

Minutes of the meeting of Belmont Parish Council Thursday 1st November 2018 at 6:30pm
held in Belmont Community Centre

Present: Chairman, Councillor D.J. Southwell, Vice-Chair Councillor R. Murphy, Councillors, P.T. Finley, C.A. Fletcher, B. Howarth, S. Inglis, E. Mavin, L. Mavin and J.J. Wildheart.

18.105 To receive Apologies for Absence.

Apologies for Absence were received from Councillors J. Corrigan, J.E. Hedges, T. Lemmon and S. Lowes,
Received and Agreed.

18.106 To receive Declarations of Interest. Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these Notes on agenda items to ensure compliance with this item.

18.107 To receive Miscellaneous Reports.

(a) Police.

A Police report was circulated to Councillors for information, concerns were raised regarding the poor content of the report. It was agreed to invite the Police Crime Commissioner along to the next Full Parish Council in December meeting to discuss various concerns.

(b) Community Warden.

There was no Community Warden present.

(c) Members of the Public.

There were no Members of the Public present.

18.108 To consider and Make Comment on Planning Matters. *

The following documents, received from Durham County Council, had been circulated to members:

- Weekly Planning List for October 2018
- Delegated Approvals for October 2018.

The Chairman of the Planning Committee discussed applications with members.

Application DM 18/02710/FPA: Belmont Park and Ride – Construction of a coach park area adjacent to the existing Park and Ride site.

The Parish Council Chairman declared an interest regarding the above application.

Agreed: an e-mail to be sent to the Planning Officer asking whether in addition to the proposed Coach Park at Carrville there will be City Centre drop-off point/s which would imply the necessity of double coach journeys to and from Durham via the A690? Also is there any intention for visitors to disembark and re-embark on coaches at Carrville and use the Park and Ride buses to and from the City?

The Chairman thanked the Committee Chairman for her report.

18.109 To confirm and sign as a Correct Record of the Minutes of the Parish Council Meeting held on Thursday 4th October 2018. *

Agreed.

18.110 To receive Matters Arising from the Minutes not on the Agenda.

18.88 (pg 2) under Members of the Public – It was reported that recent concerns raised regarding parking issues along Carrville High Street were improving.

18.101 (pg 4) under Working Party Reports, Christmas Tree Working Party (d)– The Christmas Tree has now been removed from the Robing Room.

18.102 (pg 5) under Belmont Ward Reports – A recent concern raised regarding a ‘ for sale sign’ unlawfully situated near Fellside Gardens has been reported to the Enforcement Officer.

18.102 (pg 5) under Carrville Ward – A recent concern raised regarding the lack of litter bins in Poplar Road and Cheveley Park play areas was forwarded to Durham County Council who responded saying there was no need for extra bins at present.

18.102 (pg 5) under Carrville Ward – A recent concern of dog fouling outside a local dog grooming parlour raised by a Councillor, reported that the owner was more than happy to purchase a box of dog bags.

Received.

18.111 To receive Matters of Information, Clerk’s Report, Correspondence Tabled

Items – For information.

1. A donation to Belmont Baby and Toddler Group.
2. A donation to the Great North Air Ambulance.
3. A thank you letter received from the Great North Air Ambulance.
4. A letter has been received from the Assistant Enforcement Officer (Durham County Council) saying they are investigating a concern regarding a ‘for sale sign’ being displayed on Durham County Council land near Fellside Gardens.
5. An e-mail was received from Durham County Council regarding safety in Cemeteries with trees and headstones.

Headstones

Agreed: for the Cemetery Contractor to check which headstones are unsafe and the Chair of the Cemetery Working Party to call a site meeting after Christmas regarding those plots affected.

Trees

Agreed: to arrange a meeting with Olivers Tree Services to regularly look at the condition of trees after leaves have fallen with regards to Health and Safety.

Received.

18.112 To consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for November 2018 meeting and has been incorporated into reports and presented to members.

Agreed.

18.113 To consider Financial Matters. *

(a) Finance documents outlining Receipts and Payment of Accounts for October 2018 * -
Agreed.

(b) Bank reconciliation to end of October 2018. *
Agreed.

(c) Donation Requests for October 2018.
Children's Foundation - **Agreed: £50.00**
(1)

For information, the basket swing in Moorfield has been removed by Durham County Council for Health and Safety reasons caused by criminal damage.

Agreed: to contact Zurich Insurance to make a claim.

18.114 To consider and Make Comment on Cemetery Reports.

(a) Report of Burials during the month of October 2018
(2)

(b) Report of Grave & Ashes Purchases during the month of October 2018
(4)

(c) Memorial Erection and Additional Inscription Applications during the month of October 2018
(2)

(d) Ashes interred in Burial Plots during the month of October 2018
(0)

Received and Agreed.

18.115 To discuss car parking fees at The Durham Treatment Centre (DTC) Belmont Industrial Estate.

This was reported under agenda item 18.03 under Members of the Public.

18.116 To discuss arrangements for this year's Senior Citizens Christmas Party.

Councillors discussed arrangements for this year's Senior Citizens Christmas Party, to be held on Wednesday 12th December in Belmont Community School at 12.45 pm.

Agreed: £50.00 for raffle prizes.

Agreed: The minibus to be booked for those guests attending who require transport.

18.117 To receive update regarding this year's Remembrance Sunday Service.

This year's Remembrance Sunday Service will be held on Sunday 11th November. A church service will take place at St Mary Magdalene Church at 10.00 am (for those wishing to attend), people will then progress to Belmont War Memorial for a public service at 10.40 am. A two minute silence will take place at 11.00 am. Following the service there will be refreshments at the Parish Hall. Two Police Officers have kindly volunteered to attend the event during off duty hours.

Received.

18.118 To receive Working Party Reports.

(a) Appeals Committee

No meeting was held this month.

(b) Asset Task Group

A meeting was held on Tuesday 30th October 2018 at 9.30 am in Belmont Community Centre. *

The purchase of Belmont Allotments has been added to the Asset Register.

Agreed:

(c) Cemetery Working Party

No meeting was held this month.

(d) Christmas Tree Working Party

A meeting was held on Monday 8th October at 6.00 pm in Belmont Club. *

(e) Complaints Procedure Committee

No meeting was held this month.

(f) Finance Working Party

No meeting was held this month.

(g) Friends of Belmont Scrambles

A report has been received and circulated to members.

(h) Parish Newsletter Working Party

A Parish Newsletter Working Party was held on Monday 8th October at 5.30 pm in Belmont Community Centre.

The Chairman thanked the group for their hard work into putting together the Parish Newsletter.

(i) Personnel and Training Advisory Panel

No meeting was held this month.

(j) Planning Committee

No meeting was held this month.

(k) Planting Scheme Working Party

A meeting was held on Friday 5th October 2018 at 9.30 am in Belmont Community Centre. *

The installation of the second pit tub is well underway with the concrete base now laid.
Art Competition - The children's art pictures are in the hands of the Art teacher and the most suitable will be selected for calendars.

(l) Playground Development Committee

No meeting was held this month.

(m) Public Arts Group

A Public Arts Group meeting was scheduled for Monday 22nd October, due to an oversight a new meeting to be arranged for Monday 12th November at 5.30 pm in Belmont Community Centre.

(n) Area Action Partnership (AAP)

A report to be sent to all Councillors when received.

Belmont Allotments are applying for a Grant with the Area Action Partnership towards a Sensory Garden, the Parish Council support their application unreservedly, there are no monies involved.

Unanimous.

(o) National Association of Local Councils) NALC

Nothing to report.

The Chair asked if any Councillors would like to attend future meetings.

Received.

Councillor E. Finlay left at 8.05 pm

18.119 To receive Reports from Ward Councillors.

Belmont

A concern raised regarding problems with street lighting in various areas has been reported to the relevant Officer.

The Vice-Chair to write a thank you letter to Leader of Durham County Council regarding recent work on the clearing of drains in Rennys Lane underpass as an excellent job was done.

Carrville

Wantage Road is in need of re-surfacing, the Highways Officer has been in touch with regards to the matter.

A hedging concern reported by a resident in Carrsway has been now been dealt with.

A concern regarding the footpath leading from Carrsway to the A1 Motorway becoming worn to be reported to Durham County Council.

A request was made for the Parish Council to ask for the gullies in Kinley Road to be cleared of leaves and debris.

Two Councillors are going to visit local schools in the Parish to highlight to pupils the importance of picking up litter after them and keeping the environment a pleasant place to live.

A concern was raised regarding trees in Carrway blocking out light the matter to be reported to Durham County Council.

A concern was raised regarding a car parked up against the metal fencing in Carrville High Street. The driver was contacted by the local PCSO and given safety instruction and a warning.

Gilesgate Moor

A concern was raised regarding anti-social behaviour a group of youths throwing apples at residents windows in Willowtree Tree Avenue, the incident was reported and one of the residents affected was visited by the Neighbourhood Warden who advised that further incidents should be reported immediately to the Police (101).

A concern was raised regarding parking fees in place at the Durham Diagnostic and Treatment Centre on Belmont Industrial Estate (£2.00 an hour). It was agreed to monitor the situation to observe if visitors to the Centre begin to park on nearby grass verges to avoid parking fees.

The footpath and road in Peel Avenue is in need of repair, the matter to be reported to Durham County Council for finance to be set aside for the next financial year.

A concern was raised regarding damaged flagstones in Sharp Crescent/Eden Terrace and High Grange Estate the matter to be reported to Durham County Council.

A concern was raised regarding a builders wagon parked on the pavement in Willowtree Avenue causing obstruction to pedestrians, any parking issues to be reported to the Neighbourhood Warden.

Councillor P. Finlay left at 8.35 pm.

18.120 Council business (any item which has been brought to the attention of the Chairman for discussion during the meeting for approval or otherwise).

A concern was raised by a resident regarding delivery wagons causing damage to the grass verge and dropped pavement when turning left at the junction at Damson Way onto the adjoining 181 road. The matter to be reported to the County Council for further action.

Agreed:

18.121 Date of Next Meeting Thursday 6th December 2018.

The meeting closed at 8.35 pm

Agreed: