

**Minutes of Belmont Parish Council held on Thursday 2nd February 2017 at 6:30pm
in Belmont Community Centre**

Present: Chairman Councillor D.J. Southwell, Vice-Chair Councillor R. Murphy, Councillors: T. Charlton, P. Conway, K. Corrigan, B. Howarth, S. Inglis, J. Knight, E. Mavin, L. Mavin, B. Muylaert and A.C. Walker.

Also present: Mrs S. Overton (Parish Clerk)

Members of the public (4)

Neighbourhood Warden (2)

A minute's silence was observed for the sad passing of Pauline Inglis (late wife of Councillor S. Inglis).

16.161 To Receive Apologies for Absence.

Apologies for absence were received from, Councillors, J. Corrigan, G. Lundy and D. Waggott.

Received and Agreed

16.162 To Receive Declarations of Interest.

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

The Chairman suspended Standing Orders.

16.163 To Receive Miscellaneous Reports

(a) Police.

There were no police present at the meeting it was agreed to request a report which will be forwarded to all councillors upon receipt for information purposes.

(b) Community Warden.

The Community Wardens, Mr. Paul Rutherford and Mr Stuart Champion gave a report highlighting the difficulties of catching dog fouling offenders in the area. They are hoping to make regular visits in the area, their contact details were passed to the Parish Clerk. Information was given regarding the new Durham County Council 'Do it online' facility and it was agreed that details be put on the parish website. The Warden will provide a contact card at the next parish meeting, the Chair thanked the Wardens for their attendance

(c) Members of the Public

There was a frank and open discussion regarding the Gabion Wall at the AVANT Housing development site. Chairman Councillor D.J. Southwell said he would arrange a meeting at County Hall as soon as possible to discuss concerns with the appropriate officers (this meeting took place on Wednesday 8th February 2017.

There was concerns regarding a resident who had had an accident to the entrance of Belmont Industrial Estate at the traffic lights. County Councillor P. Conway to take this forward as County Councillor.

The Chairman re-imposed Standing Orders.

The Neighbourhood Wardens left the meeting at 7.00 pm.

Councillor J. Knight left the meeting at 7.00 pm

Three members of the public left at 7.20 pm

16.164 To Consider and Make Comment on Planning Matters*

The list of Planning Applications and Countywide Applications determined under delegated authorities received from Durham County Council Planning Department for January had been circulated to Members.

Councillor B. Howarth gave a Planning Summary to Members.

Received and Agreed

16.165 To Confirm and Sign as a Correct Record Minutes of the Meeting of Belmont Parish Council held on Thursday 5th January 2017 Minutes attached *

Received and Agreed.

16.166 To Receive Matters Arising from the Minutes not on the Agenda.

16.148 PG 1 (c) Members of the Public – A completed donation assistance form has now been received from Durham Community Boxing Club.

16.167 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information.

Letters sent/E-Mails received: -

1/ Letter to Tom Bennett, Civil Engineering Technician, Durham County Council confirming Belmont Parish Council support the Works as presented with regards to “no waiting restrictions on Carrville High Street.”

2/ Donation request from Durham Cathedral.

3/ A completed donation request form has been forwarded to the parish office via Councillor E. Mavin.

4/ Planning letter to Paul Hopper Durham County Council DM/16/04068/FPA re Travis Perkins, Dragon Lane, Gilesgate Moor, DURHAM DH1 2XD saying that Belmont Parish Council does not wish to object to the application however all efforts should be made to consider noise and environmental impact during construction.

5/ E-mail from a resident requesting that the hedge and undergrowth be cut and cleared up on the exit to the local park near Monks Crescent to Bradford Crescent. It was agreed that a meeting be arranged for the Chairman Councillor D.J. Southwell and the resident to meet up with Joe Peat, Streetscene to discuss the problem.

6/ E-mail from Steven Galloway Durham County Council regarding public footpath No 5 off Willowtree Avenue, Gilesgate Moor, DURHAM saying an urgent footpath closure will be in place from Monday January 23rd until the path is safe to open.

7/ E. mail from Stephen Ragg, County Durham Association of Local Councils (CDALC) regarding nominations for this year's Royal Garden Party 2017, informing us that our nomination had been unsuccessful on this occasion.

8/ E-mail from Steven Galloway, Network Management, Durham County Council regarding Temporary Road Closure Notice at Broomside Lane, Carrville from 9.30 am on Wednesday 22nd February 2017. The closure is necessary to enable carriageway resurfacing works to be undertaken which will probably last five days. This has been forwarded to all councillors for information purposes.

9/ An invitation has been received from Northumbria in Bloom to attend this year's Spring Meeting at Gateshead, Lancastrian Suite on Wednesday 1st March 2017 at 11 am. Anyone

wishing to attend must order their tickets no later than February 20th 2017. It was suggested to ask Mr. E.Malarkey (North East Site Maintenance if he would like to attend the event . The Parish Clerk to inform Northumbrian in Bloom of any attendees.

10/ Keoghs LLP have sent a form to the parish office requesting signature for the Form of Authority to move forward with the Liam Jones, Claimant and Seymour Civil Engineering (first defendant) Belmont Parish Council (Second Defendant), Northumbrian Water Limited (Third Defendant) case. The completed form has been sent.

Received and Agreed.

16.168 To Consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for January 2017 meeting and has been incorporated into reports and presented to Members.

Agreed.

16.169 To Consider Financial Matters*

(1) Finance documents outlining Receipts and Payment of Accounts during the month of January 2017.

Bank Reconciliation Statement for January 2017.

The Chairman D.J. Southwell reported that 106 monies have now been applied for by Durham County Council to Ramside Hall Estates.

Donation requests have been received from Durham Boxing Club and Durham Cathedral.

Received and Agreed. £50.00 each

16.170 To Consider and Make Comment on Cemetery Reports*

(a) To Receive the report of burials during the month of January 2017.

Jane Howcroft	J 726 sec N re-open	Stuart Wright Funeral Services
Violet Langton	FF 1 Sec A re-open	Stuart Wright Funeral Services
Patricia Rose Leckenby	Ashes Y6 re-open	Stuart Wright Funeral Services
John George William Scarr	PP 12 Sec B re-open	Alderson Funeral Services
Pauline Winifred Inglis	H 130 Sec P Pre-purchase	Stuart Wright Funeral Services
Derek Iddon	New ashes 11a	Sherburn Hill CO-OP Funeral Services

Received and Agreed:

(b) To Receive the report of Grave & Ashes Purchases during the month of January 2017.

Derek Iddon	New ashes 11a	Sherburn Hill COOP Funeral Services
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(c) To Consider Memorial Erection and Additional Inscription Applications during the month of January 2017

North East Granite	Francis Lynn Headstone	NN 7 Sec B
North East Granite	Rita Graham Inscription	Y 19 ashes plot
Scott Memorials	Hilda Simpson Inscription	J 706 Sec L
Scott Memorials	Jane Howcroft Inscription	J 726 Sec N

d) Ashes interred in burial plots during the month of January 2017.

(0)

Received and Agreed.

16.171 Summer Planting 2017

The summer planting 2017 estimate was received and agreed.

It was noted that to date 84 plants have been stolen from the flower bed at the entrance to High Grange Estate. At the next Planting Scheme Working it was suggested that members looked at a fixed planting schemes to resolve the issue.

Received and Agreed.

16.172 Wild Flower Sites (Mr S. Priestley, Ecology Department Durham County Council, to attend meeting).

Councillor A.C. Walker reported that he had received an e-mail from Mr.S. Priestley saying that the suggestion for the wild flowers on the A1 roundabout would be too costly to implement. Other sites suggested were the verges along Belmont Road, the green area behind the fence on Carrville High Street, as Mr. Priestley did not attend the meeting he was unable to comment on the other sites. A meeting to take place on February 22nd to discuss this matter further by members of the Planting Scheme Working Party.

16.173 Memorial Cleaning Draft Letter

Agreed: The proposed wording for the letter regarding memorial cleaning in Belmont Cemetery was received and agreed. The letter to be given to Mr E. Malarkey (North East Site Maintenance) for his attention.

16.174 Gabion Wall

A site meeting was held at the AVANT Homes development site Willowtree Avenue, Gilesgate Moor, on Saturday 21st January at 11.15 am with Chairman Councillor D.J. Southwell, Vice-Chair Councillor R. Murphy, and Councillor B. Howarth to discuss the condition of the Gabian wall.

Received and Agreed.

16.175 Update on loan Application For 20mph Speed Limits / Zones / Speed Indicators.

Councillors from each ward gave their suggestions regarding possible sites for the 30 mph speed limits signs. It was agreed to meet with Chair D.J. Southwell, Vice-Chair Councillor R. Murphy, County Councillor K. Corrigan, Councillor S.Inglis and Mr. Steven Jones from Durham County Council Highways Department to look at suitability of sites. Councillor R. Murphy to contact Councillor J. Knight to get further input on the sites.

The Chairman reported the loan has now been approved.

Received and Agreed.

16.176 To Receive Working Party Reports*

(a) **Appeals Committee**

No meeting was held this month.

(b) **Asset Task Group**

No meeting was held this month.

Agreed: To arrange a meeting during the month of February 2017 with the Internal Auditor.

(c) **Cemetery Working Party**

No meeting was held this month.

Agreed: It was agreed that a site meeting be arranged with Chairman. D. J.Southwell, Vice-Chair R. Murphy and Councillor B. Howarth to identify those graves which are considered to be of concern.

(d) **Complaints Procedure Committee**

No meeting was held this month

(e) **Finance Working Party**

No meeting was held this month.

(f) **Friends of Belmont Scrambles**

A Scrambles report was forwarded to the parish office from Mr.K. Neat (Friends of Belmont Scrambles) which was handed to all members for information purposes.

(g) **Parish Newsletter Working Party**

A meeting was held on Thursday 19th January 2017.

(h) **Personnel and Training Advisory Panel**

No meeting was held this month_

Agreed: It was agreed to arrange a Personnel Working Party meeting for the purpose of discussing the Parish Clerks Contract (Mrs S. Overton) and the Information Technology Assistant/Administratian Assistant Contract Mr A. Thurlwell.

(i) **Planning Committee**

No meeting was held this month.

(j) **Planting Scheme Working Party**

No meeting was held this month

(k) **Playground Development Committee**

No meeting was held this month

(l) **Area Action Partnership (AAP)**

Nothing to report.

(m) **National Association of Local Councils) NALC**

Nothing to report.

16.177 To Receive Reports from Ward Councillors.

Belmont

Councillor E. Mavin reported that he has re-arranged a meeting with the Reverend Miranda Threfall-Holmes, St Mary Magdalene Church to discuss the proposal of a future Christmas Tree in the parish.

Councillor E. Mavin reported that he has now received an estimate for the proposed re-siting of the parish notice board near the Shell Garage in Carville High Street the estimate was deemed too costly.

Agreed: Councillor T. Charlton to look at a cheaper alternative.

A concern of a seat with missing slats outside Belmont Library was raised, it was suggested taking out the seat in Poplar Play area to replace it. The Parish Council would need permission to do this, County Councillors to look into the matter.

A concern was raised to the County Councillors regarding a broken boiler in Belmont Library, County Councillors to look into the problem.

It was reported that repairs to the bus shelter near Bannetyes Health Club, near Eden Terrace have now been carried out.

A concern was raised over a swinging barrier near Cambridgeshire Drive, this has been checked with Public Rights of Way who have confirmed that the barrier is owned by the Parish Council. A lock and padlock would not be suitable for mobility users and wheelchairs.

Agreed: To ask Mr.E. Malarkey to concrete in a wooden post with a chain and lock on it. A meeting to be arranged with Councillor P. Conway, A.C. Walker and Mr.E. Malarkey to discuss the issue.

Carrville

Nothing to report.

Gilesgate Moor

Councillor B.Howarth queried the progress of the proposed repainting of the mural in the Skate Bowl Park which had previously been put forward by monies from the Public Art. County Councillor P.Conway to look into the matter.

16.178 Any Other Business, Date of Next Meeting Thursday 2nd March 2017.