

Minutes of the Parish Council Meeting held on Thursday 1st June 2017 at 6.30 p.m. in Belmont Community Centre

Present: Vice-Chair Councillor. R. Murphy, Councillors J. Appleby, E.B. Finlay , B. Howarth, S. Inglis, P.L. Langley, M.M. Leggott, S. Lowes, E.S. Mavin, L. Mavin and J.A. Sykes.

Also Present : Mrs. S. Overton (Parish Clerk)

Members of the Public (4)

Community Warden (1)

17.32 To Receive Apologies for Absence.

Apologies for absence were received from the Chairman Councillor D.J. Southwell, Councillor J. Corrigan and O. Whear, S. White.

17.33 To Receive Declarations of Interest.

There were no Declarations of Interest.

The Vice-Chair suspended Standing Orders.

17.34 To Receive Miscellaneous Reports

(a) Police.

There were no police present it was agreed to contact the police to request a report.

(b) Community Warden.

A concern of a stolen gate in Cheveley Park play area was raised by County Councillor E. Mavin to the Warden. Councillor J. Appleby reported that he had attended a recent PACT meeting and had alerted the police to the speeding problem behind the back of Carrville High Street.

Agreed; For County Councillor L. Mavin, to work with the police to draft a leaflet informing residents that the Parish Council has been made aware of the issues raised.

The number of properties the leaflet would be distributed to would be between eighty to a hundred. Councillor J. Appleby to assist with the distribution of the leaflets.

The new report on dog fouling Public Space Protection Order PSPO can now be viewed on the Durham County Council website for information purposes.

The Parish Clerk asked the warden to e-mail a report to the Parish Office.

(c) Members of the Public.

A concern was raised by a member of the public regarding councillors' attendance at meetings and asked that members be aware of the need to be respectful to fellow councillors.

A concern was raised regarding fly tipping under the bridge on the a 690on the east bound carriageway behind the safety barrier.

A concern of an overflowing sewer in Hornbeam Close, Gilesgate Moor was raised, the matter has been reported to the appropriate department at Durham County Council. County Councillors to consider the issue as a matter of urgency. The Environment Agency has been alerted to the problem and it was agreed that an e-mail

be sent to the Environment Agency from the Parish Council expressing serious concerns. Councillor B. Howarth to contact Mr. S. Reed from Durham County Council to discuss the issue.

Councillor E. Finlay arrived at 18.40 pm

Councillor J. Appleby left the meeting at 18.50 p.m.

The Warden left at 18.55 pm.

The Vice-Chair re-imposed Standing Orders.

17.35 To Consider and Make Comment on Planning Matters*.

a) Lists of Parish Planning Applications for May 2017 and Delegated Approvals for May 2017.

b) Notes from Planning Committee Meeting on Tuesday 23rd May 2017.

c) Letter to delegated planning officer.

d) Planning Report for April – May 2017.

Councillor B. Howarth gave a verbal report on applications in the above documents drawing particular attention to applications:

DM/17/01201/FPA for L & C Investments Ltd (We Buy Any Car.com) – P C Planning decision – to ask for REFUSAL and referral to DCC Committee for reasons stated in letter (c).

DM/17/01434/FPA For Dominos Pizza UK and Ireland – P C Planning decision – to raise concern regarding litter.

DM/17/01454/FPA for Academy of Fitness training Ltd – Full Council decision not to raise any objection.

The member of the public left at 19.20 pm

17.36 To Confirm and Sign as a Correct Record Minutes of the Annual Meeting of Belmont Parish Council held on 11th May 2017.

Minutes attached *.

Agreed.

17.37 To Receive Matters Arising from the Minutes not on the Agenda.

A request to put in a refuge on Carrville High Street was refused by the Highways Department. County Councillor E. Mavin to look at getting a price for putting it further down the street near the garage.

17.21 (4) To date there has been no word from Network Rail regarding fencing at Broomside Lane.

17.38 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information*.

Letters e-mails received: -

1. Planning letter sent to Sarah Seabury Planning Officer for Durham County Council regarding (DCC) Application DM/17/01201/FPA: For L & C Investments Ltd (We Buy Any Car.com) and Application DM/17/01434/FPA: For Dominos Pizza UK and Ireland.

2. Thank you letter from Citizens Advice Bureau for our recent donation.
3. A request was received from a resident requesting to host a barbeque in Poplar Park on Poplar Drive. It was agreed to contact the resident saying that the parish council was not insured for such events.

Received and Agreed.

17.39 **To Consider Risk Management in relation to Items on the Agenda.**

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for May 2017 meeting and has been incorporated into reports and presented to Members.

Agreed.

17.40 **To Consider Financial Matters.**

This item to be deferred until the next full parish council meeting to be held on 6th July 2017.

Agreed.

17.41 **To Consider and Make Comment on Cemetery Reports**

(a) To Receive the report of Burials during the month of May 2017

Robert Ernest Gilson	W 28 Sec Q	Stuart Wight Funeral Service
	re-open	

(1)

(b) To Receive the report of Grave & Ashes Purchases of May 2017

(0)

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of May 2017

Scott Memorials Erection of headstone	H 130 Sec P	Pauline Inglis
Scott Memorials Inscription	CC 15 Sec A	Florence Cooper
Cleveland Monumental Inscription	EE 9 Sec A	May Jobling
Cleveland Monumental Inscription	J 729 Sec N	Joan Betty Corby
Ian Wood Memorials Erection of Headstone	O 16 Sec T	Austin Oliver

(5)

d) Ashes interred in Burial Plots during the month of January 2016

(0)

Received and Agreed.

17.42 **Road Behind Carrville High Street.**

A concern was raised regarding speeding cars driving behind people's properties at the back of Carrville High Street, this item was discussed under 17.03 (b) Warden report.

Agreed.

17.43 **Risk Assessment** *

The Vice-Chair Councillor R. Murphy to contact Councillor J. Corrigan to arrange a meeting at the Parish Office, the item to be put on the agenda for the July meeting.

17.44 **Committees and Working Parties List***

The Committees and Working parties list was formerly approved by members.

Agreed.

17.45 **20mph Speed Limit and Zone Order 2017***

The Vice-Chairman Councillor R. Murphy suggested that a special meeting be arranged before the next parish meeting for all councillors to attend regarding the 20 m.p.h. Speed Limit and Zone Order 2017.

Agreed

17.46 **To Receive Working Party Reports.**

(a) **Appeals Committee**

No meeting was held this month.

(b) **Asset Task Group**

No meeting was held this month.

(c) **Cemetery Working Party**

No meeting was held this month.

(d) **Complaints Procedure Committee**

No meeting was held this month

(e) **Finance Working Party**

No meeting was held this month.

(f) **Friends of Belmont Scrambles**

A Scrambles report was forwarded to the parish office from Mr. K. Neat (Friends of Belmont Scrambles) to be handed out to all members for information purposes*

(g) **Parish Newsletter Working Party**

No meeting was held this month.

Agreed: To arrange a meeting for the following week.

(h) **Personnel and Training Advisory Panel**

No meeting was held this month

(i) **Planning Committee**

A planning Committee meeting took place on Tuesday 23rd May 2017 at 9.30 am in Belmont Community Centre. * see attached notes

(j) **Planting Scheme Working Party**

A Planting Scheme Working was held on Tuesday 19th May 2017 at 11.30 am in Belmont Community Centre * see attached notes

(k) **Playground Development Committee**

A site visit was held with Playground Committee members, various issues were raised.

Agreed: County Councillor E. Mavin to contact the Contractor with the concerns.

A concern was raised regarding a missing gate at Cheveley Park Play area the incident was reported to the police

Agreed: To contact Zurich Insurance to enquire about making a claim.

A balancing frame in Poplar Drive was removed as residents were unhappy with the location of the frame citing privacy reasons. The frame has been removed and put in the Robing Room in Belmont Cemetery awaiting the Contractors to install it in a more suitable location.

Concerns were raised regarding the Cheveley Park Play Area, a site meeting will take place on Thursday 15th June to address the issues.

Members were informed that a Christmas Tree Working Party meeting had taken place and various items had been discussed regarding lighting, insurance, sponsorship and costings.

Agreed: For the Chair of the Christmas Tree Working Party to contact Pity Me Garden Centre for a quote for a tree. It was also agreed to contact Zurich Insurance to look at public liability regarding erecting of a tree in the church grounds of Mary Magdalene Church, Broomside Lane, Belmont.

(m) **Area Action Partnership (AAP)**

Nothing to report.

(n) **National Association of Local Councils) NALC**

Nothing to report.

17.47 **To Receive Reports from Ward Councillors.**

Belmont

A concern was raised regarding a swarm of bees near St. Thomas Moore Primary School Vice-Chair R. Murphy reported to members that the school had been made aware of the issue and a beekeeper had come out to look at the problem.

A concern regarding overgrown trees at the back of Cheveley Walk was raised by a resident, members were informed that advice has been taken and it is the residents responsibility to trim the trees as long as they are not cut back too severe.

A concern was raised by a resident regarding youths standing on top of the subway over the A1 near Rennys Lane displaying anti-social behaviour. The matter has previously been reported to the police however the resident enquired if an official letter could be sent to the Highways Department at County Hall to see if a safety assessment could be done in the area.

Agreed: To write a letter to the Highways Department requesting a site meeting to discuss risk assessment

Councillor B. Howarth reported that the school children had thoroughly enjoyed their three days on the Scrambles with the National Trust the Parish Clerk to send a thank you letter.

Carrville

Highways Officer crossing on High Street.

A concern was raised regarding the vacant premises of Barclays Bank, Carrville High Street.

An Enforcement Officer from Durham County Council has visited the site and said that there is little they can do, however they will ask colleagues from Durham County Council Asset Team how they could help to secure a new user and will be in contact after their considerations.

A concern was raised about the poor condition of the paths and kerbs along Gloucestershire Drive, Belmont and Broomside Lane, Carrville a Highways Officer has been out to assess the issues.

Gilesgate Moor

An ongoing concern of delivery vans and cars parking on the pavement at Willowtree shops causing safety issues was raised by Councillor S. Inglis. A suggestion of placing bollards around the area was proposed in order to deter offenders. It was agreed for Councillor S. Inglis and the Chairman to contact the offenders to address the issue.

County Councillor E. Mavin and Councillor M.M. Leggott met with Durham County Council representatives to discuss the severe speed bumps at Willowtree Avenue on Pilgrims Way. The cost quoted would be £1400.00 per speed bump.

17.48 **Any Other Business, Date of Next Meeting 6th July Thursday 2017**

Councillor B. Howarth asked the Clerk if the decision for plants/planting expenditure be delegated to the Planting Scheme Working Party.

Agreed.

County Councillor E. Mavin suggested that identity badges were worn by all councillors.

Agreed: To look online for costings for badges.

To put costings for winter plants on the July agenda.

A proposal of changing the times of future meetings from 6.30 to 6.00 pm was suggested as an agenda item.

The meeting closed at 8.50 pm.

Chairman's Signature: _____

Date : _____