

**Minutes of Belmont Parish Council held on Thursday 5th January 2017 at 6:30pm
in Belmont Community Centre**

Present: Chairman Councillor D.J. Southwell, Councillors: T. Charlton, P. Conway, J. Corrigan, K. Corrigan, B. Howarth, J. Knight, E. Mavin, L. Mavin, B. Muylaert and A.C. Walker.

Also present: Mrs S. Overton (Parish Clerk)

Members of the public (2)

16.146 To Receive Apologies for Absence.

Apologies for absence were received from Vice-Chair Councillor R. Murphy, Councillors S. Inglis, G. Lundy and D. Waggott.

Received and Agreed

16.147 To Receive Declarations of Interest.

Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

Councillors P. Conway and K. Corrigan declared an interest in Planning.

The Chairman suspended Standing Orders.

16.148 To Receive Miscellaneous Reports

(a) Police

There were no police present at the meeting it was agreed to request a report which will be forwarded to all Councillors upon receipt for information purposes.

(b) Community Warden.

There was no Warden present at the meeting, it was agreed to request a report which will be forwarded to all Councillors upon receipt for information purposes.

(c) Members of the Public

Two coaches from Durham Community Boxing Club attended the meeting to enquire if the Parish Council knew of any opportunities available at present where the Boxing Club could apply for funding. Chairman Councillor D.J. Southwell said that there was funding available from the Esh Group which is providing grants up to £1000.00 for community projects. An information leaflet was handed to the representative with details on how to apply for funding. Councillor E. Mavin said that the Boxing Club met the requirements needed for applying for funding and also suggested sending a donation request form to the Parish Office asking for assistance. The Boxing Club were looking at buying a metal container so they could store equipment in near the Community Centre and were wondering if the Parish Council knew of any land the container could go on.

A proposal was put forward for the Boxing Club to work through County Councillors P. Conway, K. Corrigan and Councillor E. Mavin.

Councillor E.Mavin proposed it

Councillor J.Knight seconded it.

Agreed.

The Chairman re-imposed Standing Orders.

16.149 To Consider and Make Comment on Planning Matters*

Obtained from Durham County Council Planning Department for December 2016.

Councillor B. Howarth gave a planning report for the month of December 2016.

The Chairman thanked Councillor Howarth for her summary.

Received and Agreed.

16.150 To Confirm and Sign as a Correct Record Minutes of the Meeting of Belmont Parish Council held on Thursday 1st December 2016 Minutes attached *

Amendments: -

A minute's silence was observed for ex Councillor Mrs. Irene Lupton who sadly passed away on 26th November 2016, Mrs Lupton was a parish councillor for many years and a highly respected and active member of the parish, our thoughts go out to the family.

16.131 (c) Members of the Public line 15/16 ~~delete~~ Councillor P. Conway said this is a matter for the Highways Agency and traffic issues have been put forward.

16.145 Any other Business Line 2 – Thursday 8th January amended to 8th December 2016.

Received and Agreed.

16.151 To Receive Matters Arising from the Minutes not on the Agenda.

16.131 (c) Page 1, County Councillor P. Conway reported that a dog bin issue from a resident at Deans Walk has since been raised with the appropriate people.

16.121 Area Action Partnership Application (Sports Equipment). An e-mail has been received and the programme is scheduled for beginning of March 2017 with regards to the replacement of certain equipment in the playgrounds.

16.135 3/ Councillor J. Knight queried whether the Parish Council should get involved with the Operation "Spruce Up" scheme.

16.144 It was reported that there has been no further progress with regards to the re-siting of the existing parish notice board at the Shell Garage, High Street, Carrville.

Councillor E. Mavin to contact the vicar Reverend Miranda Threfall-Holmes, St. Mary Magdalene Church to discuss plans for a Christmas tree in the parish for Christmas 2017.

Received and Agreed.

16.152 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information.

Letters sent/E-Mails received: -

1. Planning letter to Durham County Council DM/16/03739/FPA regarding Dragonville Filling Station
2. Completed Precept form 2017/2018 to Michael Cowper (Durham County Council)
3. Completed application form for loan to Mr.S.Ragg (Durham County Council) Public Works Department.
4. Application Form completed for entry into Northumbria in Bloom 2017.
5. Thank you letter to Belmont School regarding Senior Citizens Christmas Party.
6. Completed nomination form to Mr S. Ragg (Durham County Council) regarding

Royal Garden Party, Councillor E. Mavin and spouse have been added to the list of Nominees.

7. E-Mail sent to Wicksteeds to raise order for works in the play areas.
8. E-Mail received from Durham Community Boxing Club with regards to storage of sports equipment.
9. E-Mail from Mr S. Ragg (Durham County Council) saying the Borrowing Application has been sent to DCLG to seek their approval and that the Parish Council should hear from them in January 2017.
10. Confirmation from Durham County Council confirming we have successfully registered with doitonline Scheme.
11. An e-mail has been received showing proposals to extend existing “No waiting at Any Time” restrictions on High Street, Carrville, comments in writing to be sent no later than 25th January 2017.

The Chairman D.J. Southwell proposed the application to extend the double yellow Lines, Councillor E. Mavin seconded it.

Received and Agreed.

16.153 To Consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for December 2016 meeting and has been incorporated into reports and presented to Members.

Agreed.

16.154 To Consider Financial Matters*

(1) Finance documents outlining Receipts and Payment of Accounts during the month of December 2016.

Bank Reconciliation Statement for December 2016.

Up to date costings up to the end of December 2016 against budget.

Councillor J. Knight requested a copy of the Local Council Tax Grant 2017/2018, a copy to be given to Councillor Knight at the Parish Office.

The Chairman thanked Mrs.S.Overton (Parish Clerk) and Mr.A.Thurlwell IT/ Admin Support for their hard work.

Received and Agreed.

16.155 To Consider and Make Comment on Cemetery Reports*

(a) To Receive the report of burials during the month of December 2016

Mark Thompson Turnbull	F 741 Sec G (pre-purchased)	Aldersons Funeral Services
Robert Cass	P 16 Section T	Stuart Wright Funeral Services
Hilda Simpson	J 706 Section L Re-open	CO OP Funeral Services

(b) To Receive the report of Grave & Ashes Purchases during the month of December 2016

Robert Cass	P 16	Stuart Wright Funeral
New double	Section T	Services
Irene Lupton	New ashes 10 a	Stuart Wright Funeral Services

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of December 2016

John William Coulson	Additional Inscription A 606 Section G	Scott Memorials
Helen Avery	CS 15 Sec C	Scott Memorials

d) Ashes interred in burial plots during the month of December 2016

Irene Lupton	New ashes 10 a	Stuart Wright FS
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Received and Agreed.

16.156 Cheveley Park Shopping Centre.

Councillor E. Mavin reported that he has contacted the appropriate person in regards to the state of Cheveley Park Shopping Centre and has been informed that a clean up to the area is scheduled for the early part of the year.

Agreed: It was agreed that a hard copy of the scheduled work be to be put up in the Parish office for information purposes when received.

16.157 Memorial Cleaning

A concern was raised over a sign in the cemetery advertising memorial cleaning services offered by the contractor in the cemetery. The sign has since been taken down. After discussion members decided that they did not want the Parish Council be involved in any way with regards to this.

Agreed: It was agreed that a letter should be sent to the contractor saying they did not consider it appropriate for memorial cleaning services of the contractor to be advertised in the cemetery or any implication of council authorisation or responsibility to be given. The Parish Council asked Cllr Howarth, as Cemetery Working Party Chairman, to draft a form of wording for the letter and circulate it to the CWP for any comments or amendments. The

contractor is not to do anything until after the minutes are presented at the full Parish Council meeting to be held on 2nd the February 2017.

16.158 To Receive Working Party Reports*

(a) **Appeals Committee**

No meeting was held this month.

(b) **Asset Task Group**

No meeting was held this month

(c) **Cemetery Working Party**

No meeting was held this month

(d) **Complaints Procedure Committee**

No meeting was held this month

(e) **Finance Working Party**

No meeting was held this month

(f) **Friends of Belmont Scrambles**

Councillor B.Howarth reported that two new steps have now been put in Coniston Close and repairs to wooden fencing, damaged by vandalism, have now been completed by Mr. E.Malarkey at the back of Rennys Lane.

(g) **Parish Newsletter Working Party**

No meeting was held this month

(h) **Personnel and Training Advisory Panel**

No meeting was held this month_

(i) **Planning Committee**

No meeting was held this month

(j) **Planting Scheme Working Party**

No meeting was held this month.

(k) **Playground Development Committee**

No meeting was held this month

Councillor E. Mavin reported that he had received an e-mail from Wicksteeds regarding the preferred base option for the brown plastic seat in Poplar Park, the confirmed base is to be concrete.

(l) **Area Action Partnership (AAP)**

Councillor J. Knight queried whether the Parish Council should get involved with “Operation Spruce Up.” The “Spruce Up” takes one settlement at a time and combines the Council activities of highways, street cleaning, regeneration, grounds maintenance and other for a thorough tidy up.

(m) **National Association of Local Councils) NALC**

There was nothing to report.

Received and Agreed.

16.159 To Receive Reports from Ward Councillors.

Belmont

A concern of inadequate lighting in Broomside Lane was raised, County Councillor P. Conway to look into the matter.

A concern over a missing dog bin in Rennys Lane near Warwickshire Drive was raised, County Councillor P. Conway to look into the matter

Carrville

Councillor J. Knight reported that he has received an information letter from Durham County Council regarding works to resurface a length of Broomside Lane to commence on Wednesday 22nd February 2017 and that it is anticipated to take five days to complete. It was agreed to put the letter with the full information on the parish website, parish notice boards and to forward the letter to all Councillors for information purposes.

Gilesgate Moor

A concern of dog fouling near St Hilds School was raised, it was agreed to contact the Neighbourhood Warden to address the issue.

16.160 Any Other Business, Date of Next Meeting Thursday 2nd February 2017.

Chairman, Councillor D.J. Southwell raised a concern regarding the driver of a large Durham County Council lorry who parked opposite the bus stand in Claypath around 11.30 am and left its engine running, in order to help his colleagues empty the waste containers. This could have caused serious consequences and the Chairman requested that the appropriate driver be approached by letter to warn him of the dangers of his actions. County Councillor P. Conway stated that he would pass on the concerns of the Chairman to Durham County Council.

Councillor J. Knight informed members that a Public Consultation Event with the North Durham Clinical Group is to be held on the 12th January 2017 at Alington House between 6.00 pm and 8.00 pm.

The meeting closed at 7.40 pm.

Date _____

Chairman's signature _____

