

Minutes of the Meeting of Belmont Parish Council held on Thursday 7<sup>th</sup> February 2019 at 6:30pm  
in Belmont Community Centre.

Present: Chairman, Councillor D.J. Southwell, Vice-Chair, Councillor R. Murphy  
Councillors, J. Appleby, E.B. Finlay, C.A. Fletcher, B. Howarth, S. Inglis, S. Lowes  
and L. Mavin.

Also present: Mrs S. Overton (Parish Clerk)  
Members of the Public (4)

18.158 To receive Apologies for Absence.

Apologies for absence were received from Councillors P.T. Finley, E.S. Mavin,  
T.A. Lemmon and J.J. Wildheart.

**Received.**

18.159 To receive Declarations of Interest.

Members Please Note: - this is a standard item. If Members are aware of a personal or prejudicial interest in relation to any item on the Agenda this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item in accordance with the Code of Conduct for Members. This item is linked to your Declaration of Members Interest forms please consult these forms when reading these Notes on agenda items to ensure compliance with this item.

**Received.**

**The Chairman suspended Standing Orders.**

18.160 To receive Miscellaneous Reports.

(a) Police.

No report received.

(b) Community Warden.

No report received.

(c) Members of the Public.

An update on a recent drain issue at Hornbeam Close was given by the Chairman saying there has been no response from AVANT to Northumbria Water as yet regarding handover of drainage system. A concern was raised regarding a gate which had been deliberately dismantled near the footpath behind Willowtree Avenue. The Chairman to approach the appropriate Officer to resolve the problem.

A concern was raised regarding the increase in misuse of log burners in Belmont which is a smoke control area. It was agreed to put information in the next Parish Newsletter to raise awareness of the problem to the public.

A member of the public raised a concern regarding a proposal for a relief road through the trees at Damson Way, The Chair to arrange a site visit with the resident and the Project Planning Officer for an opportunity for the resident to voice his concerns at the appropriate time.

**The Chairman re-imposed Standing Orders.**

18.161 To consider and Make Comment on Planning Matters. \*

The list of Planning Applications for January 2019.

The Chairman of the Planning Committee gave a report to Councillors.

A site meeting to be arranged with the Planning Committee to discuss Planning Application DM/19/00204/FPA regarding proposed extension to side of existing building and proposed fencing.

A letter to be sent to the appropriate Officer regarding Planning Application DM/19/00083/FPA saying the Parish Council have no objections to the racking arrangements but would like to stress a strong view that all vehicles should enter and leave the premises in a forward direction.

The date of the County Durham Plan drop - in event is scheduled for Monday 4<sup>th</sup> March in Belmont Community Centre Room 1 at 4.00 pm -7.00 pm.

**Agreed:** to provide water and plastic cups to the public and invoice the Parish Office.

The Chairman thanked Councillor BH for her report.

**Received and Agreed.**

Member of the Public left at 6.50 pm.

Member of the Public left at 6.55 pm.

18.162 To confirm and sign as a Correct Record of the Minutes of the Parish Council Meeting held on Thursday 17<sup>th</sup> January 2019. \*

**Received and Agreed**

18.163 To receive Matters Arising from the Minutes not on the Agenda.

There were no matters arising.

**Agreed.**

18.164 To receive Matters of Information, Clerk's Report, Correspondence Tabled Items – For information.

1. Thank you, letters, sent to two ex Councillors who have resigned from the Parish Council.
2. Thank you letter, received from Belmont School regarding the Tall Ship Challenge 2019.
3. Thank you letter from Great North Air Ambulance regarding monies raised from Children Calendars.

**Received and Agreed.**

18.165 To consider Risk Management in relation to Items on the Agenda.

Members please note: - this is a standard item. Risk Management has been considered when compiling these notes for February 2019 meeting and has been incorporated into reports and presented to members.

**Agreed.**

Member of the Public left at 7.15 pm.

18.166 To consider Financial Matters. \*

(a) To Receive Receipts and Payments during the month of January 2019.

(b) To Receive Bank reconciliation to end of January 2019.

(c) To Consider Donation Requests during the month of January 2019.

(0)

**Received and Agreed.**

18.167 To consider and make comment on Cemetery Reports.

(a) To Receive the report of Burials during the month of January 2019.

(2)

(b) To Receive the report of Grave & Ashes Purchases during the month of January 2019.

(1)

(c) To Consider Memorial Erection and Additional Inscription Applications during the January 2019.

(2)

(d) Ashes interred in Burial Plots during the month of January 2019.

(1)

**Received and Agreed.**

18.168 To discuss “Car Events” in B&Q car park during the evenings.

An e-mail has been received from the Police regarding recent ‘Car Events’ in B&Q car park during the evenings. The Police are monitoring the situation to reduce the issues and are engaging with the appropriate people who organise the events, residents and businesses in prevention.

Councillor JA left the meeting at 7.30 pm.

18.169 To receive and approve summer planting 2019.

Received and Approved.

18.170 Update on Councils vacancies.

The date for the By -Election for two Parish Councillors for Gilesgate Moor Ward will take place in Gilesgate Primary School between the hours of 7.00 am and 10.00 pm on Thursday 21<sup>st</sup> February 2019.

18.171 To receive Working Party Reports.

(a) Appeals Committee

No meeting was held this month

(b) Asset Task Group

No meeting was held this month.

(c) Cemetery Working Party

No meeting was held this month.

For information the Chairman is looking at having the toilet facilities improved in Cemetery Robing Room and designated for public use.

(d) Christmas Tree Working Party.

No meeting was held this month.

(e) Complaints Procedure Committee

No meeting was held this month.

(f) Finance Working Party

No meeting was held this month.

(g) Friends of Belmont Scrambles

A report has been received regarding the Scrambles- see attached \*

(h) Parish Newsletter Working Party

A meeting was held on Wednesday 23<sup>rd</sup> January 2019 at 6.00 pm in Belmont Community Centre. LM reported the next edition of the Parish Newsletter is ready to go to printers.

(i) Personnel and Training Advisory Panel

No meeting was held this month.

(j) Planning Committee

No meeting was held this month.

(k) Planting Scheme Working Party

A meeting was held on Friday 11<sup>th</sup> January 2019 at 9.30 am in Belmont Community Centre. see attached\*

At the previous meeting it was agreed the Clerk be made a member of the group.

(l) Playground Development Committee

No meeting was held this month.

(m) Public Arts Group

No meeting was held this month.

(n) Area Action Partnership (AAP)

A report has been received from the Parish Council Representative and circulated to all Councillors for information.

The Chairman attended a recent AAP meeting and gave a summary to members.

The next Area Action Partnership meeting will take place on the Wednesday 27<sup>th</sup> February at 6.00 to 7.30 pm in Durham Town Hall.

(o) National Association of Local Councils) NALC

No report has been received this month.

18.172 To receive Reports from Ward Councillors.

Belmont

A concern was raised regarding the increasing amount of dog fouling in the parish, the Chair advised that areas of concern be identified and reported to the Neighbourhood Warden. A deterrent was also discussed involving spraying non-toxic pink paint on the affected areas to highlight the problem. It was agreed to look for suppliers in the area to find out further details. This method has been tried and tested on Belmont Scrambles and the Chairman of the Friends of Belmont Scrambles will be able to give supply details.

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Carrville

No concerns reported.

Gilesgate Moor.

A residents request for a salt bin in Willowtree Avenue was raised. The matter to be taken up with County Councillor.

A site meeting with the Chairman, County Councillor and appropriate Officer took place at the entrance to High Grange Estate to discuss placing of double yellow lines in order to alleviate recent issues with parking. The request to go to consultation, update to be given when received to Councillors.

18.173 Council business (any item which has been brought to the attention of the Chairman for discussion during the meeting for approval or otherwise).

There was no Council business.

18.174 Date of Next Meeting Thursday 7th March 2019

The meeting closed at 7.55 pm.

**Agreed.**