

Minutes of the Belmont Full Parish Council Meeting held on Thursday 7th December at 6.30 p.m. in Belmont Community Centre.

Present: Chairman, Councillor D.J. Southwell, Vice-Chair Councillor R. Murphy, Councillors J. Corrigan, B. Howarth, S. Inglis, T.A. Lemmon, S. Lowes, E. Mavin and L. Mavin.

Also Present: Mrs S. Overton (Parish Clerk)

Members of the public (4)

17.132 To Receive Apologies for Absence.

Apologies for Absence were received from Councillors J. Appleby, E.B. Finlay, M. M. Leggott, J. Sykes, O. Whear and S. White

17.133 To Receive Declarations of Interest.

Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these Notes on agenda items to ensure compliance with this item

The Chairman suspended Standing Orders.

17.134 To Receive Miscellaneous Reports

(a) Police.

A report to be forwarded to all councillors when received.

(b) Community Warden.

A report to be forwarded to all councillors when received.

(c) Members of the Public.

Two pupils representing Belmont Community School accompanied by the Senior Teacher Inclusion gave a presentation asking if the Parish Council would consider helping them financially as they need to raise £2000.00 pounds to take part in the Tall Ships Challenge. Ten boys from the school are going to be involved in what will be an annual event, with the following year involving ten girls and ten boys. The County Councillors agreed to give £500.00 out of their neighbourhood budget and advised the school to approach them in April 2018 regarding funding for the 2nd year.

The Chairman re-imposed Standing Orders.

17.135 Sponsorship of Students at Belmont Community School.

This item was discussed under members of the public and the following agreed:

Agreed: The Parish Council will give £400.00 (sponsorship)

Unanimous.

The Chairman asked if a letter could be sent to the Parish Office with the names of the ten boys involved listed and a cheque would be given out for January 2018.

17.136 To Consider and Make Comment on Planning Matters*.

For discussion at the meeting:

- a) Weekly Planning List for November 2017.
- b) Parish Delegated Decisions November 2017
- c) Parish Council Planning Report November/December 2017.

d) Notice of DCC Committee hearing of DM/17/03382/AD

Councillor B. Howarth gave a verbal report and update on applications in the above documents a), b) & c). These were discussed as in the attached Planning Report. Attention was drawn to new applications on Weekly Planning List:

DM/17/03631/FPA: City Hospitals Sunderland NHS, Treatment Centre, Belmont Industrial Estate, DH1 1HP – New generator, fuel tank and fencing.

DM/17/03727/FPA: Simon Berry Optometrist, Marshall Terrace, DH1 2HX – Replacement double glazing, render and cladding.

Agreed: not to object to these applications.

d) Notice of DCC Committee hearing of DM/17/03382/AD Display of freestanding sign for Bannatynes Health Club, Eden Terrace, Durham DH1 2HJ.

This had been discussed at the November Full Council when it was agreed to strongly object to the application for reasons agreed at that meeting and sent to the Planning officer with a request for DCC Committee referral. The application is to be heard at DCC Planning Committee on Tuesday, 12th December 2017.

Agreed: for Councillor B. Howarth to speak against the application at the above meeting Further details of matters presented and discussed can be seen in the documents listed above and Clerk's Correspondence retained at the Parish Office.

The Chairman thanked Councillor Howarth for her report.

17.137 To Confirm and Sign as a Correct Record of the Minutes of the Meeting of Belmont Parish Council held on 2nd November 2017. Minutes attached *.

Agreed.

17.138 To Receive Matters Arising from the Minutes not on the Agenda.

17.121 – Pg 4 Christmas Tree Progress- Councillor E. Mavin reported that there had been a good community turnout regarding the switching on of the lights and that there had been positive comments on the night. The table top sale raised £800.00 and a £100.00 raised with the baubles. A suggestion of booking the parish hall for refreshments for next years event was raised. The Chairman thanked the Christmas Tree Committee for their hard work and also Mr. E. Malarkey for his invaluable assistance.

17.127 – Update on 20 m.p.h. Sign and Speed Indicators. Pg 5 - It was reported that a 30 m.p.h. speed indicator had not yet been installed. It was agreed to contact the appropriate officer at Durham County Council for information.

17.128 – (f) Pg 6 – Friends of Belmont Scrambles – It was reported that the wood chippings from work that had been done in the cemetery had been received well at the Scrambles.

17.129 – Senior Citizens Christmas Party PG 7 – Councillor B. Howarth gave an update regarding preparations for the Christmas Party, the attendance list and dietary requirements had been e-mailed to the school and the transport list to be finalised shortly.

Received.

17.139 To Receive Matters of Information, Clerk’s Report, Correspondence Tabled Items – For Information*.

1/ Letter to Durham County Council regarding Planning Application DM/17/03435/FPA –

2/ Letter to Durham County Council regarding Planning Application DM/17/03208/FPA –

3/ Letter to Durham County Council regarding Planning Application DM/17/ 03382/AD:

4/ E-mail received from Durham County Council regarding Buckingham Palace Royal Garden Party

2018. Agreed: For Councillor E. Mavin plus one other and Councillor J. Corrigan plus one other to put their names forward for nomination.

5/ Precept 2018/2019 received from Durham County Council.

Received and Agreed.

17.140 To Consider Risk Management in relation to Items on the Agenda.

Members please note:- this is a standard item. Risk Management has been considered when compiling these notes for December 2017 meeting and has been incorporated into reports and presented to members.

Received.

17.141 To Consider Financial Matters*.

(a) Finance documents outlining Receipts and Payment of Accounts for November 2017

(b) Bank reconciliation to end of November 2017.

(c) To Consider Donation Requests for November 2017

RT Projects - (1)

Agreed: £50.00

Received and Agreed.

17.142 To Consider and Make Comment on Cemetery Reports*.

(a) To Receive the report of Burials during the month of November 2017

(4)

(b) To Receive the report of Grave & Ashes Purchases during the month of November 2017

(3)

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of November 2017

(2)

- (d) Ashes interred in Burial Plots during the month of November 2017
(0)

Received and Agreed.

The Chairman explained to councillors that no names will now be given under cemetery reports due to data protection

17.143 Printing of Newsletter

The Chairman thanked members of the Newsletter Group for their hard work regarding the Parish Newsletter throughout the year.

Councillor B. Howarth said that Whites Prints would like to advertise their services in the Parish Newsletter in return for printing the front and back page in colour at no extra charge.

Agreed.

17.144 Belmont War Memorial - New Engraving

The engraving of the new names on the War Memorial was agreed by councillors.

The Chairman thanked the Vice Chair for stepping in for him regarding the laying of the wreath.

The Police and all other helpers have been thanked for their assistance.

Received and Agreed.

17.145 Extension of Cemetery Contract

The Cemetery Contract was discussed and it was agreed to give Mr E. Malarkey (North East Site Maintenance) a three year extension to his Cemetery Contract and increase his annual Contract

by a £1000.00 to £14,000.00.

The Chairman informed councillors that advice was taken from the Internal Auditor regarding this Contract and approved

Proposed: Chairman D.J. Southwell

Seconded: Vice-Chair Councillor R. Murphy.

Agreed.

17.146 Precept 2018/2019

To go for zero increase on the Parish Council Precept for 2018/2019.

Agreed:

The Chairman gave a summary of the budget for 2018/2019.

Proposer: Councillor E. Mavin

Secunder: Councillor S. Lowes

Agreed:

The Vice-Chair thanked the Chairman and the Parish Clerk for their work regarding the Precept.

17.147 Senior Citizens Christmas Party Update

Councillors were informed that any prizes donated for the raffle would be gratefully received.

Agreed.

17.148 Special Full Parish Council Meeting Update Regarding Polling Cards (See Attached)

The Chairman reported that at the recent Special Full Council it was agreed that there would be no Polling Cards regarding the election.

Agreed.

17.149 50mph Speed Limit A690.

Councillor E. Mavin reported that there has been no response from Durham County Council to date regarding a resident concern of speeding on the A690, the matter to be looked into.

Agreed:

17.150 Application Type - Application for a new Premises Licence

Applicant: - Dunelmia Leisure Ltd
New Ferens Park
Belmont Ind. Estate, Belmont, Durham.
DH1 1GG
Premises – Dunelmia Leisure Ltd

Date of Application – 22 November 2017 Last date for representations – 20 December 2017
Application details: sale of alcohol from 11:00 – 23:00 each day.

Agreed: That a letter should be sent to the licensing officer saying Belmont Parish Council does not raise any objection to the application.

Also agreed: That all future applications received by the Parish Council should go directly to Full Council for comment.

17.151 Model Code of Conduct Update

Received and Agreed.

17.152 Standing Orders Update

The Chair advised setting up a sub-committee when the Standing Orders are available, for members to discuss and give comment.

Agreed.

17.153 Identity Badges for Councillors.

No information available at this present time.

17.154 Parish Seats Update.

Vice Chair, Councillor R. Murphy and Councillor S. White have looked at possible sites regarding replacing/renewing of parish seats in the area. The Chair advised putting together a list with a view to setting up a sub-committee to discuss ideas. The design of the seats would need to be researched and the criteria for the Grant Bid for 106 monies under Public

Art. Vice-Chair Councillor R. Murphy, Councillors J. Corrigan, T. Lemmon and E. Mavin to be involved.

17.155 To Receive Working Party Reports

- a) Appeals Committee
No meeting was held this month.
- (b) Asset Task Group
No meeting was held this month.
- (c) Cemetery Working Party
No meeting was held this month.
- (d) Christmas Tree Working Party.
No meeting was held this month.
This was discussed under Matters arising.
- (e) Complaints Procedure Committee
No meeting was held this month
- (f) Finance Working Party
A meeting was held on the 6th December regarding the Precept this was reported at the full Parish Council meeting on 7th December.
- (g) Friends of Belmont Scrambles
A report has been received regarding the Scrambles- see attached*
- (h) Parish Newsletter Working Party
No meeting was held this month.
The Chairman praised the Newsletter Group for their hard work throughout the year.
- (i) Personnel and Training Advisory Panel
No meeting was held this month_
- (j) Planning Committee
No meeting was held this month
- (k) Planting Scheme Working Party
A meeting was held on Friday 3rd November 2017 - see attached*
The childrens calendars are now available, any donations welcome and the proceeds to go to the Great North Air Ambulance at the end of January.
- (l) Playground Development Committee
No meeting was held this month
The Chairman to contact Durham County Council to repair the damage to the rubber matting in Moorfield play area.
- (m) Area Action Partnership (AAP)
No report has been received this month.
- (n) National Association of Local Councils) NALC
No report has been received this month.

17.156 To Receive Reports from Ward Councillors.

Belmont

Councillor E. Mavin said he had requested for the salt bins in the area be filled. A concern of Health and Safety was raised regarding Belmont Community Centre needing two grit bins
Councillor E. Mavin to look into it.

Carrville

Nothing to report.

Gilesgate Moor

Nothing to report.

17.157 Any Other Business, Date of Next Meeting 4th January Thursday 2018

The meeting closed at 8.50 pm

The Chairman wished everyone a Happy Christmas.