

**Minutes of the Belmont Full Parish Council Meeting held on
Thursday 5th April 2018 at 6.30 p.m. in Belmont Community Centre**

Present: Chairman, Councillor D.J. Southwell, Vice-Chair Councillor R. Murphy, Councillors J. Appleby, E. Finlay, P.T. Finley, B. Howarth, T.A. Lemmon, S. Lowes, E. Mavin and L. Mavin J.E. Hedges and J. Wildheart.

Also Present:

Neighbourhood Warden (1)

Members of the Public (1) also two representatives from Durham City Football Club.

Mrs S. Overton (Parish Clerk)

17.222 To Receive Apologies for Absence.

Apologies for Absence were received from Councillors J. Corrigan, S. Inglis and M.M. Leggott.

17.223 To Receive Declarations of Interest.

Members Please Note:- this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these notes on agenda items to ensure compliance with this item.

The Chairman Suspended Standing Orders

17.224 Introduction to new Councillors Paul Thomas Finley and Jennifer Julia Wildheart

The Chairman introduced the two newly elected Councillors for Carrville Ward to members.

17.225 To Receive Miscellaneous Reports

(a) Police.

A report was received from the Police and handed out to members.

Two new PCSOs will be joining the area in April.

(b) Community Warden.

The Community Warden reported that there had been no major concerns in the area apart from the usual fly-tipping, litter, parking issues, dog fouling etc.

The Chairman thanked the Warden for his report.

The Warden left at 6.45 p.m.

Councillor T.A. Lemmon joined the meeting at 6.45 p.m.

(c) Members of the Public.

Two representatives from Durham City Football Club informed members they are currently trying to reach an agreement to sublet the old Mullards playing field from Belmont Community School. The scheme will be community and function based with access for a hundred cars, astro turf, floodlights, training pitches and various junior pitches. A clubhouse will also be incorporated with function changing rooms and the school would also be able to access the facilities. The owner of the Club is putting money forward as well as income from various Grants.

The Chairman thanked the representatives for their time and presentation.

The two representatives left at 7.00 pm.

The Chairman Re-Imposed Standing Orders

17.226 To Consider and Make Comment on Planning Matters*.

The list of Planning Applications for April 2018 received from Durham County Council Planning Department had been circulated to members along with relevant site plans.

The Chairman of the Parish Council Planning Committee drew attention to the following applications which were discussed:

DM/18/00715/FPA: Ashdown Avenue – change of use of land.

Agreed – no Parish Council response required.

DM/18/00608/FPA: Mandale Investments Ltd, Belmont Industrial Estate - erection of three-storey office and training centre.

Agreed – no Parish Council response required.

Also as arising from previous minutes:

DM/18/00298/FPA: Damson House site, Dragon Lane, Gilesgate Moor.

Considerable discussion of further information re Air Quality Assessment as on Durham County Council website.

Agreed – a supplementary letter to be sent to the delegated officer supporting the comments in the Air Quality Consultant’s document re Air quality and pollutants as related to anticipated increase in number of HGVs. Also in particular asking for a “Dust Action Management Plan” to cover demolition and construction periods.

17.227 To Confirm and Sign as a Correct Record of the Minutes of the Meeting of Belmont Parish Council held on 15th March 2018. Minutes attached *.

Agreed.

17.228 To Receive Matters Arising from the Minutes not on the Agenda.

17.209 Pg 2 -The defibrillator training has now been given and was well attended.

17.192 Pg 2 – Councillors to give their passport photos in at the Parish Office so that work on the proposed identity badges can progress.

17.194 Pg2 – It was reported the proposed yellow lines at Cheveley Park Shops are going to be done.

17.214 Pg 4 – It was reported that appropriate tickets had been issued to offenders at a recent site visit at Belmont Community School with regards to parking. The appropriate Officer and Councillors were present. The Chairman and County Councillor to look at Belmont Junior School site (rear entrance) to assess parking concerns also raised.

17.219 Pg 5 – Belmont Ward – The for sale sign has now been removed at Fellside Gardens, another for sale sign has also been reported at High Grange, the County Councillor to contact the appropriate officer to request removal.

Agreed.

17.229 To Receive Matters of Information, Clerk's Report, Correspondence Tabled Items
– For Information*.

1. Planning letter to Durham County Council DM/18/00298/FPA: Damson House Site
2. Natural England Claim Form 2018 has now been posted.

Received and Agreed.

17.230 To Consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for April 2018 meeting and has been incorporated into reports and presented to Members.

Agreed.

17.231 To Consider Financial Matters*.

(a) Finance documents outlining Receipts and Payment of Accounts for March 2018.

(b) Bank reconciliation to end of March 2018.

(c) Budget Summary for January/February, March 2018.

(d) Donation requests

Durham City Junior Football Club - Agreed; £50.00

Womens Gala - Agreed; £50.00

(2)

Received and Agreed.

17.232 To Consider and Make Comment on Cemetery Reports*.

(a) To Receive the report of burials during the month of March 2018

(2)

(b) To Receive the report of Grave & Ashes Purchases during the month of March 2018

(1)

(c) To Consider Memorial Erection and Additional Inscription Applications during the month of March 2018

(0)

(d) To Receive the report of Ashes interred in burial plots during the month of March 2018

(1)

Received and Agreed.

17.233 To Discuss Robing Room.

It was agreed to arrange a Finance Working Party meeting to discuss improvements to the Robing Room in Belmont Cemetery, recommendations to be put to Full Parish Council meeting on May 3rd 2018.

Agreed.

17.234 Pot Holes, the way forward.

The Chairman asked Councillors to work together to look at various streets in their particular Ward in order to identify any potholes needing attention. The Parish Office to be notified so that the situation can be monitored and chased up if potholes haven't been addressed. It was also requested that Parish Councillors informed the office if any road gullies required cleaning.

Agreed.

17.235 Speed Indicators Update

The Chairman put to members whether the Parish Council wants responsibility for the recently installed speed indicators or transfer them to Durham County Council Assets who will look after them.

After discussion members agreed that the three speed indicators should be transferred to Durham County Council Assets.

Proposer: Chairman Councillor D.J. Southwell

Seconded: Councillor Tracey Lemmon.

Agreed: Unanimous.

17.236 To Receive Working Party Reports.

(a) Appeals Committee

No meeting was held this month.

(b) Asset Task Group

No meeting was held this month

(c) Cemetery Working Party

No meeting was held this month

(d) Complaints Procedure Committee

No meeting was held this month

(e) Christmas Tree Working Party

A meeting was due to be held on Tuesday 27th March 2018 but was cancelled and rescheduled for Wednesday 18th April at 6.00 pm at Belmont Working Mens Club.

(f) Finance Working Party

No meeting was held this month

(g) Friends of Belmont Scrambles

A report has been received from the Friends of Belmont Scrambles, see attached notes* It was agreed to send a letter of thanks and flowers to the National Trust ranger who had been involved with activities on the Scrambles over the past eighteen months and had now been given a permanent job elsewhere.

Tuesday 5th June has been pencilled in for the local Cubs group to do a project on the Scrambles for the Environment Section of their Chief Scout Silver Award, all cubs are covered under the Scout Association insurance.

(h) Parish Newsletter Working Party

No meeting was held this month.

(i) Personnel and Training Advisory Panel

No meeting was held this month

(j) Planning Committee

No meeting held this month.

(k) Planting Scheme Working Party

A meeting was held on Friday 16th at 9.30 am in Belmont Community Centre.
see attached notes*

(l) Playground Development Committee

No meeting this month.
The County Councillor to chase up signage issue.

(m) Area Action Partnership AAP

Nothing to report.
The Chairman asked if any of the new Councillors would like to attend future Area Action Partnership meetings. A name was put forward which will be forwarded to the appropriate person for information purposes.

(n) National Association of Local Councils NALC

Nothing to report.
The Chairman asked if any of the new Councillors would like to attend future meetings.
None was received.

17.237 To Receive Reports from Ward Councillors.

Belmont

A concern regarding increased graffiti in the area was raised.
A recent request for salt bins outside Belmont Community Centre has been refused as it doesn't meet the criteria. A County Councillor agreed to consider the purchase of a salt bag in the future.

Carrville

It was reported that the garages at Coronation Avenue were getting tidied up.

Gilesgate Moor

A concern was raised regarding the poor state of the recycling bins at Tesco.
The gullies at Tesco roundabout have now been cleared. The Chairman advised Councillors to report any concerns regarding gullies in the area to the Parish Office so that they can be forwarded onto the appropriate department.

17.238 Council business (any item which has been brought to the attention of the Chairman for discussion during the meeting for approval or otherwise)

None.

17.239 Date of Next Meeting Thursday 3rd May 2018

The meeting closed at 8.20 p.m.