

Minutes of the meeting of Belmont Parish Council Thursday 6<sup>th</sup> December 2018 at 6:30 pm held in Belmont Community Centre.

Present: Chairman, Councillor D.J. Southwell, Councillors, J. Appleby, P.T. Finley, C.A. Fletcher, B. Howarth, S. Inglis, S. Lowes, E. Mavin, L. Mavin

Also present: Mrs S. Overton (Parish Clerk)  
Police (2)  
Wardens (1)  
Member of the Public (1)

18.122 To receive Apologies for Absence.

Apologies for Absence were received from Vice-Chair, Councillor R. Murphy, Councillors J. Corrigan, E. Finlay, J.E. Hedges, T.A. Lemmon and J.J. Wildheart,  
**Received.**

18.123 To receive Declarations of Interest.

Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these Notes on agenda items to ensure compliance with this item.

**Received.**

**The Chairman suspended Standing Orders.**

18.124 To receive Miscellaneous Reports.

(a) Police.

A very positive input from Police and Wardens at our Full Parish Council meeting night. During their reports there was input from Councillors.

(b) Community Warden.

(c) Members of the Public.

Various concerns were shared with members and outcomes were open for further discussion.

The Chairman left the meeting at 6:55 pm with Police and Wardens for five minutes.  
The Chairman joined the meeting at 7:00 pm

**The Chairman re-imposed Standing Orders.**

18.125 To consider and Make Comment on Planning Matters. \*

The following documents, received from Durham County Council, had been circulated to members:

Weekly Planning List for November 2018.

A Planning Report for October/November/December 2018 from the Chairman of the Planning Committee\*

The Chairman thanked her for her thorough report.

**Received and Agreed.**

18.126 To confirm and sign as a Correct Record of the Minutes of the Parish Council Meeting held on Thursday 1<sup>st</sup> November 2018. \*

To add Councillor E. Mavins name to those present.

**Received and Agreed.**

18.127 To receive Matters Arising from the Minutes not on the Agenda.

18.117 – Pg 4 -It was reported that this years Remembrance Service went very well with two Police Officers in attendance.

18.119 – Pg 5 – The lights have now been repaired.

**Received and Agreed.**

18.128 To receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For information.

1. An e-mail has been received from S. Ragg Durham County Council regarding nominations for next years Royal Garden Party, this will be discussed under agenda item 18.14.

2. Letter of thanks from the Vice-Chair to Leader of the Council, Councillor Simon Henig, CBE, thanking him for the excellent work done at Rennys Lane by Durham County Council.

3. An e-mail has been received from Leader of the Council, Councillor Simon Henig, CBE thanking the Vice-Chair for her letter regarding work done in Rennys Lane.

3. Thank you letter from The Children's Foundation regarding our recent donation of £50.00

**Received.**

18.129 To consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for December 2018 meeting and has been incorporated into reports and presented to members.

**Agreed.**

18.130 To consider Financial Matters. \*

(a) Finance documents outlining Receipts and Payment of Accounts for November 2018 \*

(b) Bank reconciliation to end of November 2018 \*

(c) Donation Requests for November 2018 \*

(0)

The Chairman looked to Councillors for support regarding the purchasing of Christmas selection boxes for the children at the local Womens Refuge Centre.

**Agreed:** to enquire how many boxes would be required and to set a limit of £100.00

It was agreed to give £500.00 to the Friends of Belmont Scrambles for their ongoing hard work and dedication on the Scrambles.

The 2019/2020 budget was discussed and a 0% increase budget was approved.

**Received and Agreed.**

The Financial Regulations 2018 were received and approved.  
**Agreed.**

18.131 To consider and Make Comment on Cemetery Reports.

(a) Report of Burials during the month of November 2018 \*

(2)

(b) Report of Grave & Ashes Purchases during the month of November 2018 \*

(2)

(c) Memorial Erection and Additional Inscription Applications during the month of November 2018 \*

(3)

(d) Ashes interred in Burial Plots during the month of November 2018 \*

(0)

**Received and Agreed.**

18.132 To discuss delivery of the Parish Council Newsletter.

A discussion took place regarding the delivery of the Parish Council Newsletters by Councillors.

**Agreed:** to look at asking local people via the Parish Newsletter to assist with the distribution of newsletters.

18.133 To discuss Internal Audit Report.

**Agreed.**

18.134 To discuss Broomside Lane Pit Tub.

The second pit tub is now in place in Broomside Lane.

**Agreed:** to enquire if there were any extra monies to be paid regarding the tub.

18.135 To discuss nominations for Royal Garden Party 2019 \*

Councillors were asked if they would like to attend next years Royal Garden Party 2019, names to be forwarded to the Parish Office. The Clerk to forward any names received to the appropriate officer at Durham County Council where they will be entered into a draw and a random selection will be made, further details to follow.

**Agreed:** for £150.00 to go towards the cost of the event if any Councillors are successful.

18.136 To discuss cars parking at the entrance of High Grange Estate.

Concerns were raised regarding parking issues at the entrance of High Grange Estate.

**Agreed:** the Chairman to meet with County Councillor and appropriate Officer from Durham County Council in January for further discussion.

18.137 To receive Working Party Reports.

(a) Appeals Committee

No meeting was held this month.

- (b) Asset Task Group  
No meeting was held this month.
- (c) Cemetery Working Party  
No meeting was held this month.
- (d) Christmas Tree Working Party  
A meeting was held on Monday 19<sup>th</sup> November at 6.00 pm in Belmont Club. \*  
It was reported that the lighting ceremony had been a success and was well attended.
- (e) Complaints Procedure Committee  
No meeting was held this month.
- (f) Finance Working Party  
A Finance Working Party Meeting was held on Tuesday 27<sup>th</sup> November 2018\*
- (g) Friends of Belmont Scrambles  
A report has been received and circulated to Councillors\*  
The Friends of Belmont Scrambles are looking to put a 106 Application in for a new notice board.
- (h) Parish Newsletter Working Party  
No meeting was held this month.
- (i) Personnel and Training Advisory Panel  
No meeting was held this month.
- (j) Planning Committee  
No meeting was held this month.
- (k) Planting Scheme Working Party  
A site meeting was held on Friday 23<sup>th</sup> November at 9.30 am in Belmont Community Centre and several ideas were discussed amongst those present.
- (l) Playground Development Committee  
No meeting was held this month.
- (m) Public Arts Group  
A Public Arts Group meeting was held on Monday 12<sup>th</sup> November at 5.30 pm in Belmont Community Centre \*
- (n) Area Action Partnership (AAP)  
Nothing to report.
- (o) National Association of Local Councils) NALC  
Nothing to report.

Councillor left at 8.20 pm.

18.138 To receive Reports from Ward Councillors.

Belmont

Concerns were raised regarding traffic issues outside Belmont Community School, tickets have been issued to offenders by the Enforcement Officers who have been doing regular visits to the area.

Concerns were raised regarding dog fouling in Broomside Lane and Cheveley Park.

It was reported that concerns regarding leaves on the roof and guttering at Belmont Library have now been resolved.

Carrville

Concerns were raised regarding parking issues in Carrville High Street, County Councillors to meet with the Traffic Enforcer to walk the area.

For information the yellow lines opposite Bristol Street Motors are due for completion in Carrville High Street.

Gilesgate Moor

For information two tubs to be placed outside Willowtree Shops.

Anti-social behaviour was discussed earlier with the Police under agenda item 18.03

Miscellaneous Reports.

A concern was raised regarding a parked Land Rover at Willowtree Avenue going into Moor Crescent the owner has now moved the vehicle.

18.139 Council business (any item which has been brought to the attention of the Chairman for discussion during the meeting for approval or otherwise).

18.140 Date of Next Meeting Thursday 17<sup>th</sup> January 2019.

The date of the next Full Parish Council meeting is January 17<sup>th</sup> 2019.

The Chairman wished everyone Happy Christmas and a Happy New Year.

The meeting closed at 8.40 pm.