

Minutes of the Belmont Full Parish Council Meeting held on
Thursday 15th March 2018 at 6.30 p.m. in Belmont Community Centre

Present: Chairman, Councillor D.J. Southwell, Councillors J. Appleby, J. Corrigan, J. E. Hedges, B. Howarth, S. Inglis, M.M. Leggott, T.A. Lemmon, E. Mavin and L. Mavin.

Also Present Mrs S. Overton (Parish Clerk)
Member of the Public (1)

17.203 To Receive Apologies for Absence.

Apologies for Absence were received from Vice-Chair, Councillor R. Murphy, Councillors E. Finlay and Councillor S. Lowes.

17.204 To Receive Declarations of Interest.

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

The Chairman suspended Standing Orders

17.205 Introduction to new Gilesgate Moor Parish Councillor Jane Elizabeth Hedges.

The Chairman introduced newly elected Councillor, Jane Elizabeth Hedges (Gilesgate Ward) to members.

17.206 To Receive Miscellaneous Reports

(a) Police.

Apologies for Absence were received from the Police a report has been circulated to all Councillors and also a Neighbourhood Watch report from a resident.

(b) Community Warden.

Apologies for Absence were received from the Community Warden an information sheet has been circulated to councillors.

(c) Members of the Public.

A concern was raised regarding a number of cars being broken into in the area the Chairman to contact the Police to discuss the problem.

The member of the public raised a concern regarding parking issues at St Thomas More Primary School where parents are parking in 'keep clear bays' when dropping off and picking up their children. The County Councillor to arrange a meeting with the member of the public and a Durham County Council representative to discuss safety issues.

A donation request was discussed from Belmont Allotment Association, an application form to be sent for completion and return to the Parish Office. The County Councillors mentioned they may be able to help with finance from the beginning of April 2018.

The Chairman re-imposed Standing Orders.

17.207 To Consider and Make Comment on Planning Matters*

The Chair of the Planning Committee, gave a Planning Report to members on the following items.

The list of Planning Applications and Countywide Applications Determined under Delegated Authorities received from Durham County Council Planning Department for February 2018 had been circulated to members

Planning report February/March 2018 had been circulated to members.

The Parish Council views regarding the sale of Durham County Council land had been sent and acknowledged by Durham County Council Planning Section.

Planning meeting notes held on Tuesday February 20th at 6.00 pm. had been circulated to members.

Planning Application DM /18/00298/FPA was seen as a positive move towards creating future jobs in the area. It was also agreed to meet with County Councillors to discuss signage concerns during the construction period.

A letter has been sent retrospectively to the Planning Officer regarding Planning Application DM /18/00298/FPA Damson House site, Dragon Lane, Gilesgate Moor, asking for consideration regarding traffic, parking, drainage, noise concerns when making their decision.

Unanimous

Received and Agreed.

The Chairman thanked the Chair of the Planning Committee and its members for their hard work regarding planning.

17.208 To Confirm and Sign as a Correct Record of the Minutes of the Meeting of Belmont

Parish Council held on 1st February 2018. Minutes attached *

Agreed.

17.209 To Receive Matters Arising from the Minutes not on the Agenda.

17.180 Page 1 (c) – There has been no update so far.

17.184, 17.171 page 3 – The training courses have now been booked and two dates have been set the relevant people have been informed.

17.192 Page 4 Councillor B. Howarth is dealing with the school in regards to the proposed identity badges.

17.194 Page 4 – Cheveley Park shops have given permission for yellow lines to be installed.

Received and Agreed.

17.210 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For Information*.

1/ A recent request made to the Parish Council from a member of the public wanting to undertake metal detecting on the Scrambles has been informed that the request has been refused due to safety concerns.

- 2/ For information, the Annual Northumbria in Bloom Spring Meeting took place on Wednesday 7th March at 10.30 at Gateshead. There will be two representatives from the Planting Scheme Working Party attending the event. Councillor J. Corrigan gave feedback to members regarding the event.
- 3/ For information, an event, titled 'University and City: Growing together', was to have taken place in Durham Town Hall on Friday 2 March, from 4.30pm to 7pm. The event included a round-table discussion, focusing on the themes of economic regeneration, cultural engagement, citizenship, transport and highways, sustainable communities, housing and accommodation and the built environment. Refreshments were to be served from 4.30pm and the event was to commence at 5pm all are welcome. The event was cancelled due to the recent adverse weather.
- 4/ A thank you letter has been received from the Great North Air Ambulance regarding the recent donation made from the sale of the children's calendars the total raised was £124.25. An extra £15.00 has since been raised and will be forwarded, thus raising the amount to £139.25.
- 5/ A letter of resignation has been received from Councillor O. Whear, Carrville Ward due to work commitments abroad, the Electoral Services have been informed and a Notice of Vacancy has been displayed in the parish noticeboard and on the website.

Received and Agreed.

17.211 To Consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for March 2018 meeting and has been incorporated into reports and presented to Members.

Received.

17.212 To Consider Financial Matters*.

(a) To Receive finance documents outlining Receipts and Payment of Accounts for February 2018

(b) To Receive bank reconciliation to end of February 2018

(c) To Consider donation requests for February 2018

Durham Cathedral.

(1)

Agreed: £50.00

Received and Agreed.

17.213 To Consider and Make Comment on Cemetery Reports*.

(a) To Receive the report of burials during the month of February 2018

(0)

- (b) To Receive the report of Grave & Ashes Purchases during the month of February 2018
(0)
- (c) To Consider Memorial Erection and Additional Inscription Applications during the month of February 2018
(1)
- (d) To Receive the report of Ashes interred in burial plots during the month of February 2018
(0)

Received and Agreed.

It was noted that several graves in the cemetery had been flooded due to the recent adverse weather, the water has now subsided.

Resolved.

17.214 Parking outside Belmont Community School.

A concern regarding parking issues outside Belmont Community School/Belmont Junior School was raised which is causing safety issues, The County Councillor to discuss concerns with the appropriate Officer and also contact the resident who raised the concern.

Agreed.

17.215 To Discuss Planning Application DM/18/00298/FPA (Demolition of Existing Buildings and Construction of Discount Foodstore Access, Customer Car Parking, Landscaping and Associated Works

This was discussed under Planning matters.

17.216 Update on sale of land.

This was discussed under Planning matters.

17.217 Update on identity badges for Councillors.

This was discussed under Matters Arising.

17.218 To Receive Working Party Reports.

- (a) Appeals Committee
No meeting was held this month.
- (b) Asset Task Group
No meeting was held this month
- (c) Cemetery Working Party
No meeting was held this month
- (d) Complaints Procedure Committee
No meeting was held this month
- (e) Finance Working Party
No meeting was held this month

- (f) Friends of Belmont Scrambles
A report has been received from the Friends of Belmont Scrambles, see attached notes*
For information pupils from Belmont Community School have done some very good work on the Scrambles recently with the Friends of Belmont Scrambles.
- (g) Parish Newsletter Working Party
No meeting was held this month
- (h) Personnel and Training Advisory Panel
No meeting was held this month
- (i) Planning Committee
A meeting was held on Tuesday 20th February at 6.00 pm in Belmont Community Centre, this item was discussed under Planning matters.
- (j) Planting Scheme Working Party
A meeting was held on Friday 2nd February at 9.30 am in Belmont Community Centre. see attached notes*
The Chair of the Planting Scheme Working Party gave a verbal report to members.
- (k) Playground Development Committee
No meeting was held this month
- (l) Area Action Partnership AAP
The meeting scheduled for the 6th December was cancelled.
The Chairman asked the two new councillors if they would like to represent the Parish Council at future Area Action Partnership meetings and give feedback at Full Parish Council meetings.
- (m) National Association of Local Councils NALC
Nothing to report.

The Chairman asked the two new councillors if they would like to represent the Parish Council at future National Association of Local Councils meetings and give feedback at Full Parish Council meetings.

17.219 Receive Reports from Ward Councillors.

Belmont

The County Councillor raised a concern regarding a 'For Sale sign' which has been placed on a Durham County Council owned verge near Parish Council flowerbeds at Fellside Gardens referring to the house opposite. The matter to be referred to the appropriate person at Durham County Council requesting removal.

The resurfacing works on Gloucestershire Drive has been postponed due to the recent adverse weather.

Carrville

There was nothing to report

Gilesgate Moor

It was reported that motorists are slowing down in the area and adhering to speed limits. A query was raised whether a date for the proposed “Neighbourhood Community Speed Watch” had been confirmed yet.

17.220 Council business (any item which has been brought to the attention of the Chairman for discussion during the meeting for approval or otherwise)

Nothing to report

17.221 Date of Next Meeting 5th April Thursday 2018