fencing, Councillor E. Mavin to contact the appropriate people to address the issue. This item to be put on the agenda for the full Parish Council meeting on Thursday 5<sup>th</sup> January 2016 at 6.30 pm.

A concern was raised over the parish notice board at the Shell Garage, High Street Carrville DH1 1LU not being in an ideal area for the public to view. Councillors agreed that either a new notice board was needed or the present one moved. Carrville High Street near to the bus shelter would be a more suitable position. It was agreed for Councillor E. Mavin and the County Councillors to look into the matter.

Councillor E. Mavin said that several residents had approached him in regards to putting up a Christmas Tree in the parish. It was agreed to contact the vicar from St Mary Magdalene Church to discuss the matter in preparation for Christmas 2017, to discuss public liability and Health and Safety issues. It was suggested that the parish council could fund the lights for the tree if the proposal was agreed.

##### **Carrville**

A concern of there being no dog bin in Carrville High Street was raised, County Councillor

P. Conway to look into the matter.

**Gilesgate Moor**

There was nothing to report.

**16.145 Any Other Business, Date of Next Meeting Thursday 5<sup>th</sup> January 2017.**

The Chairman reminded Councillors that the Senior Citizens' Christmas Party will be taking place on Thursday 8<sup>th</sup> December at 1.00 pm in Belmont Community School at 1.00 pm and that all Councillors were welcome to attend, any donations for the raffle would be gratefully appreciated. It was agreed to send a cheque for £200.00 to the 'Friends of Belmont' as a thank you towards the Senior Citizens Christmas Party.

**Agreed.**

The meeting closed at 8.40 pm.

Chairman's signature----- Date -----